

## WANAQUE BOARD OF EDUCATION – REGULAR MEETING JANUARY 23, 2018

The Regular Meeting of the Wanaque Board of Education was held on Tuesday, January 23, 2018, at 7:00 pm, in the Haskell School Gymnasium.

### Minutes

#### I. Call To Order/Sunshine Statement

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Suburban Trends. In addition, notices were posted at the schools and Borough Clerk's Office, at least 48 hours prior to the meeting.

#### Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)	X	
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)	X	
Ms. Henderson (Suzanne)	X	
Ms. Imbasciani (Dana)	X Arrived at 7:18 pm	
Ms. Spadaccini (Jennifer)	X	
Mr. Tully (Richard)	X	

#### Attendance

Ms. Donna Cardiello, Superintendent of Schools  
Ms. Nancy Di Bartolo, Business Administrator  
Ms. Athina Cornell, Board Attorney  
Ms. Lynda D'Angiolillo, Curriculum Director  
Mr. Charles Frick, Wanaque Principal  
Ms. Samantha Nash, Wanaque Assistant Principal  
Mr. Brett Biggins, Acting Assistant Principal  
Ms. Molly Rieth, Confidential Secretary  
Public 42

#### II. Superintendent's Report

- Mrs. Nash – HIB Report
- School Safety and Security
- Affirm HIB #W001 and #W002
- The Commissioner of Education has deemed the Wanaque School District as a high performing district and has obtained an equivalency waiver for the QSAC process for another three years.

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- Good Samaritan Award – Mr. Biggins (Alexis Gillman)
- Student of the Month Awards

**Haskell School – Kindergarten**

Elizabeth Montano Valdez  
Mason Morano  
Anthony Delgado  
Sofia Interian

**Wanaque School - Kindergarten**

Owen Bothell  
Alyssa Martin

**Haskell School – 1<sup>st</sup> Grade**

Juliana Steeber  
Rose Dickson  
Adrien Urbina  
Josue Munoz

**Wanaque School – 1<sup>st</sup> Grade**

Mya Ramadan  
Keira Grimes  
Noah Zomera

- Educator of the Year Awards

**Haskell School**  
Patricia Sullivan  
Sai Yee Wang

**Wanaque School**  
Christopher Murray  
Allison Mauro

**III. Executive Session**

A motion was made at 7:28 pm by Ms. Spadaccini and seconded by Mr. Camisa.

**Return to Public Session**

7:36 pm – A motion was made by Mr. Hain and seconded by Ms. Spadaccini to close executive session and to return to public session.

**IV. Committee Reports**

- Curriculum/Instruction – Mr. Tully – Nothing to add
- Finance/Budget – Ms. Henderson – Nothing to add
- Facilities/Transportation – Mr. Tully stated agenda item #2 is for the roofing project and will be moving forward to advertise for bidding.
- Personnel/Management – Ms. Spadaccini – Nothing to add
- Policy – Mr. Barnhardt asked why the policy regarding board members social media was removed from the agenda.  
Ms. Demetriou stated that we received a suggested policy from NJSBA so we want to review that prior to approving a new policy. We will review both policies in the February Policy committee meeting.
- Negotiations/Employee Relations – Ms. Demetriou stated we are working on dates to meet.
- Communications/Public Relations – N/A

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H. Tri-District – N/A

**V. Business Administrator’s Report**

Ms. Di Bartolo explained the roof renovations will be at Wanaque School over the office, locker rooms and kitchen. Also, she stated that unofficial information suggests that state aid information may not be released until March 14<sup>th</sup> which means we will need to reschedule our March 13<sup>th</sup> meeting. We may need to advertise for a new meeting date if this information becomes official.

**VI. Approval of Minutes**

**BE IT RESOLVED**, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

December 19, 2017		Regular Meeting	
MOTION: Mr. Camisa		SECOND: Ms. Spadaccini	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)			X
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)			X
Ms. Henderson (Suzanne)			X
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**VII. Correspondence**

A. December 2017 – School Digest

**VIII. Public Comment**

No questions or comments

**IX. Resolutions**

A. **CURRICULUM/INSTRUCTION**

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**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Upon the recommendation of the Superintendent, approve reimbursement of expenses for the attached workshops, as they are directly related to and within the scope of the participants’ duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Affirm HIB #W001 and #W002.

**Curriculum #1- 2**

<b>MOTION: Mr. Camisa</b>	<b>SECOND: Ms. Bruenjes</b>		
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		X 1a
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		X 1c
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		X 1b

**B. FINANCE/BUDGET**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

1. **Financial Reports:**

<b>Secretary’s (A148) Report</b>	<b>- Ms. Nancy DiBartolo</b>
<b>For December 2017</b>	<b>Business Administrator/Board Secretary</b>
<b>Treasurer’s (A149) Report</b>	<b>- Ms. Donna Cardiello</b>
<b>For December 2017</b>	<b>Superintendent of Schools</b>
2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of December 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds

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are available to meet the District’s financial obligations for the remainder of the fiscal year.

