

WANAQUE BOARD OF EDUCATION – REGULAR MEETING August 27, 2019

The Regular Meeting of the Wanaque Board of Education was held on Tuesday, August 27, 2019 at 7:00 pm, in the Haskell School Gymnasium, 973 Ringwood Avenue, Haskell, NJ 07420.

Minutes

I. Call To Order/Sunshine Statement

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Wanaque Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Suburban Trends on January 9, 2019 via email and the Herald News on January 9, 2019 via email. Copies of this notice have also been placed in the Borough Hall and in the Main Office of both Wanaque and Haskell Schools and filed with the Wanaque Borough Clerk on January 9, 2019.

Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)		X
Ms. Bruenjes (Carolyn)	X	
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)	X	
Ms. Henderson (Suzanne)	X	
Mr. McFarlane (Richard)	X	
Ms. Spadaccini (Jennifer)	X	
Mr. Tully (Richard)	X	

Attendance

Mr. Robert M. Mooney, Interim Superintendent of Schools
Ms. Nancy Di Bartolo, Business Administrator
Ms. Samantha Nash, Curriculum Director
Mr. Charles Frick, Wanaque Principal
Mr. Kenneth Doolittle, Haskell Principal
Ms. Alyson Puzzo, Wanaque Assistant Principal
Ms. Molly Rieth, Confidential Secretary
Public 4

II. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. The members of the board work with the administration and Superintendent to assure that the members fully understand the matter. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

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III. Superintendent’s Report

Ms. Samantha Nash – Director of Curriculum and Instruction

- District Professional Development Plan
- Grade Table/NJHS

Ms. Demetriou asked if the NJHS GPA change was only 6th grade and not for 7th and 8th grade. Ms. Nash said that is correct and it will be highlighted in the handbook.

- District Goals

Mr. Joe Di Cara – Di Cara/Rubino Architects

- Energy Savings Improvement Program Presentation

IV. Committee Reports

- A. Curriculum/Instruction – Mr. Tully – Agenda items were discussed
- B. Finance/Budget – Agenda items
- C. Facilities/Transportation – Agenda items
- D. Personnel/Management – Ms. Demetriou – Agenda items
- E. Policy – Ms. Demetriou – Second Reading is on the agenda
- F. Negotiations/Employee Relations – N/A
- G. Communications/Public Relations – N/A
- H. Tri-District – N/A

V. Business Administrator’s Report

Ms. Di Bartolo stated a change order was necessary due to some of the air conditioning units not being secured properly, the total is within the allowance. The work will be finished on the weekend but will not cost more because it is not our fault. Also Personnel motion #16 was added last minute.

Mr. Mooney explained the company had a crane issue which is why the weekend work is necessary and the architect did confirm the air conditioner issue.

Ms. Bruenjes asked now that the tree branches were cut would the trunks be removed.

Mr. Mooney stated the plan was to cut the branches to the trunk.

VI. Approval of Minutes

BE IT RESOLVED, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

July 17, 2019	Special Meeting & Executive Session		
July 30, 2019	Regular Meeting & Executive 1 & 2 Sessions		
MOTION: Mr. McFarlane	SECOND: Ms. Bruenjes		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	Absent		

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Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)			X
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)			X
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

VII. Correspondence – N/A

VIII. Public Comment

Ms. Maiello – Wanaque – asked if Finance motion #9 covers the cost completely.
 Ms. Di Bartolo said she did not have the total cost with her but it definitely does not cover the entire amount.

IX. Resolutions

A. CURRICULUM/INSTRUCTION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Approve reimbursement of expenses for the attached workshops, as they are directly related to and within the scope of the participants’ duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract for Student #715620 with **The Phoenix Center (Private)** for the 2019/2020 school year commencing September 4, 2019 through June, 2020 (180 days) at a tuition cost of \$375.51 per diem (\$65,591.80) plus extraordinary services of \$171.00 per diem (\$30,780.00) for a total not to exceed \$96,371.80.
3. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Contract with the **Commission for the Blind and Visually Impaired** for Student #714653 for the 2019/2020 school year at a cost of \$1,900.00.
4. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Contract with the **Commission for the Blind and Visually Impaired** for Student #714590 for the 2019/2020 school year at a cost of \$1,900.00.

