

WANAQUE BOARD OF EDUCATION – REGULAR MEETING OCTOBER 30, 2018

The Regular Meeting of the Wanaque Board of Education will be held on Tuesday, October 30, 2018, at 6:30 pm, in the Haskell School Gymnasium, 973 Ringwood Ave., Haskell, NJ.

Agenda

I. Call To Order/Sunshine Statement

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Wanaque Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Suburban Trends on August 30, 2018 via email and the Herald News on August 30, 2018 via email. Copies of this notice have also been placed in the Borough Hall and in the Main Office of both Wanaque and Haskell Schools and filed with the Wanaque Borough Clerk on August 30, 2018.

Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)		arrived at 6:45
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)	X	
Ms. Henderson (Suzanne)		X
Ms. Imbasciani (Dana)		arrived at 7:15
Ms. Spadaccini (Jennifer)	X	
Mr. Tully (Richard)	X	

Attendance

Ms. Donna Cardiello, Superintendent of Schools
Ms. Nancy Di Bartolo, Business Administrator
Mr. Adam Weiss, Board Attorney
Ms. Samantha Nash, Curriculum Director
Mr. Kenneth Doolittle, Haskell Principal
Ms. Zoe Luke, Wanaque Assistant Principal
Ms. Molly Rieth, Confidential Secretary
Public 34

II. Superintendent’s Report

- Student Presentation
 - Easton Hunter – Wanaque School
 - Logan Ribic – Wanaque School
 - Viana Bhavsar – Wanaque School
 - Kaylyn Jones – Haskell School
 - Adrien Urbina – Haskell School

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- District Goals
 - Curriculum Update
- III. **Goal Setting** – Kathy Helewa, New Jersey School Boards Association – District and Board Goals for the 2018-2019 School Year.

Ms. Cardiello began the goal setting session with a discussion of four district goals for the board's consideration. Ms. Helewa walked the board through the goals setting process and facilitated the formulation of two board goals.

- **Curriculum Director's Report**

Ms. Nash introduced Ms. Jessica Hammond from the US Department of Education.

Ms. Hammond explained that Wanaque District was the only recipient out of 10 finalists for the grant. She stated how thrilled she is with Ms. Nash and Ms. Soto and with the work they have been doing including the coaching cycles. Research shows when coaching cycles are used 90% transfers into the classroom.

Ms. Soto is thankful Fountas and Pinnell classroom is being utilized, she stated that the students are so engaged.

Ms. Nash handed out sample books to the board. She explained that with the help of the PTA's they had the first book tasting. On October 8th the teachers had an in service day.

IV. **Executive Session**

WHEREAS, the Wanaque Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

BE IT RESOLVED, that the Wanaque Board of Education adjourns to Executive Session for purposes of items covered under negotiations; and the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

A motion was made to adjourn to Executive Session at 7:37 by Ms. Spadaccini and seconded by Ms. Bruenjes.

A motion was made at 7:47 to close executive session and return to public session by Mr. Hain and Mr. Barnhardt.

V. **Committee Reports**

- A. Curriculum/Instruction – Mr. Tully said all agenda items were covered.
- B. Finance/Budget – Ms. Imbasciani explained the audit is over but the state has information to finalize which will hopefully be by December 18, 2018.
- C. Facilities/Transportation – Mr. Tully stated the following items were discussed:
Playground, quote for swipe system, boilers, Haskell lockers, parking lots striping will be done next week weather permitting.
Mr. Camisa asked about the Comprehensive Maintenance Plan.

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Ms. Di Bartolo explained it is a requirement for the following year budget and we are way above the minimum required maintenance expenditures.

- D. Personnel/Management – Ms. Spadaccini said all agenda items were covered.
- E. Policy – Mr. Barnhardt stated the “Pass the Trash” policy and HIB policy were reworded and are back on the agenda for the first reading.
- F. Negotiations/Employee Relations – Ms. Demetriou explained a settlement has been reached and it is being voted on this evening.
- G. Communications/Public Relations – N/A
- H. Tri-District – N/A

VI. Business Administrator’s Report

Ms. Di Bartolo stated the IDEA and Title 1 have been removed from the agenda and will be revisited for next month after contacting the state. Next week we are having a meeting with the swipe company and hoping the striping will be able to be completed.

Mr. Camisa asked if the lock down system is complete.

Ms. Demetriou asked if a formal drill has been performed with the new lock down system.

Ms. Cardiello explained that installation of the system is complete but after reviewing the drill we decided a push button is needed in both gymnasiums.

