

**WANAQUE BOARD OF EDUCATION – REGULAR MEETING MAY 14, 2019**

The Regular Meeting of the Wanaque Board of Education will be held on Tuesday, May 14, 2019 at 7:00 pm, in the Wanaque School Media Center, First Street, Wanaque, NJ 07465.

**Minutes**

**I. Call To Order/Sunshine Statement**

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Wanaque Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Suburban Trends on January 9, 2019 via email and the Herald News on January 9, 2019 via email. Copies of this notice have also been placed in the Borough Hall and in the Main Office of both Wanaque and Haskell Schools and filed with the Wanaque Borough Clerk on January 9, 2019.

**Flag Salute/Public Participation Statement/Roll Call**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)	X	
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)	X	
Ms. Henderson (Suzanne)	X	
Mr. McFarlane (Richard)	X	
Ms. Spadaccini (Jennifer)	X	
Mr. Tully (Richard)	X	

**Attendance**

Ms. Donna Cardiello, Superintendent of Schools  
Ms. Nancy Di Bartolo, Business Administrator  
Mr. Adam Weiss, Board Attorney  
Ms. Samantha Nash, Curriculum Director  
Mr. Charles Frick, Wanaque Principal  
Mr. Kenneth Doolittle, Haskell Principal  
Ms. Zoe Luke, Wanaque Assistant Principal  
Ms. Molly Rieth, Confidential Secretary  
Public 44

**II. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. The members of the board work with the administration and Superintendent to assure that the members fully understand the matter. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

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III. **Superintendent's Report**

- Student Presentations – Middle School Social Studies and Science
  - Haskell School
    - Arthur Baker
    - Joseph Letterese
    - Alexandra Paninsoro
    - Erin Montague
    - Connor Struble
    - Collin Wheeler
    - Antonio Santora
    - Molly Murphy (2)
  - Wanaque School
    - Bryan Franqueira
    - Layla Salem
    - Joseph Lochli
    - Gabriella Sudol
    - Ava Susen
    - Samantha Stokem
    - Kieran Federici
    - Alexandria Colamarino
    - Domanik Crilly
    - Sebastian Palmer
- Presentation Mr. Tuorto and Ms. Hainlein
  - Math Business Club Recognition
    - Anthony Parise
    - Christopher Vasquez
    - Molly Murphy
    - Danielle Reid
    - Angela Carrasco
    - Jake Struble
- Curriculum Update – Mrs. Nash

IV. **Committee Reports**

- A. Curriculum/Instruction – Mr. Tully said all agenda items were discussed.
- B. Finance/Budget – Mr. Barnhardt stated the committee continues to discuss creative ways to continue to offer the level of education for our students with all the state cuts in the forecast.
- C. Facilities/Transportation – Mr. Camisa explained that striping is complete at Haskell School, and the grounds have had their spring cleanup. At this time, we are holding off on replacing the boiler due to the quote coming back more than expected.
- D. Personnel/Management – Ms. Demetriou stated all agenda items were discussed.
- E. Policy – NA
- F. Negotiations/Employee Relations – N/A
- G. Communications/Public Relations – N/A
- H. Tri-District – N/A

V. **Business Administrator's Report**

Ms. Di Bartolo said the June 18, 2019 meeting will be at 6pm instead of 7pm.

VI. **Approval of Minutes**

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**BE IT RESOLVED**, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

April 3, 2019	Special Meeting
April 17, 2019	Special Meeting & Executive Session
April 30, 2019	Regular Meeting

MOTION: Mr. Camisa		SECOND: Ms. Spadaccini	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		April 30, 2019
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		April 30, 2019
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**VII. Correspondence**  
 A. April 2019 – School Digest

**VIII. Public Comment**  
 No questions or comments

**IX. Resolutions**  
 A. **CURRICULUM/INSTRUCTION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

- Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract for Student #714652 with Shepard School (Private) for the 2018/2019 school year commencing May 13, 2019 through June, 2019 (26 days) at a tuition cost of \$7,950.80 (\$305.80 per diem).
- Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract, as per the McKinney-Vento Act, for student #715821 with Garfield Public Schools (receiving) for the 2018/2019 School Year commencing January 29, 2019 through June 2019 at a tuition cost of \$20,012.00).
- Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition

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Contract, as per the McKinney-Vento Act, for student #715820 with Garfield Public Schools (receiving) for the 2018/2019 School Year commencing January 29, 2019 through June 2019 at a tuition cost of \$20,012.00).