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5. Approve the Parent Contract for student #715735 commencing September 5, 2019 through June 2020 in the amount of \$5,000.00.
6. Approve the **District Professional Development Plan** for the 2019/2020 school year.
7. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2019/2020 Contract between **Flemington-Raritan Regional School District Board of Education** and the Wanaque Board of Education to provide Ongoing Professional Development in the Reading Recovery program at a cost not to exceed \$1,800.00 for two teacher’s @ \$900.00 per teacher (Helen Remington and Barbara Palacios). If a need exists for more than two on-site visits, an additional site visitation fee will be charged at the rate of \$250 ½ day/\$400 day.
8. Approve the revised 2019/2020 school year calendar.

Curriculum #1-8

MOTION: Mr. Camisa		SECOND: Mr. Tully	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	Absent		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		X #1 16

B. FINANCE/BUDGET

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

1. **Financial Reports:**
 Secretary’s (A148) Report - Ms. Nancy DiBartolo
 For July 2019 Business Administrator/Board Secretary
 Treasurer’s (A149) Report - Mr. Robert Mooney
 For July 2019 Interim Superintendent of Schools
2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of July 2019 after review of the Secretary's monthly

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financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approve payment of bills and claims for the month of August 2019

10/11	General Current Expense	\$ 807,980.18
20	Special Revenues	\$ 40,022.61
30	Capital Project	\$ 60,761.65
40	Debt Service	\$1,001,950.00
	Total	\$1,910,714.44

4. Approve the necessary transfers for the month of July 2019 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

5. Approve the acceptance of the entitlement funds and the submission of the application for the FY 2020 Elementary and Secondary Education Act (ESEA) in the total amount of \$148,909, as detailed below:

TITLE I-A

Category	Amount (Public)	Amount (Non-Public)
Salaries (81,905 + 741) \$6,646-Hovsepian 8.6% - HES \$9,000-Palacios 9.4%-HES \$9,000-Soto 9.4%-HES \$9,000-Kreider 9.3%-HES \$29,000-McGinley 28.3% - WES \$20,000-Dumont 29% - WES	\$82,646	\$
Supplies	0	\$0
Benefits	\$28,926*	\$0
Professional Services	\$0	\$0
Supplies /Materials	\$0	\$0
Total	\$111,572	\$0

*Shared between six teachers

TITLE II

Category	Amount (Public)	Amount (Non-Public)
Professional & Technical Services (Includes \$10,000 transferred from Title IV)	\$37,337	\$0
Other Services	\$0	\$0

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Supplies & Materials	\$0	\$0
Total	\$37,337	\$0

6. Approve the refusal of funds for FY 2020 ESEA Title III in the amount of \$3,474.00.
7. Approve the acceptance of the award of 2018/2019 Extrordinary Aid in the amount of \$317,349.00.
8. Approve the acceptance of the award of 2018/2019 Non Public Transportation Aid in the amount of \$20,203.00.
9. Approve the acceptance of the award of 2018/2019 Homeless Reimbursement in the amount of \$95,850.00.

Finance/Budget #1-9

MOTION: Ms. Bruenjes		SECOND: Ms. Henderson	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	Absent		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

C. FACILITIES/TRANSPORTATION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

1. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2019/2020 ESY Services Agreement with **Northern Region Educational Services Commission** for the following routes, at a total cost of \$12,978.00.

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Dates</u>
B520	PG Chambers	\$9,600.00	\$288.00	7/8/19-8/16/19
B547	Stepping Forward	\$10,032.00	\$300.96	7/8/19-8/23/19
B558	Shepard School	\$6,660.00	\$199.80	7/1/19-8/13/19

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B569	Wanaque/Haskell School	\$13,410.00	\$402.30	7/1/19-7/30/19
B581	Wanaque School	\$8100.00	\$243.00	7/1/19-7/30/19
B582	Wanaque School	\$8,340.00	\$250.20	7/1/19-7/30/19

2. **WHEREAS**, on February 26, 2019 the Wanaque Board of Education (hereinafter referred to as the “Board”) awarded the lowest responsible bid to Arch-Concept Construction, Inc. for the Partial Roof Replacement “Area B” at Haskell Elementary School with a base bid in the amount of \$109,000; which included a Total Allowance in the amount of \$20,000.

