

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

The Regular Meeting of the Wanaque Board of Education was held on Tuesday, March 21, 2017 at 7:00 pm, in the Wanaque Elementary School Media Center.

MINUTES

I. Call To Order/Sunshine Statement

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Suburban Trends. In addition, notices were posted at the schools and Borough Clerk’s Office, at least 48 hours prior to the meeting.

Flag Salute/Public Participation Statement/Roll Call

| BOARD MEMBER | PRESENT | ABSENT |
|---------------------------|----------------|-----------------------|
| Mr. Barnhardt (Robert) | | X |
| Mr. Camisa (Nicholas) | X | |
| Ms. Demetriou (Angela) | X | |
| Ms. Imbasciani (Dana) | X | |
| Ms. Nitkinas (Jill) | X | |
| Ms. Spadaccini (Jennifer) | X | |
| Mr. Strobel (Charles) | X | |
| Mr. Tully (Richard) | X | |
| Mr. Velante (Jason) | | X arrived at (8:13pm) |

Attendance

Ms. Donna Cardiello, Superintendent of Schools
 Ms. Nancy Di Bartolo, Business Administrator
 Mr. Anthony Sciarrillo, Board Attorney
 Ms. Lynda D’Angiolillo, Curriculum Director
 Mr. Charles Frick, Wanaque Principal
 Ms. Cella Morales, Haskell Principal
 Ms. Samantha Nash, Wanaque Assistant Principal
 Ms. Molly Rieth, Confidential Secretary to the Business Administrator
 Public 66
 Press 0

II. Superintendent’s Report

- Student Presentations**

Ms. Cardiello presented the Student of the Month Awards and gave a brief outline of each of the students and their accomplishments.

| | |
|-------------------|----------------|
| Angelina Hennessy | Haskell School |
| Emily Weinpel | Wanaque School |

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

- To date, we have used 3 of our 4 allotted snow days. Let's hope Mother Nature will be kind to us from this point out.
- PARCC testing will begin on Tuesday, April 25th and will last for approximately 7 days prior to beginning make-ups.

III. Executive Session – Attorney Client Privilege

Motion to adjourn into Executive session made by Mr. Camisa and seconded by Mr. Strobel at 7:10 pm to go into executive session for attorney client privilege, no action will be taken.

Return to Public Session

7:22 pm – A motion was made by Ms. Nitkinas and seconded by Mr. Camisa to close executive session.

IV. Committee Reports

A. Curriculum/Instruction

Ms. Nitkinas stated that the technology plan on the agenda tonight is a shift from acquiring to utilizing.

Ms. Cardiello explained we have the hardware in hand now and we will be focusing on expanding the use of the google classroom and docs.

Board Comments

No question or comments

B. Finance/Budget

Ms. Imbasciani said the committee discussed the budget.

Board Comments

No question or comments

C. Facilities/Transportation

Ms. Strobel explained in addition to the agenda items the committee was informed the fence at Haskell School can't be changed because it has to be 50% transparent and the height has to remain the same due to viewing requirements. We are waiting for a meeting with the town after they receive the quote for the crosswalks.

Board Comments

Mr. Tully asked why the fence was taller on the other side of the school by the entrance. Ms. Di Bartolo said it is an entrance only nobody is exiting from there.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

D. Personnel/Management

Ms. Demetriou stated the committee discussed all agenda items.

Board Comments

No question or comments

E. Policy

Mr. Tully explained all the policies on the agenda are mandated.

Board Comments

No question or comments

F. Negotiations/Employee Relations

Mr. Sciarrillo stated the fact finder report was released yesterday. The procedure is it must be made public within 10 days. It will be on the district website on Wednesday morning. The Negotiations Committee has met and recommended acceptance of the report. We are obligated to communicate our position to the association within 5 days. The Board and the Association have 20 days to come to an agreement. If no agreement is reached within the 20 days the next step is super conciliation.

G. Communications/Public Relations – No Motions

H. Tri-District

Ms. Demetriou said the next meeting is scheduled for March 22, 2017 here at Wanaque.

V. Business Administrator's Report

Ms. Di Bartolo stated she was notified today that the budget was approved by the Executive County Superintendent.

