

## WANAQUE BOARD OF EDUCATION – REGULAR MEETING MAY 8, 2018

The Regular Meeting of the Wanaque Board of Education was held on Tuesday, May 8, 2018, at 7:00pm, in the Wanaque School, Media Center, Wanaque, NJ.

### Minutes

#### I. Call To Order/Sunshine Statement

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Wanaque Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Suburban Trends on April 27, 2018 via email and the Herald News on April 27, 2018 via email. Copies of this notice have also been placed in the Borough Hall and in the Main Office of both Wanaque and Haskell Schools and filed with the Wanaque Borough Clerk on April 27, 2018.

#### Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)	X	
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)	X	
Ms. Henderson (Suzanne)	X	
Ms. Imbasciani (Dana)	X	
Ms. Spadaccini (Jennifer)	X	
Mr. Tully (Richard)	X	

#### Attendance

Ms. Donna Cardiello, Superintendent of Schools  
Ms. Nancy Di Bartolo, Business Administrator  
Mr. Adam Weiss, Board Attorney  
Ms. Lynda D'Angiolillo, Curriculum Director  
Mr. Charles Frick, Wanaque Principal  
Ms. Samantha Nash, Wanaque Assistant Principal  
Mr. Brett Biggins, Acting Assistant Principal  
Ms. Molly Rieth, Confidential Secretary  
Public 57

#### II. Superintendent's Report

- The regular testing period for PARCC ended today. If all goes well, make-ups in both buildings should be completed by Friday. I want to commend Mr. Calero, Mrs. Basedow, Mrs. Courtney, Mrs. D'Angiolillo, Ms. Corronado, Mr. Frick and Mrs. Nash for all of their efforts in making sure the students experienced a smooth test administration.

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- Tri-District meeting – May 29<sup>th</sup> 7 p.m. Hewitt School
- Presentation of the LENS system – Eastern DataComm – Mr. Robert Stitz and Mr. Paul Jenne

### III. Executive Session

**WHEREAS**, the Wanaque Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**BE IT RESOLVED**, that the Wanaque Board of Education adjourns to Executive Session for purposes of items covered under personnel and attorney/client privilege; and the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

A motion was made to adjourn to Executive Session at 7:35pm by Mr. Camisa and seconded by Mr. Barnhardt.

A motion was made at 7:48pm to close executive session and return to public session by Ms. Bruenjes and seconded by Mr. Hain.

### IV. Committee Reports

- A. Curriculum/Instruction – N/A
- B. Finance/Budget – Mr. Barnhardt explained Manchester Regional is no longer participating in shared services so we are approving Northern Regional Educational Services Commission for technology services.
- C. Facilities/Transportation – N/A
- D. Personnel/Management – Ms. Cardiello introduced Matthew Testa who is on the agenda as our Instrumental Music teacher for the 2018-2019 School year.
- E. Policy – N/A
- F. Negotiations/Employee Relations – N/A
- G. Communications/Public Relations – N/A
- H. Tri-District – N/a

### V. Business Administrator's Report

Ms. Di Bartolo explained the bills list is light because we haven't had payroll yet this month and #8 on finance was on last month's agenda but we wanted to approve #7, which we just received, and #8 together.

### VI. Approval of Minutes

**BE IT RESOLVED**, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

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April 24, 2018

Regular Meeting & Executive Session

MOTION: Mr. Camisa		SECOND: Ms. Bruenjes	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**VII. Correspondence**

A. April 2018 – School Digest

**VIII. Public Comment – N/A**

**IX. Resolutions**

A. **CURRICULUM/INSTRUCTION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

- Resolved, that in accordance with the Order of the Acting Commissioner of Education dated April 5, 2018, the Wanaque Board of Education approves the Settlement Agreement in the matter of OAL DKT. No. EDU 08094-17, Agency DKT. NO. 95-5/17, which requires the parent of the student to provide reimbursement to the Board in the amount of \$3,000.00.

Be it further resolved, that the Superintendent is authorized to take any and all steps and execute all documents that are necessary and appropriate to carry out this action of the Board.