4. Affirm #W003
5. Approve the Wanaque District Mentoring Plan 2018/2021.

Curriculum #1-5

MOTION: Ms. Henderson		SECOND: Mr. Barnhardt	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**B. FINANCE/BUDGET**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

1. **Financial Reports:**

Secretary's (A148) Report For April 2019	- Ms. Nancy DiBartolo Business Administrator/Board Secretary
Treasurer's (A149) Report For April 2019	- Ms. Donna Cardiello Superintendent of Schools
  
2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of April 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
  
3. Approve payment of bills and claims for the month of May 2019:

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10/11	General Current Expense	\$1,097,288.49
20	Special Revenues	\$ 4,550.00
30	Capital Project	\$
	<b>Total</b>	<b>\$1,101,838.49</b>

4. Approve the necessary transfers for the month of April 2019 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.
5. Approve E-Rate Consulting Agreement for July 1, 2019 through June 30, 2020 at an annual cost of \$1,500 for Category 1 funding; and 3% fee for Category 2 funding at minimum of \$1,250.
6. **WHEREAS**, that at the February 26, 2019 public meeting the Wanaque Board of Education awarded the lowest responsible bid for the Partial Roof Replacement "Area B" at Haskell Elementary School to Arch-Concept, Inc., in the total contract sum of \$109,000.00.

**WHEREAS**, this award was expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, within ten (10) days of the date hereof.

**WHEREAS**, the bid and all documents submitted by Arch-Concepts was responsive in all material respects,

**NOW, THEREFORE BE IT RESOLVED**, that the Board President and the Board Secretary are hereby authorized to execute an agreement consistent with this Resolution and the terms contained in the bid documents and any other documents necessary to effectuate the terms of this Resolution.

7. **BE IT RESOLVED** that the Wanaque Board of Education approve and award a contract for School Food Service Management for the 2019-2020 school year, to The Pomptonian, a New Jersey Corporation, located at 3 Edison Place, Fairfield, NJ 07004-3511, it is the recommendation of the Interim Business Administrator that the Wanaque Board of Education award the contract to The Pomptonian, subject to the following contractual provisions:

The Food Service Management Company (hereinafter referred to as the "FSMC") shall receive, a meal rate of \$3.7162 for breakfast and \$3.7162 for lunch per reimbursable meal and meal equivalent to compensate the FSMC for the cost of operations, administrative and management costs. This meal rate shall be billed monthly less the value of commodities received.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program

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meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The FSMC guarantees that District shall receive an annual financial return of Ten Thousand Seventy Dollars, Thirty Three Cents (\$10,070.33), including the commodity credits for the 2019-2020 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, The Pomptonian, shall pay the difference to District. Financial terms of the Contract are based upon the assumptions as stated in Section II Standard Terms and Conditions, Paragraph 7 Guarantee Conditions and Assumptions in the Contract. In the event any of the conditions or assumptions is not met during the 2019-2020 year, the FSMC’s obligation shall be reduced by the amount of any documented increase in the District’s total food service costs or reduction in gross receipts which is attributable to the charges in such conditions or assumptions.