VI. Approval of Minutes

BE IT RESOLVED, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

February 14, 2017
February 28, 2017

Board Training and Committee Minutes
Regular and Executive Session Meeting Minutes

| | | | |
|------------------------|--------------------|----|---------|
| MOTION: Mr. Strobel | SECOND: Mr. Camisa | | |
| BOARD MEMBER | YES | NO | ABSTAIN |
| Mr. Barnhardt (Robert) | Absent | | |

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

| | | | |
|---------------------------|---|--|--------------------------|
| Mr. Camisa (Nicholas) | X | | |
| Ms. Imbasciani (Dana) | X | | |
| Ms. Nitkinas (Jill) | X | | |
| Ms. Spadaccini (Jennifer) | X | | |
| Mr. Strobel (Charles) | X | | |
| Mr. Tully (Richard) | X | | |
| Mr. Velante (Jason) | | | X (arrived at 8:07pm) |
| Ms. Demetriou (Angela) | X | | |

VII. Correspondence

- A. February 2017 – School Digest
- B. March 1, 2017 – EdLaw Alert
- C. March 1, 2017 – EdLaw Alert #2

VIII. Public Comment

No questions or comments

IX. Resolutions

A. CURRICULUM/INSTRUCTION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Upon the recommendation of the Superintendent, approve reimbursement of expenses for the attached workshops, as they are directly related to and within the scope of the participants’ duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Upon the recommendation of the Superintendent, approve the three year 2016-2019 Wanaque School District Technology Plan.
3. Affirm HIB #H003

Curriculum #1- 3

| | | | |
|-----------------------------|-------------------------------|-----------|----------------|
| MOTION: Ms. Nitkinas | SECOND: Ms. Spadaccini | | |
| BOARD MEMBER | YES | NO | ABSTAIN |
| Mr. Barnhardt (Robert) | Absent | | |
| Mr. Camisa (Nicholas) | X | | |

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

| | | | |
|---------------------------|---|--|--------------------------|
| Ms. Imbasciani (Dana) | X | | |
| Ms. Nitkinas (Jill) | X | | |
| Ms. Spadaccini (Jennifer) | X | | |
| Mr. Strobel (Charles) | X | | |
| Mr. Tully (Richard) | X | | |
| Mr. Velante (Jason) | | | X (arrived at 8:07pm) |
| Ms. Demetriou (Angela) | X | | |

B. FINANCE/BUDGET

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

1. **Financial Reports:**

| | |
|---|---|
| Secretary's (A148) Report For January 2017 | - Ms. Nancy DiBartolo Business Administrator/Board Secretary |
| Treasurer's (A149) Report For January 2017 | - Ms. Donna Cardillo Superintendent of Schools |

2. Approve payment of bills and claims for the month of March 2017:

| | |
|-------------------------------|----------------|
| 10/11 General Current Expense | \$ 984,099.78 |
| 20 Special Revenues | \$ 25,606.06 |
| Total | \$1,009,705.84 |

3. Approve the necessary transfers for the month of January 2017 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

4. Approve the additional expenditures for the district payroll for the February 28, 2017 pay period in the amount of \$489,316.78.

5. **WHEREAS**, the Board of Education ("Educational Facility") had previously resolved to join the New Jersey Schools Insurance Group ("NJSIG") following detailed analysis for a three-year term July 1st, 2014-2017 subject to a previously executed board resolution; and

WHEREAS, The Bylaws of NJSIG requires that each entity designate a Broker/Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

WHEREAS, the Bylaws indicate that NJSIG shall pay each Broker/Risk Management Consultant a fee to be established annually by the fund;

NOW, THEREFORE, be it resolved that the Board of Education, does hereby appoint Polaris Galaxy Insurance LLC as its Broker/Risk Management Consultant in accordance with the Fund's Bylaws for the 2016-2017 fiscal year effective April 1, 2017. The Business Administrator is empowered to execute a Broker of Record Letter prior to the insurance renewal to facilitate the inclusion of Polaris Galaxy Insurance LLC in the process.

6. **WHEREAS**, the Board of Education has purchased student accident insurance and other property & casualty lines of coverage not included in the NJSIG program; and

WHEREAS, the insurers for these lines of coverage and other property & casualty insurance coverage carried by Board of Education not included in the coverage provided through NJSIG allow for appointment of the Broker of Record at the direction of the insured; and

WHEREAS, Board of Education desires to seek proposals from other insurers and seeks claim resolution assistance for its Property & Casualty & Student Accident lines of coverage.

NOW, THEREFORE, be it resolved that the Board of Education, does hereby appoint Polaris Galaxy Insurance LLC as its Insurance Broker /Risk Management Consultant for 2016-2017 fiscal year effective April 1, 2017.

