

WANAQUE BOARD OF EDUCATION – REGULAR MEETING NOVEMBER 28, 2017

The Regular Meeting of the Wanaque Board of Education was held on Tuesday, November 28, 2017, at 7:00 pm, in the Media Center at the Wanaque School, First St., Wanaque, NJ.

Minutes

I. Call To Order/Sunshine Statement

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Suburban Trends. In addition, notices were posted at the schools and Borough Clerk’s Office, at least 48 hours prior to the meeting.

Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hurd (Christopher)	X	
Ms. Imbasciani (Dana)	X	
Ms. Spadaccini (Jennifer)	X	
Mr. Strobel (Charles)		X
Mr. Tully (Richard)	X	
Mr. Velante (Jason)		X

Attendance

- Ms. Donna Cardiello, Superintendent of Schools
- Ms. Nancy Di Bartolo, Business Administrator
- Ms. Athena Cornell, Board Attorney
- Mr. Charles Frick, Principal Wanaque School
- Ms. Samantha Nash, Assistant Principal Wanaque School
- Ms. Molly Rieth, Confidential Secretary
- Public 55

II. Superintendent’s Report

- Student Presentation –Mr. Tuorto’s 4th Grade Math Class (Haskell School) of FY17 presented their Math Project to the Board of Education.
- HIB #W001
- NJQSAC Equivalency Application

III. Committee Reports

- A. Curriculum/Instruction – Mr. Tully – Nothing to add

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Ms. Demetriou added she and Ms. Cardiello have been attending meetings with the Ringwood and Lakeland Superintendents and Board Presidents to discuss the idea of hiring a curriculum consultant to articulate between the three districts.

- B. Finance/Budget – Ms. Spadaccini – Nothing to add
- C. Facilities/Transportation – Mr. Hurd stated the toilet rooms are due to be inspected, the roof is complete and the sign is being started this week.
- D. Personnel/Management – Mr. Hurd – Nothing to add
- E. Policy – N/A
- F. Negotiations/Employee Relations – Ms. Demetriou said negotiations will begin in January.
- G. Communications/Public Relations – Ms. Spadaccini explained she has a sign-up sheet for PTA meetings and Mayor and Council meetings for the board to attend as a way to get out in the public.
- H. Tri-District – Ms. Demetriou stated they had a meeting on the 15th regarding “every student succeeds act (ESSA)”, chronic absenteeism, which is a huge problem, and a character education program that could possibly be done with Ringwood. Ms. Cardiello added we will be changing our absentee policy because the law is changing from 18 days to 21 days. Mr. Camisa asked if a child is in the hospital is that considered excused. Ms. Cardiello explained the only excused days will be religious holidays and take your child to work day, of course if it is an extended period of time we would have to take a look at that. Ms. Cornell explained the state is tightening up reasons for absenteeism.

IV. Business Administrator’s Report

Ms. Di Bartolo stated the toilet rooms will be inspected tomorrow, the roofer needs to sign a document and that will be complete and the footings were dug for the sign today and will be inspected tomorrow.

V. Approval of Minutes

BE IT RESOLVED, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

October 17, 2017		Regular Meeting	
MOTION: Mr. Hurd	SECOND: Mr. Barnhardt		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Mr. Camisa (Nicholas)			X
Mr. Hurd (Christopher)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Strobel (Charles)	Absent		

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Mr. Tully (Richard)	X		
Mr. Velante (Jason)	Absent		
Ms. Demetriou (Angela)	X		

VI. Correspondence

- A. October 2017 – School Digest
- B. November 1, 2017 – EdLaw Digest

VII. Public Comment

Mr. Hain – Wanaque – stated he was happy the board is reaching out to the public and said the Wanaque Reserve would be happy to have them attend meetings. Also, Mr. Hain asked Mrs. Di Bartolo how much the toilet room project cost. Ms. Di Bartolo stated the total for construction was \$230,000.

Ms. Lineski – Wanaque – said how fabulous her experience has been volunteering at Haskell School and encourages others to volunteer.

VIII. Resolutions

A. CURRICULUM/INSTRUCTION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Upon the recommendation of the Superintendent, approve reimbursement of expenses for the attached workshops, as they are directly related to and within the scope of the participants' duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education accepts student #715358 into the Kindergarten Program, Haskell School, for the 2017/2018 school year and approves the agreement with Sayreville Public Schools at a tuition cost of \$75.99 per diem, commencing September 6, 2017 – June 22, 2018 for a total cost of \$13,829.00 plus extraordinary services in accordance with the IEP as follows: Occupational Therapy \$73/hour and Physical Therapy \$50/session.
3. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract for Student #713819 with West Milford Public Schools for the 2017/2018 School Year commencing July 10, 2017 through June 30, 2018 at a tuition cost of \$143.75 per diem (\$27,815.62) plus extraordinary services in accordance with the IEP at \$127.41 per diem (\$24,653.84) for a total not to exceed \$52,469.46.
4. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the revised Tuition Contract, as per the McKinney-Vento Act, for student #715228 with the Mount Olive Board of Education for the 2017/2018 School Year commencing September 5, 2017 through June 22, 2018 (182 days) at a tuition cost of \$84.64 per diem (\$15,404.48).

