

**WANAQUE BOARD OF EDUCATION – REGULAR MEETING FEBRUARY 27, 2018**

The Regular Meeting of the Wanaque Board of Education will be held on Tuesday, February 27, 2018, at 7:00 pm, in the Wanaque School Media Center, Wanaque, NJ.

**Minutes**

**I. Call To Order/Sunshine Statement**

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Suburban Trends. In addition, notices were posted at the schools and Borough Clerk’s Office, at least 48 hours prior to the meeting.

**Flag Salute/Public Participation Statement/Roll Call**

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)	X	
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)	X	
Ms. Henderson (Suzanne)	X	
Ms. Imbasciani (Dana)	X	
Ms. Spadaccini (Jennifer)	X	
Mr. Tully (Richard)	X	

**Attendance**

- Ms. Donna Cardiello, Superintendent of Schools
  - Ms. Nancy Di Bartolo, Business Administrator
  - Ms. Lynda D’Angiolillo, Curriculum Director
  - Mr. Charles Frick, Wanaque Principal
  - Ms. Samantha Nash, Wanaque Assistant Principal
  - Mr. Brett Biggins, Acting Assistant Principal
  - Ms. Molly Rieth, Confidential Secretary
- Public 60

**II. Executive Session**

**WHEREAS**, the Wanaque Board of Education seeks to adjourn to Executive Session in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**BE IT RESOLVED**, that the Wanaque Board of Education adjourns to Executive Session for purposes of items covered under personnel and attorney/client privilege; and the minutes of the discussion of any of these items will be disclosed to the public when matters have been determined and confidentiality is no longer required.

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A motion was made at 7:03 by Ms. Imbasciani and seconded by Mr. Camisa.

### End Executive Session

A motion was made at 7:22 by Ms. Spadaccini and seconded by Ms. Imbasciani.

### Return to Public Session

A motion was made at 7:23 by Mr. Camisa and seconded by Mr. Barnhardt.

### III. Superintendent's Report

- We were deeply saddened to learn of the passing of Mrs. Claudia Florance. Mrs. Florance has been a dear staff member for the past 20 years both as an Instructional Assistant and Substitute Teacher. She began her career as a sub in 1998 and was hired as a full time Instructional Assistant in 2005. She shall be missed by everyone who knew her – administration, faculty, staff and student body. Our hearts go out to her family at this most difficult time. We wish to extend our deepest sympathy and condolences to her family and friends.
- We also learned that Eleanor Van Hassent passed away on Thursday, February 22<sup>nd</sup>. Eleanor served as the Superintendent's Secretary for 27 years and retired in 2000.

Please join me in a moment of silence in honor of both of these individuals.

- Reading of Security Letter distributed to the parents and posted on the website.
- Invitation to Chief Kronyak and Captain Calabro to discuss security protocols.

- Student of the Month Presentation – School Principals

**Haskell School – 2<sup>nd</sup> Grade**

Phoebe Clidoro  
Anna Markiewicz  
Conner Trossman

**Wanaque School – 2<sup>nd</sup> Grade**

Beck Harrington  
Hailey Karabinos

**Haskell School – 3<sup>rd</sup> Grade**

Chandra Walker  
Izabella Dickson  
Gavin Casale  
Patrick Leszczynski

**Wanaque School – 3<sup>rd</sup> Grade**

Angelo Spadaccini  
Lucas Gordon  
Alicia Gonzalez

- We have a confirmed case of HIB at Wanaque School, case W#003.
- A second confirmed case of HIB at Wanaque School, case W#004
- At Haskell School, we had investigations #003, 004, and 005. All three were not found to be a case of HIB.
- PARCC Testing Dates – April 30<sup>th</sup> through May 8<sup>th</sup> with makeups through May 11<sup>th</sup>. The PARCC Science Assessment for Grades 5 and 8 will be administered on May 21<sup>st</sup> and 22<sup>nd</sup>, with make-ups on the 23<sup>rd</sup>.

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- Student of the Month Awards

Ms. Demetriou thanked the board members and Ms. Cardiello for coming to the retreat on February 1, 2018 and also thanked Ms. Cardiello and Ms. Di Bartolo for all the planning. We did some team building exercises. We spoke about collaboration, trust, and finances. We are working with Ringwood and LRHS regarding high school preparation.