7. **WHEREAS**, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for insurance consultant services without public bidding, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as "EUS"), pursuant to N.J.S.A. 18A:18A-5(a)(2); and

NOW, THEREFORE, BE IT RESOLVED that Polaris Galaxy Insurance LLC shall be appointed to provide Insurance Broker /Risk Management Consultant services and that a contract for such services shall be awarded effective April 1, 2017 for the following reasons:

A. The fee structures proposed are most advantageous to the Board, price and other factors considered.

B. Experience and resources necessary to perform the contract have been demonstrated.

C. Reputation and responsibility of the Insurance Broker /Risk Management Consultant are satisfactory.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

Finance/Budget #1-7

| | | | |
|---------------------------|--------|---------------------|-------------------------|
| MOTION: Ms. Imbasciani | | SECOND: Mr. Strobel | |
| BOARD MEMBER | YES | NO | ABSTAIN |
| Mr. Barnhardt (Robert) | Absent | | |
| Mr. Camisa (Nicholas) | X | | |
| Ms. Imbasciani (Dana) | X | | |
| Ms. Nitkinas (Jill) | X | | X Ck. #20208 |
| Ms. Spadaccini (Jennifer) | X | | |
| Mr. Strobel (Charles) | X | | |
| Mr. Tully (Richard) | X | | |
| Mr. Velante (Jason) | | | X (arrived at 8:07pm) |
| Ms. Demetrlou (Angela) | X | | X #5,6,7 and Ck. #20208 |

C. FACILITIES/TRANSPORTATION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

- Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Services Agreement, on an emergent basis, with Northern Region Educational Services Commission for the following routes, at a total cost of \$9,072.96:

| <u>Route</u> | <u>School</u> | <u>Cost</u> | <u>Surcharge</u> | <u>Date</u> |
|--------------|-----------------|-------------|------------------|---------------|
| WHAS | Haskell/Wanaque | \$7,980.00 | \$239.40 | 02/06/17-6/17 |

Facilities/Transportation #1

| | | | |
|------------------------|--------|--------------------|---------|
| MOTION: Ms. Nitkinas | | SECOND: Mr. Camisa | |
| BOARD MEMBER | YES | NO | ABSTAIN |
| Mr. Barnhardt (Robert) | Absent | | |
| Mr. Camisa (Nicholas) | X | | |

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

| | | | |
|---------------------------|---|--|--------------------------|
| Ms. Imbasciani (Dana) | X | | |
| Ms. Nitkinas (Jill) | X | | |
| Ms. Spadaccini (Jennifer) | X | | |
| Mr. Strobel (Charles) | X | | |
| Mr. Tully (Richard) | X | | |
| Mr. Velante (Jason) | | | X (arrived at 8:07pm) |
| Ms. Demetriou (Angela) | X | | |

D. PERSONNEL/MANAGEMENT

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the appointment of Margie Tomasello, One to One Instructional Assistant Middle School Autistic Class, Wanaque School, for the 2016/2017 school year, effective March 6, 2017, at an annual salary of \$28,976.00 prorated, contingent upon criminal history approval and pre-employment health evaluation.
2. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the maternity leave for Employee #4371 using paid sick days beginning May 8, 2017 through June 23, 2017, with an anticipated return date of September 1, 2017.
3. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Kelly Venezia, Montclair State University student, to shadow Allison Mauro, Guidance Counselor Wanaque School, one day a week beginning March 22, 2017 through June 23, 2017.
4. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the following substitute teacher/teacher's for the 2016/2017 school year pending criminal history and receipt of required documents:

| | |
|----------------|----------------------|
| Christa Keyzer | County Certification |
| Shaun Connolly | County Certification |
5. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the Practicum Teacher Placement of a William Paterson University student, Lindsey Wormald, at Haskell School, with Janet Spirko March 22, 2017 – May 5, 2017.
6. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the appointment of Phyllis Wramage, one to one transportation nurse for the

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

morning and afternoon runs. Ms. Wramage will be paid an hourly rate of \$42.00 effective immediate through June 30, 2017 pending criminal history review.

7. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves Jamie Carvajal, Caldwell University student, to intern with Allison Mauro, Guidance Counselor Wanaque School, one day a week beginning March 22, 2017 through June 23, 2017.