NOW, THEREFORE, BE IT RESOLVED, that it is necessary for the Board to approve a change order GC-01 in the amount of (\$19,055.13) to replace and properly install wood blocking at roof curbs. The original Contract Sum will remain unchanged by this Change Order and remains at \$109,000 as the change order is within the allowance. The remaining amount of the Allowance is \$944.87.

Facilities/Transportation #1-2

MOTION: Mr. McFarlane	SECOND: Mr. Camisa		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	Absent		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

D. PERSONNEL/MANAGEMENT

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Approve the unpaid extended leave of absence for Employee #4134 beginning October 15, 2019 through June 30, 2020.
2. Approve, with regret, the retirement of Rita Lesser, In Class Support Teacher, Haskell School, effective October 1, 2019.

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3. Rescind the May 14, 2019 Personnel Motion #10 which read:
Approve family leave for Employee #4342 using paid sick days beginning September 20, 2019 through November 19, 2019 then 12 weeks of unpaid FMLA/FLA from November 20, 2019 through February 12, 2020 followed by an unpaid extended leave of absence for the remainder of the 2019/2020 school year with an anticipated return date of September 1, 2020.
4. Approve family leave for Employee #4342 using paid sick days beginning September 3, 2019 through November 19, 2019 then 12 weeks of unpaid FMLA/FLA from November 20, 2019 through February 12, 2020 followed by an unpaid extended leave of absence for the remainder of the 2019/2020 school year with an anticipated return date of September 1, 2020.
5. Approve **Victoria Pauciello**, LLD Teacher, Haskell School, beginning September 1, 2019 through June 30, 2020 at BA step 3 of the WBEA guide for an annual salary of \$58,530.00 pending completion of criminal history and Chapter 5 background checks.
6. Approve **Helen Rose**, Instructional Assistant, Wanaque School, beginning September 1, 2019 through June 30, 2020 for an annual salary of \$32,387.00 on the WBEA guide pending completion of criminal history and Chapter 5 background checks.
7. Approve the extended family leave for employee #4374 commencing September 1, 2019 through September 30, 2019.
8. Approve **Michele Gilligan**, Preschool Disability Teacher, Wanaque School, beginning September 1, 2019 through June 30, 2020 at BA step 1 of the WBEA guide for an annual salary of \$56,630.00 pending completion of criminal history and Chapter 5 background checks.
9. Approve **Elizabeth Conroy**, Leave Replacement (Unaffiliated), Guidance, Wanaque School beginning September 1, 2019 through June 30, 2020 at MA step 1 of the WBEA guide for an annual salary of \$63,130.00 pending completion of criminal history and Chapter 5 background checks.
10. Approve the Shared Services Agreement with Northern Region Educational Services Commission to provide Homebound Occupational Therapy services twice a week for 30 minute sessions for 4 weeks for student #715620.
11. Rescind the May 14, 2019 Personnel Motion #9 which read:
Approve family leave for Employee #4111 using paid sick days beginning September 12, 2019 through November 13, 2019 then 12 weeks of unpaid FMLA/FLA from November 14, 2019 through February 6, 2020 with an anticipated return date of February 7, 2020.
12. Approve family leave for Employee #4111 using paid sick days beginning September 3, 2019 through November 13, 2019 then 12 weeks of unpaid FMLA/FLA from November 14, 2019 through February 6, 2020 with an anticipated return date of February 7, 2020.
13. Rescind the July 17, 2019 Personnel Motion #8 which read:
Approve **Ashley Rose Sherman**, Leave Replacement (unaffiliated) First Grade Teacher, Haskell School, beginning September 1, 2019 through June 30, 2020 at MA step 1 of the WBEA guide for

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an annual salary of \$63,130.00 pending completion of criminal history and Chapter 5 background checks.

