

## WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 25, 2018

The Regular Meeting of the Wanaque Board of Education was held on Tuesday, September 25, 2018, at 7:00 pm, in the Wanaque Elementary School Media Center, First St., Wanaque, NJ 07465.

### Minutes

#### I. Call To Order/Sunshine Statement

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Wanaque Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Suburban Trends on April 27, 2018 via email and the Herald News on April 27, 2018 via email. Copies of this notice have also been placed in the Borough Hall and in the Main Office of both Wanaque and Haskell Schools and filed with the Wanaque Borough Clerk on April 27, 2018.

#### Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)	X	
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)	X	
Ms. Henderson (Suzanne)	X	
Ms. Imbasciani (Dana)	X	
Ms. Spadaccini (Jennifer)	X	
Mr. Tully (Richard)	X	

#### Attendance

Ms. Donna Cardiello, Superintendent of Schools  
Ms. Nancy Di Bartolo, Business Administrator  
Mr. Adam Weiss, Board Attorney  
Ms. Samantha Nash, Curriculum Director  
Mr. Kenneth Doolittle, Haskell Principal  
Mr. Charles Frick, Wanaque Principal  
Ms. Zoe Luke, Wanaque Assistant Principal  
Ms. Molly Rieth, Confidential Secretary  
Public 28

#### II. Superintendent's Report

- Student Presentation
  - Erina Dervisi Haskell School
  - Lauren Healy Wanaque School
- Curriculum Director's Update
  - Proposed District Goals

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- PARCC Presentation
- Summer Accomplishments

### III. Executive Session

WHEREAS, the Wanaque Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

BE IT RESOLVED, that the Wanaque Board of Education adjourns to Executive Session for purposes of items covered under personnel and attorney/client privilege; and the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

A motion was made to adjourn to Executive Session at 7:57 pm by Mr. Barnhardt and seconded by Ms. Bruenjes.

A motion was made at 8:13 pm to close executive session and return to public session by Mr. Tully and Ms. Imbasciani.

### IV. Committee Reports

- Curriculum/Instruction – Mr. Tully stated the committee discussed workshops and tuition.  
Ms. Cardiello added additional novels are on the agenda for approval.
- Finance/Budget – Ms. Imbasciani explained they discussed the ongoing audit which won't be finalized because we are waiting for the state to release information.
- Facilities/Transportation – Mr. Camisa said all agenda items were discussed and the summertime projects. We are hoping to make the following upgrades in the future: playgrounds within 2 years, swipe system, boilers, lockers at Haskell School, risers. Training will be on October 8, 2018 for the security system.  
Ms. Di Bartolo said the risers need to be replaced before graduation.  
Ms. Demetriou stated the band equipment doesn't fit on the risers we have.
- Personnel/Management – Ms. Spadaccini explained the committee discussed the stipend positions and had a preliminary discussion regarding background checks and fingerprints for all volunteers.  
Ms. Di Bartolo said it would cost \$21.45 for the volunteers background checks.  
Mr. Camisa added we were putting \$20,000 back in capital reserve which was not needed for the roof project.
- Policy – N/A
- Negotiations/Employee Relations – N/A
- Communications/Public Relations – N/A
- Tri-District – N/A

### V. Business Administrator's Report

Ms. Di Bartolo explained Personnel agenda item #9 is highlighted because it was added after the agenda went out.

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Ms. Cardiello stated that an Instructional Assistant at Wanaque resigned so we are moving one of the Haskell Instructional Assistants over to fill that spot as it is a better fit and we have hired someone to fill the Haskell position.

**VI. Approval of Minutes**

**BE IT RESOLVED**, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

August 28, 2018		Regular Board Meeting	
MOTION: Ms. Henderson		SECOND: Mr. Camisa	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**VII. Correspondence**

A. July-August 2018 – School Digest

**VIII. Public Comment**

Ms. Maiello – Wanaque – Commended Mr. Camisa for giving a more detailed report for the public on all the projects.