### IV. Committee Reports

- Curriculum/Instruction – Mr. Tully stated we are approving the 2018/2019 SY calendar which has an extra snow day to accommodate LRHS graduation. We are also approving workshops which has several teachers attending the Orton Gillingham Training, this is a highly phonetic reading strategy.
- Finance/Budget – Ms. Imbasciani explained the 2018/2019 state aid announcement has been delayed because the Governor’s address is not until March 13th which means the state aid #'s won’t be released until March 15th. On March 20<sup>th</sup> we will have our preliminary budget approval which then will be sent to the county for review. April 24<sup>th</sup> will be the public hearing.
- Facilities/Transportation – Mr. Camisa said the committee discussed transportation, buzzers for the gym, garbage pick-up so the students aren’t disturbed, roof replacement and additional security.
- Personnel/Management – Ms. Spadaccini stated she had nothing to add.
- Policy – Mr. Barnhardt stated we are approving the 2<sup>nd</sup> reading of several policies and the 1<sup>st</sup> reading of the Board Members use of Social Networks, we compared different versions but are approving the Strauss Esmay version which is more complete.
- Negotiations/Employee Relations – N/A
- Communications/Public Relations – N/A
- Tri-District – N/A

Ms. Demetriou explained we have a personnel addendum for legal services.

### V. Business Administrator’s Report

Ms. Di Bartolo stated the trash pickup will hopefully be after 3pm. We have been looking into lighted stop signs but they will need county approval so the police department is researching hand held signs. They are checking to see if this is within regulation. We have the bid opening for the roof on March 22<sup>nd</sup> at 3pm.

Mr. Hain asked who approves the lighted stop sign.

Ms. Di Bartolo said it would need county approval.

Mr. Camisa asked if that is the town’s responsibility.

Mr. Cortellessa – Wanaque Councilman - questioned where this was left off.

Ms. Cardiello said we were told it is very hard to get.

Mr. Leonard – Wanaque Councilman – I’ll look into this and get back to you.

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**VI. Approval of Minutes**

**BE IT RESOLVED**, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

January 2, 2018	Reorganization Meeting
January 16, 2018	Special Meeting
January 23, 2018	Regular Meeting & Executive Session I, II

MOTION: Mr. Barnhardt		SECOND: Mr. Camisa	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**VII. Correspondence**

- A. January 2018 – School Digest
- B. February 27, 2018 – Memo from Guardian Angel Parents Group

**VIII. Public Comment**

Mr. Cortellessa – Wanaque – Please explain Finance, under bills and claims, Capital Project, #4, #5, Personnel #3, and how do I get a copy of the policies.

Ms. Di Bartolo explained special revenue is federal funds received for Special Education Students and utilized for out-of-district tuitions. The funds for capital projects is the balance for the toilet rooms. #5 are additional expenditures that didn't get on the bills list. Personnel #3 is a student teacher.

Ms. Cardiello stated the policies are online.

**IX. Resolutions**

- A. **CURRICULUM/INSTRUCTION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

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1. Upon the recommendation of the Superintendent, approve reimbursement of expenses for the attached workshops, as they are directly related to and within the scope of the participants’ duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Approve the 2018/2019 School Year Calendar.

**Curriculum #1-2**

<b>MOTION: Mr. Hain</b>		<b>SECOND: Ms. Bruenjes</b>	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		#1-P
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		#1-O
Ms. Demetriou (Angela)	X		#1-L & #1-S

**B. FINANCE/BUDGET**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

1. **Financial Reports:**

<b>Secretary’s (A148) Report For January 2018</b>	<b>- Ms. Nancy DiBartolo Business Administrator/Board Secretary</b>
<b>Treasurer’s (A149) Report For January 2018</b>	<b>- Ms. Donna Cardiello Superintendent of Schools</b>
2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of January 2018 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
3. Approve payment of bills and claims for the month of February 2018:

10/11 General Current Expense	\$1,068,873.25
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20	Special Revenues	\$ 27,198.92
30	Capital Project	\$ 4,127.76
40	Debt Service	\$ 248,125.00
	<b>Total</b>	<b>\$1,348,324.93</b>

4. Approve the necessary transfers for the month of January 2018 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.
  
5. Approve the additional expenditures for the district payroll for the following pay periods:
 

January 30, 2018	\$519,673.77
February 15, 2018	\$533,894.12 (Included in bills list item #3 above)
February 28, 2018	\$515,892.66 (Included in bills list item #3 above)

Finance/Budget #1-5

MOTION: Ms. Bruenjes		SECOND: Ms. Imbasciani	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**C. FACILITIES/TRANSPORTATION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

1. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2017/2018 SY Services Agreement with Northern Region Educational Services Commission commencing January 2, 2018 – June 2018 for the following routes, at a total cost of \$64,852.92.