Personnel/Management #1-7

| MOTION: Ms. Imbasciani | | SECOND: Mr. Strobel | |
|---------------------------|--------|---------------------|-----------------------|
| BOARD MEMBER | YES | NO | ABSTAIN |
| Mr. Barnhardt (Robert) | Absent | | |
| Mr. Camisa (Nicholas) | X | | |
| Ms. Imbasciani (Dana) | X | | |
| Ms. Nitkinas (Jill) | X | | |
| Ms. Spadaccini (Jennifer) | X | | |
| Mr. Strobel (Charles) | X | | |
| Mr. Tully (Richard) | X | | |
| Mr. Velante (Jason) | | | X (arrived at 8:07pm) |
| Ms. Demetriou (Angela) | X | | |

E. POLICY

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following policy resolutions:

1. First Reading

| | | |
|----|----------|--|
| a. | P0000.01 | Introduction (M) - Revised |
| b. | P0000.02 | Introduction (M) - Revised |
| c. | P2320 | Independent Study Programs - Abolished |
| d. | P2415.06 | Unsafe School Choice Option (M) - Revised |
| e. | P2460 | Special Education (M) - Revised |
| f. | P2464 | Gifted and Talented Students (M) - Revised |
| g. | P2467 | Surrogate Parents and Foster Parents (M) - Revised |
| h. | P2622 | Student Assessment (M) - Revised |
| i. | P3160 | Physical Examination (M) - Revised |
| j. | P4160 | Physical Examination (M) - Revised |
| k. | P5116 | Education of Homeless Children - Revised |

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

| | | |
|----|-------|-------------------------------|
| i. | P5465 | Early Graduation - Abolished |
| m. | P7446 | School Security Program - New |
| n. | P8350 | Records Retention - New |

Policy #1

| | | | |
|---------------------------|------------|---------------------------|-----------------------|
| MOTION: Mr. Tully | | SECOND: Mr. Camisa | |
| BOARD MEMBER | YES | NO | ABSTAIN |
| Mr. Barnhardt (Robert) | Absent | | |
| Mr. Camisa (Nicholas) | X | | |
| Ms. Imbasciani (Dana) | X | | |
| Ms. Nitkinas (Jill) | X | | |
| Ms. Spadaccini (Jennifer) | X | | |
| Mr. Strobel (Charles) | X | | |
| Mr. Tully (Richard) | X | | |
| Mr. Velante (Jason) | | | X (arrived at 8:07pm) |
| Ms. Demetriou (Angela) | X | | |

F. NEGOTIATIONS/EMPLOYEE RELATIONS – No Motions

G. COMMUNICATIONS/PUBLIC RELATIONS – No Motions

H. TRI-DISTRICT – No Motions

I. OLD/NEW BUSINESS:

1. To create an Ad Hoc Reconfiguration Committee

Old/New Business #1

| | | | |
|---------------------------|------------|-------------------------------|----------------|
| MOTION: Mr. Camisa | | SECOND: Ms. Spadaccini | |
| BOARD MEMBER | YES | NO | ABSTAIN |
| Mr. Barnhardt (Robert) | Absent | | |
| Mr. Camisa (Nicholas) | X | | |
| Ms. Imbasciani (Dana) | X | | |
| Ms. Nitkinas (Jill) | X | | |
| Ms. Spadaccini (Jennifer) | X | | |
| Mr. Strobel (Charles) | X | | |

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MARCH 21, 2017

| | | | |
|------------------------|---|--|-----------------------|
| Mr. Tully (Richard) | X | | |
| Mr. Velante (Jason) | | | X (arrived at 8:07pm) |
| Ms. Demetriou (Angela) | X | | |

X. Public Comment

Ms. Triolo – Haskell Student – Commented on the celebration of holidays, the reconfiguration idea and her teachers.

Ms. Williams – Wanaque – read a statement regarding negotiations.

Ms. Andresen – Wanaque Teacher – read a statement regarding negotiations.

Mrs. Triolo – Haskell – made a statement regarding negotiations.

Mrs. Bosenberg – Wanaque – asked for clarification on the Ad Hoc Committee and if the community would be involved.

Ms. Demetriou – explained that initially it will be members from the board but the hope is it will be opened to the community and teachers.

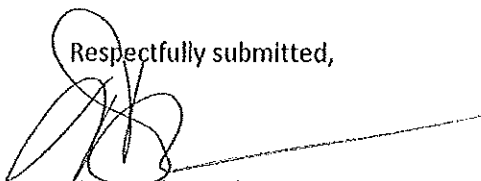
XI. Executive Session – Update on Negotiations

Motion to adjourn into Executive session made by Ms. Imbasciani and seconded by Mr. Strobel at 7:43 pm no action will be taken.

XII. Adjournment

8:57 pm – A motion was made by Ms. Imbasciani and seconded by Ms. Spadaccini.

Respectfully submitted,



Nancy Di Bartolo
Board Secretary