

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MINUTES MARCH 20, 2018

The Regular Meeting of the Wanaque Board of Education was held on Tuesday, March 20, 2018 at 7:00 pm, in the Wanaque School Media Center, Wanaque, NJ.

Minutes

I. Call To Order/Sunshine Statement

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Suburban Trends. In addition, notices were posted at the schools and Borough Clerk’s Office, at least 48 hours prior to the meeting.

Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)	X	
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)		X
Ms. Henderson (Suzanne)	X	
Ms. Imbasciani (Dana)		X
Ms. Spadaccini (Jennifer)	X	
Mr. Tully (Richard)	X	

Attendance

- Ms. Donna Cardiello, Superintendent of Schools
- Ms. Nancy Di Bartolo, Business Administrator
- Ms. Lynda D’Angiolillo, Curriculum Director
- Mr. Charles Frick, Wanaque Principal
- Ms. Samantha Nash, Wanaque Assistant Principal
- Mr. Brett Biggins, Acting Assistant Principal
- Ms. Molly Rieth, Confidential Secretary
- Public 44

II. Superintendent’s Report

- Student of the Month Grades 3 & 4 Presentation – School Principals/Teachers

Haskell School –4th Grade	Wanaque School – 4th Grade
Bella McCart	Ava Torres
Megan Hughes	Lyla Tonuzi
Haskell School – 5th Grade	Wanaque School – 5th Grade
Drew Burek	Luke Krafton
AJ Parise	Alexandra Wigfall
Aidan Meyer	Bryan Franqueira

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Kiana Mann

Anthony Cervino

- Instrumental Music Survey sent home to parents of children in Grades 4-7
- Presentation on the School Performance Report
- Presentation on the Preliminary 2018-2019 School Budget
- 2017-2018 revised school calendar

Mr. Barnhardt stated before the state gave us the \$66,000 the finance committee asked money to be taken away, prior to the April meeting would you show us where the money was taken from. The additional money should be given back to the students or the tax payers.

Ms. Di Bartolo said she would have that information ready but to remember the Governor is still making changes which could result in a reduction in the amount.

Mr. Camisa asked when we will know if they will be cutting the amount.

Ms. Di Bartolo explained last year it was in June.

Ms. Cardiello said our goal is always to enhance student programs and agreed anything extra should go toward the students.

III. Committee Reports

- A. Curriculum/Instruction – Mr. Tully explained that the committee discussed workshops, tuition contracts and the affirmation of 5 HIB cases this evening.
Ms. Demetriou stated that she and Ms. Cardiello, Ms. Andresen, Ms. Oguss, Mr. Frick attended a Collaborative workshop earlier this month which includes two more days in April and will keep you apprised.
- B. Finance/Budget – N/A
- C. Facilities/Transportation – Mr. Camisa said in addition to the agenda items we discussed enhancing security, 3M film, buzzer in the gyms, and the roof project. We are waiting to hear from the town regarding the flashing signs. Garbage pickup at Haskell School hasn't been changed yet due to the snow and we are waiting for the insurance company to assess the damage from the last snow storm.
Ms. Demetriou wanted to thank Mr. Manning for his offer to install buzzers in both gyms but our maintenance people have already installed them.
- D. Personnel/Management – Ms. Demetriou explained we have the agenda items plus the proposals for legal services which we are setting up interviews for April 12, 2018, at the Wanaque School.
Mr. Camisa asked why we put a second chaperone on the agenda for the 8th grade trip.
Ms. Cardiello explained we needed another male chaperone.
- E. Policy – Mr. Barnhardt stated we are approving the second reading this evening.
- F. Negotiations/Employee Relations – N/A
- G. Communications/Public Relations – N/A
- H. Tri-District – N/A

IV. Business Administrator's Report

Ms. Di Bartolo explained Finance resolution #3 is the March bills list. The March 30th payroll is not included in that bills list so you will see a resolution next month showing additional expenditures for the Month of March. We have a bid opening on Thursday for the roof project at Wanaque School. Finance resolutions #5-10 are required resolutions to submit the budget to

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the county. We had been working with one truck during the last snow storm but we did get the other truck back today. We are grateful to Lakeland Regional HS and the DPW for assisting this winter.