**IX. Resolutions**

A. **CURRICULUM/INSTRUCTION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Approve reimbursement of expenses for the attached workshops, as they are directly related to and within the scope of the participants’ duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract for Student #713868 with Community School (Private) for the 2018/2019 school year

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commencing September 5, 2018 through June, 2019 (180 days) at a tuition cost of \$229.39 per diem (\$41,290.20).

3. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract for Student #715620 with Rockland Institute for Special Education (Private) for the 2018/2019 school year commencing September 13, 2018 through June, 2019 at a tuition cost of \$1,491.10 per month (\$14,165.45) plus extraordinary services of \$1,121.31 per month (\$10,652.45) for a total not to exceed \$24,817.90.
  
4. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Inter-Agency School Agreement for the 2018/2019 school year for services that are necessary for pre-school children who are eligible for special education services with Center for Family Resources, Inc., Ringwood, NJ.
  
5. Approve the following additional novels for the 2018-2019 school year:
  - 6-8th A Long Walk to Water by Linda Sue Park
  - 7-8th Counting By Sevens by Holly Goldberg Sloan
  - 6-7th Rules by Cynthia Lord
  - 6-7th The Boy in the Wooden Boy by Leon Lyson
  - 6-7th Fish in a Tree by Linda Mullaly Hunt
  - 6-7th Out of Mind by Sharon M. Draper
  - 6-8th I am Malala by Malala Yousafzai

**Curriculum #1- 5**

MOTION: Mr. Camisa	SECOND: Mr. Hain		
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

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**B. FINANCE/BUDGET**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

**1. Financial Reports:**

Secretary's (A148) Report For August 2018	- Ms. Nancy DiBartolo Business Administrator/Board Secretary
Treasurer's (A149) Report For August 2018	- Ms. Donna Cardiello Superintendent of Schools

2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of August 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approve payment of bills and claims for the month of September 2018:

10/11	General Current Expense	\$1,002,977.55
20	Special Revenues	\$ 44,366.86
30	Capital Project	\$ 17,106.36
	<b>Total</b>	<b>\$1,064,450.77</b>

4. Approve the necessary transfers for the month of August 2018 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

Finance/Budget #1-4

MOTION: Ms. Bruenjes	SECOND: Mr. Barnhardt		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

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**C. FACILITIES/TRANSPORTATION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

- Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2018/2019 ESY Services Agreement with Northern Region Educational Services Commission for the following routes, at a total cost of \$3,936.66.

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Dates</u>
B201	PG Chambers	\$3822.00	\$114.66	7/09/18-7/25/18

- Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2018/2019 ESY Services Agreement with Northern Region Educational Services Commission for the following routes, at a total cost of \$51,793.15.

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Dates</u>
B151	Glenview Academy	\$6180.00	\$185.40	7/09/18-8/17/18
B169	West Milford HS/Macopin MS	\$2400.00	\$ 72.00	7/09/18-8/03/18
B201	PG Chambers	\$4998.00	\$149.94	7/26/18-8/17/18
B201	PG Chambers (Nurse)	\$2159.00	\$ 64.77	7/26/18-8/17/18
B205	Phoenix Center	\$6870.00	\$206.10	7/02/18-7/31/18
B233	Windsor Learning Center	\$7800.00	\$234.00	7/09/18-8/17/18
B245	Haskell School/Wanaque School	\$7399.20	\$221.98	7/02/18-7/30/18
B246	Haskell School	\$6479.20	\$194.38	7/02/18-7/30/18
B247	Haskell School/Wanaque School	\$5999.20	\$179.98	7/02/18-7/30/18

- WHEREAS**, on April 24, 2018 the Wanaque Board of Education (hereinafter referred to as the "Board") awarded the lowest responsible bid to Patwood Roofing Company for the Partial Roof Replacement at Wanaque Elementary School (Section C&E) with a base bid in the amount of \$408,000; which included a Total Allowance in the amount of \$20,000.