Curriculum #1

MOTION: Ms. Bruenjes		SECOND: Mr. Tully	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		

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Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**B. FINANCE/BUDGET**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

**1. Financial Reports:**

**Secretary's (A148) Report      - Ms. Nancy DiBartolo  
For April 2018    Business Administrator/Board Secretary  
Treasurer's (A149) Report      - Ms. Donna Cardillo  
For April 2018    Superintendent of Schools**

2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of April 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approve payment of bills and claims for the month of May 2018:

10/11	General Current Expense	\$442,431.87
20	Special Revenues	\$ 2,192.18
	<b>Total</b>	<b>\$444,624.05</b>

4. Approve the necessary transfers for the month of April 2018 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

5. Approve the additional expenditures for the district payroll for the April 30, 2018 pay period in the amount of \$517,754.15.

6. Upon the Superintendent's recommendation approve the Agreement with Northern Region Educational Services Commission providing Technology Support Services beginning on July 1, 2018 through June 30, 2019 at a total cost not to exceed \$115,008.00.

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7. Be it resolved that the Wanaque Board of Education approves the fourth renewal of the contract with The Pomptonian, Inc. for the food service operation for 2018-2019. The Wanaque Board of Education accepts the food service management addendum which contains the following language regarding management fee and guarantee:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.0781 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch program meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.0781 will be multiplied by total meals.

The FSMC guarantees the SFA a minimum profit of ten thousand dollars (\$10,000.00) for school year 2018-2019.

8. The Wanaque Board of Education approves Cafeteria prices for the 2018/2019 school year as follows:

	2017/2018	2018/2019
Student Complete Lunch	\$2.55	\$2.65
Reduced Price Lunch	\$ .40	\$ .40
Faculty Lunch	\$3.25	\$3.35
Student Complete Breakfast	\$1.75	\$1.75
Reduced Price Breakfast	\$ .30	\$ .30
Faculty Breakfast	\$2.75	\$2.75

**Finance/Budget #1-8**

MOTION: Ms. Imbasciani		SECOND: Mr. Camisa	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		#3 check #21618, #7, #8
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		#3 check #21618

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Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		#3 check #21608
Ms. Demetriou (Angela)	X		

C. FACILITIES/TRANSPORTATION – NA

Ms. Cardiello explained Personnel resolution #12 should be 2018 ESY.

D. PERSONNEL/MANAGEMENT

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Upon the recommendation of the Superintendent, the Wanaque Board of Education approves **Kaitlyn Quigley**, William Paterson student teacher, with Christopher Murray, Wanaque School beginning September 6, 2018 through May 2, 2019.
2. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves, with regret, the retirement of **Olympia Lortz**, Science teacher at Haskell School, effective September 30, 2018.
3. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves, with regret, the retirement of **Dorothy Breen**, Special Education teacher at Wanaque School, effective September 1, 2018.
3. Upon the recommendation of the Superintendent, the Wanaque Board of Education approves unpaid leave for employee **#4081** beginning September 1, 2018 through June 30, 2019 with an anticipated return date of September 1, 2019.
4. Upon the recommendation of the Superintendent, the Wanaque Board of Education approves extended medical leave for employee **#4018** from June 12, 2018 through June 30, 2018.
5. Approve the renewal of tenured district employees as listed on Appendix A for the 2018/2019 school year.
6. Approve the renewal of non-tenured district employees as listed on Appendix B for the 2018/2019 school year.
7. Approve the renewal of district instructional assistants as listed on Appendix C for the 2018/2019 school year.
8. Approve the renewal of district 12 month employees as listed on Appendix D for the 2018/2019 school year.

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9. Approve the renewal of district playground/library aides as listed on Appendix E for the 2018/2019 school year.
10. Approve the appointment of the following 12 month employees beginning on July 1, 2018 through June 30, 2019.

William Mullanaphy  
Frank Sierra

11. Upon the recommendation of the Superintendent, the Wanaque Board of Education approves **Mr. Matthew Testa**, Instrumental Music Teacher for the Wanaque School District, BA Step 4, effective September 1, 2018.
12. Upon the recommendation of the Superintendent, the Wanaque Board of Education approves the following individuals for the 2018 Extended School Year (subject to change pending enrollment). Hourly rates are in accordance with the current WBEA Contract, with Assistants paid at 50% of the Teacher’s contracted rates.