Mr. Camisa asked if we will be done with roof projects after this summer.

Ms. Di Bartolo stated Wanaque School will be done but the gym at Haskell School would be our next priority.

Ms. Demetriou reminded everyone the budget is tentative and we will continue to work together.

V. Approval of Minutes

BE IT RESOLVED, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

	February 1, 2018 February 27, 2018	Special Meeting Regular Meeting and Executive Session	
MOTION: Ms. Henderson		SECOND: Mr. Camisa	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	Absent		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	Absent		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

VI. Correspondence

- A. February 2018 – School Digest

VII. Public Comment – N/A

VIII. Resolutions

- A. **CURRICULUM/INSTRUCTION**

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Upon the recommendation of the Superintendent, approve reimbursement of expenses for the attached workshops, as they are directly related to and within the scope of the participants' duties and are critical to the instructional needs of the district and/or further

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the efficient operation of the district.

2. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract, as per the McKinney-Vento Act, for student #715649 with Paterson Public Schools for the 2017/2018 School Year commencing December 1, 2017-June 2018 (125 days) at a tuition cost of \$75.93 per diem (\$9,491.25).
3. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract, as per the McKinney-Vento Act, for student #715642 with Paterson Public Schools for the 2017/2018 School Year commencing December 1, 2017-June 2018 (125 days) at a tuition cost of \$72.09 per diem (\$9,011.25).
4. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract, as per the McKinney-Vento Act, for student #715653 with Paterson Public Schools for the 2017/2018 School Year commencing December 1, 2017-June 2018 (125 days) at a tuition cost of \$70.57 per diem (\$8,821.25).
5. Affirm HIB #W003, W004, H003, H004, and H005.
6. Be it resolved that the Wanaque Board of Education approves the revised 2017-2018 School Calendar if another snow/emergency day is required.

Curriculum #1-6

MOTION: Ms. Bruenjes		SECOND: Mr. Tully	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	Absent		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	Absent		
Ms. Spadaccini (Jennifer)	X		#5
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		#1E

B. FINANCE/BUDGET

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

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1. **Financial Reports:**
 Secretary’s (A148) Report - Ms. Nancy DiBartolo
 For February 2018 **Business Administrator/Board Secretary**
 Treasurer’s (A149) Report - Ms. Donna Cardiello
 For February 2018 **Superintendent of Schools**

2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of February 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approve payment of bills and claims for the month of March 2018:

10/11	General Current Expense	\$1,172,398.00
20	Special Revenues	\$ 23,953.98
30	Capital Project	\$
	Total	\$1,196,351.98

4. Approve the necessary transfers for the month of February 2018 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

5. Adoption of Tentative Budget 2018-2019

BE IT RESOLVED, that the tentative budget be approved for the 2018-2019 Year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline. And to advertise said tentative budget in accordance with the form suggested by the State Department of Education and according to law; and

	<u>Budget</u>	<u>Anticipated Revenues</u>	<u>Local Tax Levy</u>
General Fund	\$18,097,659	\$3,672,651	\$14,425,008
Special Revenue Fund	\$328,500	\$328,500	\$0
Debt Service Fund	\$1,230,075	\$418,226	\$811,849
Total Base Budget	\$19,656,234	\$4,419,377	\$15,236,857

BE IT FURTHER RESOLVED, that a public hearing be held in the Haskell School Gymnasium on Tuesday, April 24, 2018 at 7:00pm for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

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6. Health Benefits Adjustment

RESOLVED, that the Wanaque Board of Education has been approved by the Department of Education for an adjustment to the base tax levy in the amount of \$128,170 due to an increase in health care costs. The district will be utilizing \$25,693 of the total amount of the increase in the base budget to fund a portion of the increase in premiums for health benefits costs.