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5. Approve the 2017 Memorandum of Agreement (MOA) and the Memorandum of Understanding (MOU) between the Wanaque Police Department and the Wanaque Public School District.

6. Approve the New Jersey Department of Education Equivalency Application, N.J.A.C. 6A:5, which will extend the Wanaque School District's Quality Single Accountability Continuum (QSAC) certification as high performing for an additional three years.

Curriculum #1-6

MOTION: Ms. Spadaccini	SECOND: Mr. Camisa		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hurd (Christopher)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Strobel (Charles)	Absent		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	Absent		
Ms. Demetriou (Angela)	X		

B. FINANCE/BUDGET

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

1. **Financial Reports:**

Secretary's (A148) Report	- Ms. Nancy DiBartolo
For October 2017	Business Administrator/Board Secretary
Treasurer's (A149) Report	- Ms. Donna Cardiello
For October 2017	Superintendent of Schools

2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of October 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

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3. Approve payment of bills and claims for the month of November 2017:

10/11	General Current Expense	\$1,414,943.35
20	Special Revenues	\$ 39,720.83
30	Capital Project	\$ 105,702.01
	Total	\$1,560,366.19

4. Approve the necessary transfers for the month of October 2017 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

5. Approve the additional expenditures for the district payroll for the following:

October 30, 2017 pay period in the amount of \$516,384.85
November 15, 2017 pay period in the amount of \$533,577.33
November 30, 2017 pay period in the amount of \$515,201.17

6. Approve the submission of amendment #1 FY 2018 ESEA entitlement funds application in the total amount of \$30,857, as detailed below:

ESEA Title II

Category	Amount (Public)	Amount (Non-Public)	
Professional & Technical Services	\$22,556 + 8,301 = \$30,857	\$0	
Other Services	\$0	\$0	
Supplies & Materials	\$0	\$0	
Total	\$30,857	\$0	Grand Total \$ 30,857

7. Approve the Revised Standard Operating Procedures.
Finance/Budget #1-7

MOTION: Mr. Camisa	SECOND: Mr. Hurd		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hurd (Christopher)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Strobel (Charles)	Absent		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	Absent		
Ms. Demetriou (Angela)	X		

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C. FACILITIES/TRANSPORTATION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

1. **Rescind** August 29, 201 Finance Resolution #4 approving Change Order#4 in the amount of \$4,097.50.

2. **WHEREAS**, on September 27, 2016 the Wanaque Board of Education (hereinafter referred to as the “Board”) awarded the lowest responsible bid to Academy Construction, Inc. for the Installation of Toilet Rooms at Haskell Elementary School with a base bid in the amount of \$230,000; which includes a Total Allowance in the amount of \$20,000 for a total contract sum of \$230,000,
NOW, THEREFORE, BE IT RESOLVED, that it is necessary for the Board to approve change order #4 in the amount of **\$3,984.00** to construct soffit and frame wall to cover pipes. The original Contract Sum will remain unchanged by this Change Order and remains at \$230,000 as the change order is within the allowance.

3. **WHEREAS**, on September 27, 2016 the Wanaque Board of Education (hereinafter referred to as the “Board”) awarded the lowest responsible bid to Academy Construction, Inc. for the Installation of Toilet Rooms at Haskell Elementary School with a base bid in the amount of \$230,000; which includes a Total Allowance in the amount of \$20,000 for a total contract sum of \$230,000,
NOW, THEREFORE, BE IT RESOLVED, that it is necessary for the Board to approve change order #5 in the amount of **\$12,251.48** for compensation for 2nd shift work. The original Contract Sum will remain unchanged by this Change Order and remains at \$230,000 as the change order is within the allowance.

4. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2017/2018 Joint Transportation Agreement with Ringwood Board of Education in the total amount of \$14,915.30 as follows:

<u>Route</u>	<u>School</u>	<u>Cost</u>
P4	St. Catherine’s of Bologna	\$14,915.30

Facilities/Transportation #1-4

MOTION: Mr. Tully		SECOND: Mr. Barnhardt	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hurd (Christopher)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		

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Mr. Strobel (Charles)	Absent		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	Absent		
Ms. Demetriou (Angela)	X		

D. PERSONNEL/MANAGEMENT

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

- 1. Rescind July 18, 2017 Personnel Resolution #15:**
Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the maternity leave for Employee #4421 using paid sick days beginning November 1, 2017 through December 5, 2017, followed by 12 weeks of unpaid FMLA leave from December 6, 2017 through March 12, 2018 followed by unpaid leave for the remainder of the 2017/2018 school year with an anticipated return date of September 1, 2018..
- 2.** Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the maternity leave for Employee #4421 using paid sick days beginning November 2, 2017 through December 6, 2017, followed by 12 weeks of unpaid FMLA leave from December 7, 2017 through March 13, 2018 followed by unpaid leave for the remainder of the 2017/2018 school year with an anticipated return date of September 1, 2018.
- 3. Rescind October 17, 2017 Personnel Resolution #1:**
Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Jane Sullivan as an Instructional Assistant at Haskell School at an annual salary of \$31,635 prorated for the remainder of the 2017-2018 school year.
- 4.** Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Jane Sullivan as an Instructional Assistant at Haskell School commencing October 18, 2017 at an annual salary of \$31,635 prorated for the remainder of the 2017-2018 school year.
- 5.** Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the medical leave of employee #4083 beginning November 9, 2017 for 16-24 weeks pending release from physician using paid sick days.
- 6.** Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Kathy Diaz, ICS unaffiliated leave replacement for the 2017/2018 school year effective November 29, 2017 not to exceed past April 26, 2018 at BA Step 1 of the WBEA guide for an annual salary of \$55,225 prorated, pending criminal history review.
- 7.** Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Emily Wondoloski, Kindergarten unaffiliated leave replacement unaffiliated for

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the 2017/2018 school year effective November 29, 2017 through June 30, 2018 at BA Step 1 of the WBEA guide for an annual salary of \$55,225 prorated, pending criminal history review.

8. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the extended medical leave of employee #4014 from November 13, 2017 through January 1, 2018 using paid sick days, with an anticipated return date of January 2, 2018.
9. Upon the Recommendation of the Superintendent, the Wanaque Board of Education approves the following substitute teachers for the 2017/2018 school year pending criminal history and receipt of required documents:

Michael Mattis	State Certified	Elizabeth Hamilton	County Certified
Susan Nadasdi	State Certified	Katherine Stocker	County Certified
10. Upon the recommendation of the Superintendent, the Wanaque Board of Education approves the following substitute lunch aides' for the 2017/2018 school year pending criminal history and receipt of required documents:

Patricia Ascenzo
11. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Ramapo College student teacher, Stefanie Shapiro, to work with Kelly Lesler, Wanaque School, from January 16, 2018 through May 4, 2018.
12. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the Montclair State University student, Courtney Vignola, to observe Kristen Bondarenko and Lauren Hoey, Haskell School, from January 2, 2018 through March 29, 2018.
13. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Caldwell University student, Katrina Shababb to intern with Elyse Zucker, Haskell School, from January 22, 2018 through May 15, 2018.
14. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the medical leave of employee #4510 beginning September 28, 2017 using paid sick days through November 7, 2017, followed by unpaid sick leave (with benefits) beginning November 8, 2017 through December 19, 2017.
15. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the following volunteers for the 2017/2018 school year:

Angela La Croix
Margaret Vesce
Robert Zunick
16. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the following stipend position for the 2017/2017 school year.

Eileen Pricken 8th Grade Trip

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Personnel/Management #1-16

MOTION: Ms. Spadaccini		SECOND: Mr. Camisa	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hurd (Christopher)	X		
Ms. Imbasciani (Dana)	X		
Ms. Spadaccini (Jennifer)	X		
Mr. Strobel (Charles)	Absent		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	Absent		
Ms. Demetriou (Angela)	X		

- E. POLICY – No Motions**
- F. NEGOTIATIONS/EMPLOYEE RELATIONS – No Motions**
- G. COMMUNICATIONS/PUBLIC RELATIONS – No Motions**
- H. TRI-DISTRICT – No Motions**
- I. OLD/NEW BUSINESS – No Motions**

IX. Public Comment

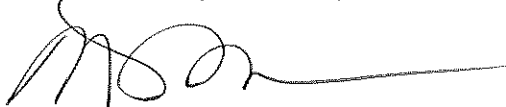
Mr. Hain – Wanaque – stated he hopes in the near future the moose on the table is brought up again. Ms. Demetriou replied it has been brought up already.

X. Executive Session

XI. Adjournment

Motion to adjourn made by Ms. Spadaccini and seconded by Mr. Barnhardt at 7:30.

Respectfully submitted,



Nancy Di Bartolo
Business Administrator