VII. Approval of Minutes

BE IT RESOLVED, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

September 25, 2018

Regular & Executive Session

MOTION: Mr. Camisa	SECOND: Ms. Spadaccini		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	Absent		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

VIII. Correspondence

- A. September 2018 – School Digest

IX. Public Comment – N/a

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X. Resolutions
A. CURRICULUM/INSTRUCTION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Upon the recommendation of the Superintendent, approve reimbursement of expenses for the attached workshops, as they are directly related to and within the scope of the participants’ duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Approve the job description for Academic Coaching Facilitator
3. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract for Student #713819 with the West Milford Board of Education for the 2018/2019 school year commencing July 9, 2018 through June 30, 2019 at a tuition cost of \$140.29 per diem (\$26,795.39).
4. Approve the annual Nursing Services Plan for the 2018-2019 school year.

Curriculum #1- 4

MOTION: Mr. Tully	SECOND: Mr. Camisa		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	Absent		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

B. FINANCE/BUDGET

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

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1. **Financial Reports:**
 Secretary’s (A148) Report - Ms. Nancy DiBartolo
 For September 2018 Business Administrator/Board Secretary
 Treasurer’s (A149) Report - Ms. Donna Cardello
 For September 2018 Superintendent of Schools

2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of September 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approve payment of bills and claims for the month of October 2018:

10/11	General Current Expense	\$1,575,399.48
20	Special Revenues	\$ 89,760.61
30	Capital Project	\$ 110,839.75
	Total	\$1,775,999.84

4. Approve the necessary transfers for the month of October 2018 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

5. Approve the additional expenditures for the district payroll for the September 28, 2018 pay period in the amount of \$529,862.70.

Finance/Budget #5

MOTION: Ms. Bruenjes	SECOND: Mr. Camisa		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		X ck. #22205
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	Absent		
Ms. Imbasciani (Dana)	X		X ck. #22205
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

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C. FACILITIES/TRANSPORTATION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

1. Upon the recommendation of the Superintendent, approve the Comprehensive Maintenance Plan and the Annual Maintenance Form M1.

2. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2018/2019 school year Services Agreement with Northern Region Educational Services Commission for the following routes, at a total cost of \$541,307.12.

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Dates</u>
B117	Chancellor Academy	\$ 2227.50	\$ 66.83	9/04/18-6/19
B151	Glenview Academy	\$37080.00	\$1112.40	9/06/18-6/19
B169	West Milford HS/Macopin MS	\$21600.00	\$ 648.00	9/06/18-6/19
B201	PG Chambers	\$55800.00	\$1674.00	9/10/18-6/19
B201	PG Chambers (Nurse)	\$23400.00	\$ 702.00	9/10/18-6/19
B205	Phoenix Center	\$41220.00	\$1236.60	9/05/18-6/19
B233	Windsor Learning Center	\$46800.00	\$1404.00	9/05/18-6/19
B245	Haskell School/Wanaque School	\$66592.80	\$1997.78	9/05/18-6/19
B246	Haskell School	\$58312.80	\$1749.38	9/05/18-6/19
B247	Haskell School/Wanaque School	\$53992.80	\$1619.78	9/05/18-6/19
F128	The Community School	\$29340.00	\$ 880.20	9/05/18-6/19
F225	Wanaque School	\$42120.00	\$1263.60	9/05/18-6/19
SC2118	School #21	\$14400.00	\$ 432.00	9/06/18-12/21/18
OHRV	Ohrv'dass Rockland Institute	\$14455.00	\$ 433.65	9/17/18-12/21/18
WAN18	Wanaque School	\$18200.00	\$ 546.00	9/05/18-12/21/18

3. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2018/2019 school year Services Agreement with Northern Region Educational Services Commission for the following routes, at a total cost of \$541,307.12.

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Dates</u>
WASHE18	Washington Elem. School	\$17700.00	\$708.00	9/25/18-12/21/18

Facilities/Transportation #1-3

MOTION: Mr. Hain		SECOND: Ms. Spadaccini		
BOARD MEMBER	YES	NO	ABSTAIN	
Mr. Barnhardt (Robert)	X			
Ms. Bruenjes (Carolyn)	X			
Mr. Camisa (Nicholas)	X			
Mr. Hain (Barry)	X			
Ms. Henderson (Suzanne)	Absent			
Ms. Imbasciani (Dana)	X			
Ms. Spadaccini (Jennifer)	X			

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Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