3. Approve payment of bills and claims for the month of January 2018:

10/11	General Current Expense	\$1,084,004.19
20	Special Revenues	\$ 43,086.48
30	Capital Project	\$ 8,654.82
	<b>Total</b>	<b>\$1,135,745.49</b>

4. Approve the necessary transfers for the month of December 2017 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

5. Approve the additional expenditures for the district payroll as follows:

December 21, 2017	\$ 77,165.01
December 22, 2017	\$522,610.92
December 26, 2017	\$ 1,345.63
January 12, 2018	\$535,251.80

Finance/Budget #1-5

MOTION: Ms. Bruenjes	SECOND: Ms. Henderson		
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**C. FACILITIES/TRANSPORTATION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

1. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2017/2018 Services Agreement with Northern Region Educational Services Commission commencing routes:

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<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Dates</u>
1281F	Wanaque School	\$47,710.00	\$1,431.30	11/27/17-6/18
YMLAW	Young Men’s Leader Acad.	\$ 3,367.00	\$ 101.01	12/6/17-12/22/17

2. Approve an agreement with Di Cara Rubino Architects to provide the following services for a total amount of \$51,000.00:

A. Roof Replacement – Wanaque School, Sections C and E.

1. Construction Documents \$26,000.00
2. Bidding and Award \$ 2,000.00
3. Contract Administration \$ 8,000.00
4. Extended Contract Administration \$15,000.00
5. Plus reimbursable expenses billed in addition to the fees indicated above

Facilities/Transportation #1-2

MOTION: Mr. Barnhardt		SECOND: Mr. Camisa		
BOARD MEMBER	YES	NO	ABSTAIN	
Mr. Barnhardt (Robert)	X			
Ms. Bruenjes (Carolyn)	X			
Mr. Camisa (Nicholas)	X			
Mr. Hain (Barry)	X			
Ms. Henderson (Suzanne)	X			
Ms. Imbasciani (Dana)	X			
Ms. Spadaccini (Jennifer)	X			
Mr. Tully (Richard)	X			
Ms. Demetriou (Angela)	X			

**D. PERSONNEL/MANAGEMENT**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Seton Hall University student, Chelsea Benavides, to intern with Allison Mauro, Wanaque School, from January 24, 2018 through May 31, 2018.
2. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the appointment of **Charles Frick**, Wanaque School Principal, to be the **School Safety Specialist** for the Wanaque District effective **January 17, 2018** for the 2017-2018 school year.



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Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		
Ms. Demetriou (Angela)	X		

**E. POLICY**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following policy resolutions:

**1. First Reading**

a.	P3437	Military Leave - Revised
b.	P4437	Military Leave - Revised
c.	P5516.01	Student Tracking Devices - New
d.	P7425	Lead Testing of Water in Schools - New
e.	P7440	School District Security (M) - Revised
f.	P7441	Electronic Surveillance in School Buildings and on School Grounds (M) - Revised
g.	P8507	Breakfast Offer Versus Serve (OVS) (M) - Revised
h.	P8630	Bus Driver/Bus Aide Responsibility (M) - Revised
i.	P9242	Use of Electronic Signatures - New

**Policy #1**

<b>MOTION: Mr. Barnhardt</b>	<b>SECOND: Mr. Camisa</b>		
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Ms. Henderson (Suzanne)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Tully (Richard)	X		



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Ms. Demetriou (Angela)	X		
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- F. **NEGOTIATIONS/EMPLOYEE RELATIONS** – No Motions
- G. **COMMUNICATIONS/PUBLIC RELATIONS** – No Motions
- H. **TRI-DISTRICT** – No Motions
- I. **OLD/NEW BUSINESS** – No Motions

**X. Public Comment**

Dominick Cortellessa – Wanaque – asked for clarification for Finance motions #3 special revenues, capital projects and #5. Ms. Di Bartolo explained special revenues are federal funds from the state and used for things such as out of district tuition, capital projects was the final payment for the bathrooms and roof and #5 is payroll twice a month and stipends which are paid in December and June.

Kenneth Manning – Wanaque – offered to install a buzzer system in Wanaque School and Haskell School for Recreation if the board would pay to purchase the systems. Ms. Demetriou thanked Mr. Manning and said the board would discuss it in committee meetings.

Grace Maiello – Wanaque – asked why the roof on the front overhang at Haskell School has been replaced so many times and if the instrumental program is on the budget for next year. Ms. Di Bartolo stated the roof on the overhang has only been replaced one time. Ms. Cardiello said the instrument program is on the wish list but until the state numbers are released we can't finalize the budget.

**XI. Executive Session**

A motion was made at 7:53 by Mr. Hain and seconded by Mr. Camisa.

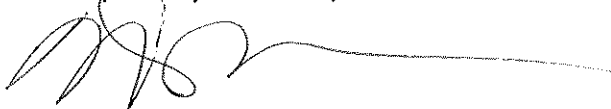
**Return to Public Session**

8:21pm – A motion was made by Mr. Tully and seconded by Ms. Henderson to close executive session and to return to public session.

**XII. Adjournment**

Motion to adjourn made by Mr. Tully and seconded by Ms. Henderson at 8:22 PM.

Respectfully submitted,



Nancy Di Bartolo  
Board Secretary