<u>Position</u>	<u>Class</u>	<u>Program</u>
Nicole Hayes - Teacher	Pre-School Disabled	3.0 Hour Program
Evelyn Van Dugteren – Assistant	Pre-School Disabled	3.0 Hour Program
Sarah Mahler – Teacher	Autistic Pre-School & K	4.5 Hour Program
Kasey Herold – Assistant	Autistic Pre-School & K	4.5 Hour Program
Dana Salazar - Assistant	Autistic Pre-School 1:1	4.5 Hour Program
Dylan Cohen – Teacher	Autistic Gr. 2-3	4.5 Hour Program
Carly Breen – Assistant	Autistic Gr. 2-3	4.5 Hour Program
Anthony Saraceli – Teacher	Autistic Upper	4.5 Hour Program
Jill Ogden – Assistant	Autistic Upper	4.5 Hour Program
Sharon Shemeley – Teacher	LLD Gr. K-2	4.5 Hour Program
Dena Mahoney – Assistant	LLD Gr. K-2	4.5 Hour Program
Grace Decker – Teacher	LLD Gr. 3-4	4.5 Hour Program
Marium Carpen - Assistant	LLD Gr. 3-4	4.5 Hour Program
Patricia Sullivan - Teacher	LLD Gr. 5-6	4.5 Hour Program
Laura Morton – Assistant	LLD Gr. 5-6	4.5 Hour Program
Kelly Rutan – Teacher	LLD Gr. 7-8	4.5 Hour Program
Cynthia Bede – Assistant	LLD Gr. 7-8	4.5 Hour Program

**Substitutes**

Deborah Caputo  
Lauren Hoey (Speech)  
Angela Lombardi  
Doreen Mackin  
Chris Paradiso  
Eileen Pricken  
Margie Tomasello

**Speech**

Kristen Bondarenko 4 hours per day for 20 days

**Nurse**

Yetta Maidenberg 4.5 hours per day for 20 days

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**Occupational Therapy**

Paula Capella for a maximum of 27 hours for 20 days at \$73.00/hourly

**Physical Therapy**

Judy Bower for a maximum of 50 sessions for 20 days at \$50.00/session.

**Child Study Team**

Canaan Bump for a maximum of 50 hours for 20 days

Rosa Hanley for a maximum of 50 hours for 20 days

Carol Hesse for a maximum of 50 hours for 20 days

Nicole Protomastro for a maximum of 50 hours for 20 days

**Principal**

Charles Frick – Rate as per the WBAA contract

**Personnel/Management #1-12**

<b>MOTION: Ms. Spadaccini</b>		<b>SECOND: Mr. Barnhardt</b>	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**E. POLICY – N/A**

**F. NEGOTIATIONS/EMPLOYEE RELATIONS – N/A**

**G. COMMUNICATIONS/PUBLIC RELATIONS – N/A**

**H. TRI-DISTRICT – N/A**

**I. OLD/NEW BUSINESS – N/A**

**X. Public Comment**

Mrs. Maiello – Wanaque – Had a question relative to the number of tuition students.  
Ms. Di Bartolo responded.



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Ms. Maiello – Wanaque – Questioned the costs for non-public transportation.  
Ms. Henderson questioned the expense.  
Ms. Di Bartolo explained it is the law.  
Mrs. Urgo – Wanaque – Stated the need to have the Wanaque school parking lot relined.  
Ms. Cardiello stated we will discuss the security presentation in committee.  
Mrs Pasznik – Haskell – Questioned the availability of the LENS system for evening events.  
Ms. Cardiello responded.

**XI. Executive Session**

**WHEREAS**, the Wanaque Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**BE IT RESOLVED**, that the Wanaque Board of Education adjourns to Executive Session for purposes of items covered under personnel and negotiations; and the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

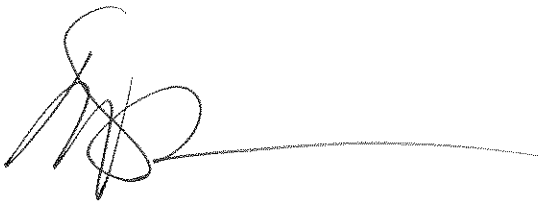
A motion was made to adjourn to Executive Session at 8:05pm by Mr. Barnhardt and seconded by Mr. Hain.

A motion was made at 8:49pm to close executive session and return to public session by Mr. Barnhardt and Mr. Tully.

**XII. Adjournment**

A motion was made to adjourn at 8:50pm by Mr. Barnhardt and seconded by Mr. Hain.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Nancy Di Bartolo', with a long horizontal line extending to the right.

Nancy Di Bartolo

Board Secretary