**NOW, THEREFORE, BE IT RESOLVED**, that it is necessary for the Board to approve a change order GC-01 for a credit for unused balance #1 in the amount of (\$20,000). The original Contract Sum was \$408,000 and as a result of this change order the new Contract Sum including this change order will be \$388,000.00.

**Facilities/Transportation #1-3**

<b>MOTION: Mr. Camisa</b>		<b>SECOND: Ms. Spadaccini</b>		
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	
Mr. Barnhardt (Robert)	X			
Ms. Bruenjes (Carolyn)	X			
Mr. Camisa (Nicholas)	X			
Mr. Hain (Barry)	X			
Ms. Henderson (Suzanne)	X			

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Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**D. PERSONNEL/MANAGEMENT**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Approves, with regret, the resignation of **Danielle Uhlorn**, Instructional Assistant at Wanaque School effective September 14, 2018.
2. Upon the recommendation of the Superintendent, the Wanaque Board of Education approves the following stipend positions as per the attached.
3. Approves **Ellen Soto** as Academic Coach, to provide support at both Haskell and Wanaque Schools for the 2018/2019 school year.
4. Approves the following substitute teacher’s for the 2018/2019 school year pending criminal history and receipt of required documents:
  - Beth Burke** State Certified
  - Melissa Riccio** State Certified
5. Approves the following substitute lunch aides for the 2018/2019 school year pending criminal history and receipt of required documents:
  - Beth Burke**
  - Joan Konarski**
  - Gabrielle Wacyra**
6. Approves the following substitute secretary for the 2018/2019 school year pending criminal history and receipt of required documents:
  - Beth Burke**
  - Joan Konarski**
7. Approves **Helen Rose**, Instructional Assistant – Wanaque School, effective September 26, 2018 through June 30, 2018 at an annual salary of \$30,635.00 pending criminal history review and background clearance.
8. Approves **Renata O’Connor**, Instructional Assistant – Haskell School, effective September 26, 2018 through June 30, 2018 at an annual salary of \$31,135.00 pending criminal history review and background clearance.
9. Approves the re-assignment of **Michael Iannuzzi** – Instructional Assistant - from Haskell School ICS/LLD to Wanaque school BD program effective September 17, 2018.

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10. Approves the following volunteers for the 2018/2019 School Year:

- Janice Alexander
- Renee Fishman
- Joan Guzzardo
- Mary Sue Henning
- Terry Linefsky
- Marla Levine
- Angie Lombardo
- Richard Reilly
- Joe Rizzi
- Frank Sanchez
- Betty Sicher
- Eileen Van Hook
- Fran Weller
- Max DiGiacomo
- Margaret Vesce

**Personnel/Management #1-10**

<b>MOTION: Mr. Hain</b>		<b>SECOND: Ms. Spadaccini</b>	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X	#2	
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		#3
Ms. Demetriou (Angela)	X		

- E. POLICY
- F. NEGOTIATIONS/EMPLOYEE RELATIONS
- G. COMMUNICATIONS/PUBLIC RELATIONS
- H. TRI-DISTRICT
- I. OLD/NEW BUSINESS
- X. Public Comment



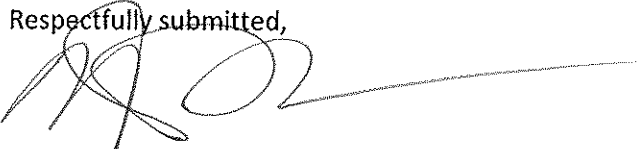
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XI. Executive Session – N/A

XII. Adjournment

Motion to adjourn made by Ms. Bruenjes and seconded by Ms. Imbasciani at 8:33.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Nancy Di Bartolo', with a long horizontal line extending to the right.

Nancy Di Bartolo  
Board Secretary