D. PERSONNEL/MANAGEMENT

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Approves **Nicole Protomastro** to provide in BCBA services for student #714653 not to exceed 5 hours/wk. for the 2018/2019 school year at the contracted WBEA rate.
2. Approves, with regret, the resignation of **Melissa Stys**, Instructional Assistant at Wanaque School effective October 12, 2018.
3. Approves **Keri Schamble** as an Instructional Assistant for Chorus at Haskell School at a rate of 13.35 per 30 minute session, at a cost not to exceed \$750.00.
4. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves **Jennifer Jaisli** as a Substitute Instructional Assistant for Chorus at Haskell School.
5. Approves the following substitute nurse for the 2018/2019 school year effective October 25, 2018 pending criminal history and receipt of required documents:
Angela Murphy
6. Accept the resignation of **Ms. Jody Montague** effective October 15, 2018.
7. Approves the Sidebar to the Agreement between the Wanaque Borough Board of Education and the Wanaque Borough Administrators' Association.
8. Approve the appointment of **Danielle Uhlhorn** as an Instructional Assistant at Wanaque School, effective October 31, 2018 at an annual salary of \$30,635 prorated for the 2018-2019 school year.
9. Approve the revised Stipend Positions.
10. Approves, with regret, the resignation of **Alisa Memish**, Teacher at Wanaque School effective December 21, 2018.
11. Approves the appointment of **Lindsey Dandrea**, Instructional Assistant at Wanaque School, effective October 31, 2018 at an annual salary of \$31,135.00 prorated for the 2018-2019 school year.
12. **BE IT RESOLVED** that the Wanaque Borough Board of Education ratifies the Memorandum of Agreement, dated October 16, 2018, between the Board and the Wanaque Borough Education Association; and

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BE IT FURTHER RESOLVED that the Wanaque Borough Board of Education authorizes the Board President and Board Attorney to take all steps necessary to prepare and execute the final Collective Bargaining Agreement between the Board and the Education Association for the period of July 1, 2018 through June 30, 2021.

13. Approves the elimination of New Jersey Direct 10 as one of the health benefits offerings to all employees effective January 1, 2019.
14. Approves the following volunteers for the 2018/2019 School Year:
Angela Logan
15. Approves the movement of employee #4024 Step 14 Teacher MA+30 to Step 14 Teacher MA+45 effective October 1, 2018.
16. Approves the movement of employee #4018 Step 14 Teacher MA+30 to Step 14 Teacher MA+45 effective October 1, 2018.
17. Approves the movement of employee #4741 Step 14 Teacher BA to Step 1 Teacher MA effective October 1, 2018.

Personnel/Management #1-17

MOTION: Mr. Camisa	SECOND: Ms. Spadaccini		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	Absent		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

Ms. Demetriou thanked the negotiating team, Ms. Cardiello, Ms. Di Bartolo, the Attorney and the WBEA for all the hard work. She expressed that everyone worked together while achieving the most we could for the WBEA, tax payers and students.

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E. POLICY

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following policy resolutions:

1. First Reading

a.	P1613	Disclosure and Review of Applicant’s Employment History – M New
b.	P5512	Harassment, Intimidation, and Bullying – M Revised
c.	P5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities – M Revised
d.	P8561	Procurement Procedures for School Nutrition Programs

Policy #1

MOTION: Mr. Barnhardt		SECOND: Mr. Camisa	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	Absent		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

F. NEGOTIATIONS/EMPLOYEE RELATIONS

G. COMMUNICATIONS/PUBLIC RELATIONS

H. TRI-DISTRICT

I. OLD/NEW BUSINESS

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following old/new business resolutions:

1. The Wanaque Board of Education acknowledges a \$400 donation to the Wanaque School Lunch program from Christ Church in Pompton Lakes, New Jersey:

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The Wanaque Board of Education accepts the donation and wishes to express its gratitude and thanks to Christ Church.

2. Adoption of District and Board Goals for the 2018/2019 school year.

Old/New Business #1-2

MOTION: Ms. Bruenjes		SECOND: Ms. Spadaccini		
BOARD MEMBER	YES	NO	ABSTAIN	
Mr. Barnhardt (Robert)	X			
Ms. Bruenjes (Carolyn)	X			
Mr. Camisa (Nicholas)	X			
Mr. Hain (Barry)	X			
Ms. Henderson (Suzanne)	Absent			
Ms. Imbasciani (Dana)	X			
Ms. Spadaccini (Jennifer)	X			
Mr. Tully (Richard)	X			
Ms. Demetriou (Angela)	X			

XI. Public Comment

Ms. Maiello – Wanaque – Asked what the enrollment is.
Ms. Di Bartolo stated it is 906.

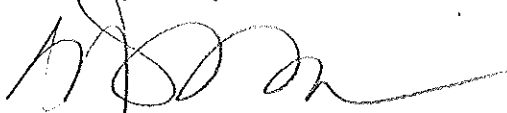
Ms. Pasznik – Haskell – thanked both PTA’s for having the Mallory’s Army assembly and hope they come back in the future.

XII. Executive Session – N/A

XIII. Adjournment

Motion to adjourn made by Ms. Spadaccini and seconded by Mr. Barnhardt at 8:05.

Respectfully submitted,



Nancy Di Bartolo
Board Secretary