Route	School	Cost	Surcharge	Date
1344F	School #21 - Paterson	\$19,795.00	\$593.85	1/2/18-6/2018
1350F	Wanaque School	\$25,300.00	\$759.00	1/2/18-6/2018
1370F	Young Men's Leadership Academy	\$17,869.00	\$536.07	1/2/18-6/2018

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Facilities/Transportation #1

MOTION: Mr. Camisa		SECOND: Ms. Bruenjes	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**D. PERSONNEL/MANAGEMENT**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the movement of employee #4047 from Step 14 Teacher MA+30 to Step 14 Teacher MA+45 effective March, 1, 2018.
2. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the following stipend positions effective on or before 2/27/2018:
 

Emma Ramirez	Home Instruction
Dylan Cohen	Home Instruction
3. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves William Paterson University, Silvana Prell, to observe Sara Mahler, Wanaque School, from February 4, 2018 through May 31, 2018 twice a week.
4. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the extended medical leave for employee #4083 through June 2018.
5. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves medical leave for employee # 4323 from September 12, 2017 through April 1, 2018.
6. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves medical leave for employee #4018 from February 1, 2018 through June 12, 2018.

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7. Upon the recommendation the Superintendent, The Wanaque Board of Education approves, with regret, the retirement of employee #4052 effective July 1, 2018.
8. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Kathy Diaz, ICS unaffiliated leave replacement, Haskell School, for the 2017/2018 school year from April 26, 2018 through June 22, 2018 at BA Step 1 of the WBEA guide for an annual salary of \$55,225 prorated.
9. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves maternity leave for employee #4457 using sick days beginning May 7, 2018 through June 22, 2018 then unpaid 12 weeks of FMLA September 4, 2018 through November 26, 2018 followed by an unpaid leave of absence for the remainder of the 2018/2019 school year with an anticipated return date of September 1, 2019.
10. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves maternity leave for employee #4651 using sick days beginning April 23, 2018 through May 11, 2018 then unpaid leave for the remainder of the 2017/2018 school year, followed by 12 weeks FMLA September 4, 2018 through November 26, 2018 with an anticipated return date of November 27, 2018.
11. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Dana Salazar, 1:1 Instructional Assistant, Wanaque School, for the 2017/2018 school year effective March 1, 2018 for an annual salary of \$30,635 prorated.
12. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Courtney Shimmel, long term substitute ICS/RR Grade 4, Haskell School, for the 2017/2018 school year effective March 1, 2018 at a rate of \$150/day.
13. Be It Resolved, that the Wanaque Board of Education, authorizes the Business Administrator to hereby solicit proposals from legal firms to represent the Board of Education as its legal counsel.

**Personnel/Management #1-13**

<b>MOTION: Ms. Spadaccini</b>		<b>SECOND: Ms. Henderson</b>	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		



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Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**E. POLICY**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following policy resolutions:

**1. First Reading**

a.	P0169.02	Board Member Use of Social Networks - New
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**2. Second Reading**

a.	P3437	Military Leave - Revised
b.	P4437	Military Leave - Revised
c.	P5516.01	Student Tracking Devices - New
d.	P7425	Lead Testing of Water in Schools - New
e.	P7440	School District Security (M) - Revised
f.	P7441	Electronic Surveillance in School Buildings and on School Grounds (M) - Revised
g.	P8507	Breakfast Offer Versus Serve (OVS) (M) - Revised
h.	P8630	Bus Driver/Bus Aide Responsibility (M) - Revised
i.	P9242	Use of Electronic Signatures - New

**3. Adoption of Regulations**

a.	R5460.1	High School Transcripts (M)
b.	R7101	Educational Adequacy of Capital Projects - Revised
c.	R7440	School District Security (M) Revised
d.	R7441	Electronic Surveillance in School Buildings and on School Grounds (M) - Revised
e.	R8630	Emergency School Bus Procedures (M) - Revised

**Policy #1-3**

MOTION: Mr. Camisa	SECOND: Mr. Barnhardt		
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		

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Ms. Spadaccini (Jennifer)			
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

F. NEGOTIATIONS/EMPLOYEE RELATIONS – N/A

G. COMMUNICATIONS/PUBLIC RELATIONS - N/A

H. TRI-DISTRICT – N/A

I. OLD/NEW BUSINESS –N/A

X. **Public Comment**

Ms. Maiello – Wanaque – Complimented the board for their committee reports being more detailed.

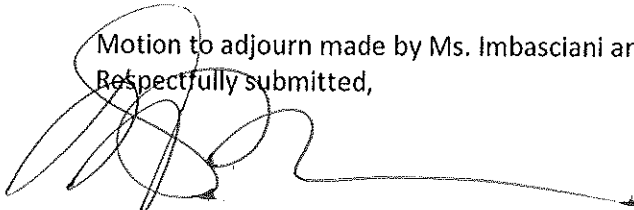
Ms. Demetriou said that was part a result of the retreat.

XI. **Executive Session – N/A**

XII. **Adjournment**

Motion to adjourn made by Ms. Imbasciani and seconded by Mr. Barnhardt at 8:04 PM.

Respectfully submitted,



Nancy Di Bartolo  
Board Secretary