8. The Wanaque Board of Education approves Cafeteria prices for the 2019/2020 school year as follows:

	2018/2019	2019/2020
Student Complete Lunch	\$2.65	\$3.00
Reduced Price Lunch	\$ .40	\$ .40
Faculty Lunch	\$3.35	\$3.70
Student Complete Breakfast	\$1.75	\$1.90
Reduced Price Breakfast	\$ .30	\$ .30
Faculty Breakfast	\$2.75	\$2.90

**Finance/Budget #1-8**

MOTION: Mr. Barnhardt		SECOND: Mr. Tully	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		#7 & #8
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

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**C. FACILITIES/TRANSPORTATION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

1. WHEREAS, In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board authorizes the necessary amendments to its Long Range Facilities Plan in order to reflect these proposed projects:

School	Project	Budget
Haskell	Boiler Replacement	\$600,000.00
Haskell	Access Controls	\$45,000.00
Haskell	Playground Equipment	\$180,000.00
Wanaque	Access Controls	\$45,000.00

RESOLVED, that the Board authorizes the submission of the aforementioned projects to the Passaic County Executive Superintendent of School and the New Jersey Department of Education for approval; and be it further

RESOLVED, District Administration, the District Architect and/or the Board Attorney, are hereby authorized to execute those actions deemed appropriate to amend the District’s Long Range Facilities Plan.

**Facilities/Transportation #1**

MOTION: Mr. Camisa		SECOND: Mr. Hain	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

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D. PERSONNEL/MANAGEMENT

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Approve the renewal of tenured district employees as listed on **Appendix A** for the 2019/2020 school year.
2. Approve the renewal of non-tenured district employees as listed on **Appendix B** for the 2019/2020 school year.
3. Approve the renewal of district instructional assistants as listed on **Appendix C** for the 2019/2020 school year.
4. Approve the renewal of district 12 month employees as listed on **Appendix D** for the 2019/2020 school year.
5. Approve the renewal of district playground/library aides as listed on **Appendix E** for the 2019/2020 school year.
6. Approve the resignation of Employee #4700 with regret.
7. Approve the resignation of Employee #4788 with regret.
8. Approve family leave for Employee #4567 using paid sick days beginning September 3, 2019 through October 4, 2019 then 12 weeks of unpaid FMLA/FLA from October 5, 2019 through December 28, 2019 followed by an unpaid extended leave of absence for the remainder of the 2019/2020 school year with an anticipated return date of September 1, 2020.
9. Approve family leave for Employee #4111 using paid sick days beginning September 12, 2019 through November 13, 2019 then 12 weeks of unpaid FMLA/FLA from November 14, 2019 through February 6, 2020 with an anticipated return date of February 7, 2020.
10. Approve family leave for Employee #4342 using paid sick days beginning September 20, 2019 through November 19, 2019 then 12 weeks of unpaid FMLA/FLA from November 20, 2019 through February 12, 2020 followed by an unpaid extended leave of absence for the remainder of the 2019/2020 school year with an anticipated return date of September 1, 2020.
11. Approve **Kayla Vitulano**, William Paterson University student teacher, with Christopher Murray, Wanaque School beginning September 5, 2019 through June 30, 2020.
12. Approve the agreement between the Wanaque Board of Education and **Robert P. Mooney**, Interim Superintendent, at a per diem rate of \$652.65, effective July 1, 2019, through June 30, 2020, or until a permanent Superintendent is appointed, pending criminal history review and background clearance.



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13. Approves the Employment Contract with **Nancy Di Bartolo**, Business Administrator, effective July 1, 2019 through June 30, 2020, at an annual salary of \$142,150.00.
14. Approves the contract with **William Mullanaphy**, Supervisor of Buildings and Grounds, (non-tenure track) effective July 1, 2019 through June 30, 2020, at an annual salary of \$76,500.00.
15. Approves the contract with **Frank Sierra** as 12 month, District Level, Maintenance Worker (non-certificated, non-tenure track) effective July 1, 2018 through June 30, 2019, with a base salary of \$58,650.00.
16. Approve **Gabrielle Wacyra**, Playground Aide, Wanaque School for the 2019/2020 school year commencing September 1, 2019 through June 30, 2020 at a rate of \$7,182.00.
17. Approve 2019-2020 Nursing Contract with Star Pediatrics as follows:
 

	<u>RN</u>	<u>LPN</u>
Private Duty	\$51/hr.	\$41/hr.
Transportation Only	\$57/hr.	\$57/hr.
Substitute	\$53/hr.	