14. Approve **Alexa Case**, Leave Replacement (Unaffiliated), Guidance, Haskell School beginning September 1, 2019 through June 30, 2020 at MA step 1 of the WBEA guide for an annual salary of \$63,130.00 pending completion of criminal history and Chapter 5 background checks.

15. Approve the transfers below:
 - Carly Breen transferred from Kindergarten ICS Haskell to Kindergarten Haskell
 - Jennifer Jaisli transferred from 1st Grade ICS Haskell to Kindergarten ICS Haskell
 - Carrie Kreider transferred from 4th Grade SC/SS Wanaque to 4th-8th Grade BSI Haskell/6th Grade SS Wanaque
 - Rita Lesser transferred from 3rd Grade ICS Haskell to 2nd Grade ICS Haskell
 - Angela Lombardi transferred from 2nd Grade ICS Haskell to 1st Grade Haskell
 - Ellen Soto transferred to District Literacy Coach/2nd-3rd Grade BSI Haskell
 - Patricia Sullivan transferred from LLD Haskell to 3rd Grade ICS Haskell

16. Approves the following substitute teacher for the 2019/2020 school year pending criminal history and receipt of required documents:

Tara Sullivan

State Certificate

Personnel/Management #1-16

MOTION: Ms. Bruenjes		SECOND: Mr. Camisa	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	Absent		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

E. POLICY

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following policy resolutions:

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1. Second Reading

a	P5111.1	Neighborhood School Residency Policy
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Policy #1-

MOTION: Ms. Spadaccini	SECOND: Mr. Hain		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	Absent		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

F. NEGOTIATIONS/EMPLOYEE RELATIONS

G. COMMUNICATIONS/PUBLIC RELATIONS

H. TRI-DISTRICT

I. OLD/NEW BUSINESS

X. Public Comment

XI. Executive Session

RESOLUTION AUTHORIZING A CLOSED SESSION MEETING OF THE WANAQUE BOARD OF EDUCATION TO DISCUSS:

WHEREAS, the Wanaque Board of Education is a public body that is subject to the requirements of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the New Jersey Open Public Meetings Act requires that all meetings of public bodies be open to the public; and

WHEREAS, the New Jersey Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items that require confidentiality, which includes those items that are enumerated in N.J.S.A. 10:4-12(b); and

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WHEREAS, the Wanaque Board of Education has determined that it is necessary and appropriate to discuss certain matters in a closed session meeting, which is not open to the public, consistent with N.J.S.A. 10:4-12(b).

NOW, THEREFORE BE IT RESOLVED that:

1. The Wanaque Board of Education shall convene a closed session meeting, from which the public shall be excluded, on August 27, 2019 at 8:37PM;
2. The general nature of the matters to be discussed during the closed meeting includes: *contractual items*
3. It is anticipated that the closed session meeting will last 30 minutes;
4. Action may or may not be taken; and

The minutes of the closed session meeting shall be available for disclosure to the public when the items that are the subject of the closed session meeting are resolved and a reason for confidentiality no longer exists.

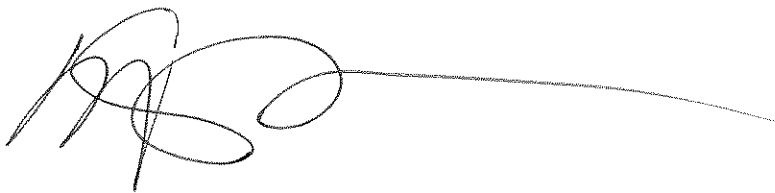
A motion was made to adjourn to Executive Session at 8:37PM by Mr. Tully and seconded Ms. Bruenjes.

A motion was made at 9:07PM by Ms. Spadaccini and seconded by Mr. Hain to close executive session and return to public session.

XII. Adjournment

A motion was made at 9:08PM by Ms. Bruenjes and seconded by Ms. Hendrson to adjourn.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Nancy Di Bartolo', with a long horizontal line extending to the right.

Nancy Di Bartolo

Board Secretary