7. Capital Reserve Account Withdrawal

RESOLVED, that the Wanaque Board of Education requests the approval of a **capital reserve withdrawal** in the amount of **\$575,000**. The district intends to utilize these funds for the following projects:

Wanaque School Roof Sections C & E	\$450,000
Security Enhancements	\$110,000
Acoustical Panels	\$ 15,000

8. Appropriation of Excess 2016/2017 Extraordinary Aid

RESOLVED, that the Wanaque Board of Education approves the appropriation of excess 2016-2017 Extraordinary Aid in the amount of **\$61,014**.

9. Appropriation of 2016/2017 Transportation Aid

RESOLVED, that the Wanaque Board of Education approves the appropriation of 2016-2017 Transportation Aid in the amount of **\$11,764**.

10. Travel and Related Expense Reimbursement 2018-2019

WHEREAS, the Wanaque Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

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WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$25,000 for all staff and board members and to acknowledge that the maximum travel expenditure established for the 2017-2018 budget year was \$25,000 and that \$ 11,375 has been spent to date.

Finance/Budget #1-10

MOTION: Mr. Camisa		SECOND: Mr. Barnhardt	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	Absent		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	Absent		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

C. FACILITIES/TRANSPORTATION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

1. Whereas, The Board of Education of Wanaque School District in the County of Passaic, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

PARTIAL ROOF REPLACEMENT AREA C AND E AT THE WANAQUE SCHOOL

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Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF WANAQUE SCHOOL DISTRICT IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Passaic County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 3. This project is being funded as an “other capital project” and will not require state funding and the District is not seeking a Grant.

Section 4. This resolution shall take effect immediately.

Facilities/Transportation #1

MOTION: Mr. Camisa	SECOND: Mr. Barnhardt		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	Absent		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	Absent		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

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D. PERSONNEL/MANAGEMENT

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the following stipend position assignments:

Emily Vogel	8 th Grade Trip – Wanaque School
Peter Lesler	8 th Grade Trip – Haskell School

2. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Plymouth State University student, Danielle Van Zile, to observe PE/Health Classes, Wanaque School, for 10 hours from March 21, 2018 through March 23, 2018.

3. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the following to volunteer at the Haskell School for the 2017/2018 school year:

Joe Rizzi

Personnel/Management #1-3

MOTION: Ms. Bruenjes	SECOND: Mr. Barnhardt		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	Absent		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	Absent		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

E. POLICY

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following policy resolutions:

1. Second Reading

a.	P0169.02	Board Member Use of Social Networks - New
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Policy #1

MOTION: Mr. Barnhardt		SECOND: Mr. Camisa	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	Absent		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	Absent		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

F. **NEGOTIATIONS/EMPLOYEE RELATIONS – N/A**

G. **COMMUNICATIONS/PUBLIC RELATIONS – N/A**

H. **TRI-DISTRICT – N/A**

I. **OLD/NEW BUSINESS – N/A**

IX. Public Comment

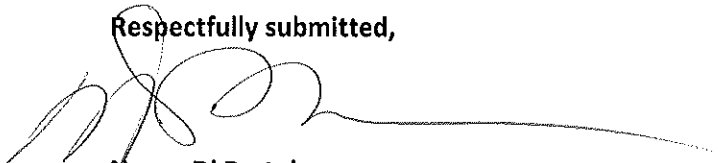
Ms. Maiello – Wanaque – Asked how much extra money Wanaque received from the state.
 Ms. Di Bartolo stated \$66,429.00
 Mr. Camisa stated that the 2% budget includes instrumental music.

X. Executive Session – N/A

XI. Adjournment

Motion to adjourn made by Ms. Spadaccini and seconded by Ms. Bruenjes at 7:40 PM.

Respectfully submitted,



**Nancy Di Bartolo
 Board Secretary**