**Personnel/Management #1-17**

<b>MOTION: Ms. Spadaccini</b>		<b>SECOND: Mr. Camisa</b>	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**E. POLICY**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following policy resolutions:

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1. Second Reading

a	P5330.4	Administering An Opioid Antidote - Repeal
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2. Adoption of Regulations

a	R5330.4	Administering An Opioid Antidote - Repeal
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Policy #1-2

MOTION: Ms. Henderson		SECOND: Ms. Spadaccini	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Mr. McFarlane (Richard)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**F. NEGOTIATIONS/EMPLOYEE RELATIONS**

**G. COMMUNICATIONS/PUBLIC RELATIONS**

**H. TRI-DISTRICT**

**I. OLD/NEW BUSINESS**

**X. Public Comment**

Mr. Velante – Wanaque – Asked if the Math Business Club is in both schools.

Ms. Cardiello explained it is run by the Haskell PTA.

Ms. Demetriou stated Wanaque has a Treps program, which is very similar.

Mr. Velante – Wanaque – Had questions on the following topics: 1) Interim Superintendents background 2) Search for permanent Superintendent. 3) Search firm

Ms. Demetriou explained 3 candidates for the Interim position were interviewed and the board felt Mr. Mooney was the best fit for our district. He is highly qualified and highly recommended.

Ms. Cardiello stated she knows Mr. Mooney well. He retired from Keary and has done interim work in several Passaic County schools. Ms. Cardiello said she is 100% certified he will take the ball and run with it.

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Ms. Demetriou added the board has hired R-Pat to assist in the search for the Superintendent position. They will be in the area tomorrow holding meetings to get input from the staff, administration, and the community. They will be at the Golden Age Club, The Reserves and the schools.

Ms. Maiello – Wanaque – Asked for a copy of Appendix A-E.

Ms. Demetriou said we have copies available for everyone at the end of the meeting.

Mr. Maiello – Wanaque – Thanked the board for bringing the Band program back to the schools.

Ms. Cardiello said you can thank Mr. Testa who is sitting behind you.

Ms. Demetriou asked Mr. Testa to say a word about the band going to Dorney Park on Friday.

Mr. Testa explained 210 students will be playing for a panel of judges who will give their comments. The band is also holding a concert on June 6<sup>th</sup>.

Ms. Cardiello said the band is spectacular, between you and Ms. Spirko we can't lose.

**XI. Executive Session**

**RESOLUTION AUTHORIZING A CLOSED SESSION MEETING OF THE WANAQUE BOARD OF EDUCATION TO DISCUSS:**

WHEREAS, the Wanaque Board of Education is a public body that is subject to the requirements of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the New Jersey Open Public Meetings Act requires that all meetings of public bodies be open to the public; and

WHEREAS, the New Jersey Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items that require confidentiality, which includes those items that are enumerated in N.J.S.A. 10:4-12(b); and

WHEREAS, the Wanaque Board of Education has determined that it is necessary and appropriate to discuss certain matters in a closed session meeting, which is not open to the public, consistent with N.J.S.A. 10:4-12(b).

NOW, THEREFORE BE IT RESOLVED that:

1. The Wanaque Board of Education shall convene a closed session meeting, from which the public shall be excluded, on May 14, 2019 at 7:28 PM;
2. The general nature of the matters to be discussed during the closed meeting includes: Personnel and Negotiations.
3. It is anticipated that the closed session meeting will last 30 minutes;
4. Action may be taken; and

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The minutes of the closed session meeting shall be available for disclosure to the public when the items that are the subject of the closed session meeting are resolved and a reason for confidentiality no longer exists.

A motion was made to adjourn to Executive Session at 7:28 by Ms. Spadaccini and seconded by Ms. Bruenjes.

A motion was made at 8:09pm by Ms. Spadaccini and seconded by Ms. Bruenjes to close executive session and return to public session. All in favor.

**XII. Adjournment**

Motion to adjourn made by Ms. Spadaccini and seconded by Mr. Hain at 8:10. All in favor. Regular Meeting adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Nancy Di Bartolo', with a long horizontal line extending to the right.

Nancy Di Bartolo  
Board Secretary