

WANAQUE BOARD OF EDUCATION –February 14, 2017

Board Training and Committee Meetings (as listed) of the Wanaque Board of Education was held on Tuesday, February 14, 2017, at 6:30 pm, in the Haskell School Gymnasium, Haskell, NJ.

Minutes

I. Call To Order/Sunshine Statement

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Suburban Trends. In addition, notices were posted at the schools and Borough Clerk’s Office, at least 48 hours prior to the meeting.

Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Ms. Imbasciani (Dana)	X	
Ms. Nitkinas (Jill)	X	
Ms. Spadaccini (Jennifer)	X	
Mr. Strobel (Charles)	X	
Mr. Tully (Richard)	X	
Mr. Valente (Jason)	X	

Attendance

Ms. Donna Cardiello, Superintendent of Schools
Ms. Nancy Di Bartolo, Business Administrator
Ms. Molly Rieth, Confidential Secretary to the Business Administrator
Public 3
Press 0

II. Presentation and Training – Kathleen Helewa, NJSBA

Board Member Code of Ethics

Kathleen Helewa facilitated the review and discussion of the Board Member Code of Ethics.

III. COMMITTEE Meeting

A. CURRICULUM/INSTRUCTION COMMITTEE AGENDA

1. Upon the recommendation of the Superintendent, approve reimbursement of expenses for the attached workshops, as they are directly related to and within the scope of the participants’ duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.

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2. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract for Student #715507 with North Jersey Elks Developmental Disabilities Agency for the 2016/2017 School Year commencing January 3, 2017 through June 30, 2017 (114 days) at a tuition cost of \$384.11 per diem (\$43,788.54) plus extraordinary services of \$142.75 per diem (\$16,273.50), total cost not to exceed \$60,052.04.
3. Affirm HIB H#001 and HIB H#002.
4. Proposed 2017/2018 School District Calendar.
5. Update on District Goals.
6. Rutgers-based Collaborative Project

CURRICULUM/INSTRUCTION – Minutes

Ms. Cardiello explained the agenda items include workshops, contracts, affirmation of HIB H#001 and H#002 and the 2017/2018 School Calendar. The calendar is collaboration between LRHS and Ringwood.

Mr. Camisa questioned the use of snow days and Ms. Cardiello responded.

Ms. Imbasciani also had a question of the use of snow days and Ms. Cardiello responded.

Mr. Camisa questioned the number of days and the teachers' contract and Ms. Cardiello explained that the number of days is contractual.

Mr. Strobel questioned the time off on the second week of November and Ms. Cardiello explained the reasons.

Ms. Nitkinas commented on the second week of November.

Ms. Cardiello explained that if the board is in agreement she would report back to her colleagues. The Board agreed it was fine as it stands.

Ms. Cardiello provided an update to the board and the community on our district goals.

Mr. Velante questioned the condition of the WIFI in both buildings and Ms. Cardiello explained that we have expanded the number of access points.

Mr. Camisa questioned the life expectancy of the smart boards. Ms. Cardiello explained that the first thing to go is the projectors and that we keep a few projectors on hand for replacement purposes.

Ms. Demetriou had a question regarding the replacement of smart boards and Ms. Cardiello explained that we switch out the projector.

Ms. Nitkinas asked a question about the use of smart boards. Ms. Cardiello explained that it is a decision made independently by districts. Some are using Sharp, Samsung and Promethean technology. All of which we have been researching.

Mr. Tully explained that there was a webinar on virtual classrooms.

Ms. Cardiello explained that in Hillsdale and Upper Saddle River all children have Chromebooks assigned to them and are not carrying textbooks and that is her goal for Wanaque.

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Ms. Cardiello spoke about the Rutgers based cooperative project she is researching. She is also looking into a leadership initiative program provided by Dr. Michael Chirichello. Both programs provide an informal type of collaborative effort.

Mr. Barnhardt questioned the financial and a process for quantifying the success of such programs.

Ms. Cardiello agreed that she would get further information and report back.

Ms. Imbasciani questioned when we would be able to roll these types of programs out to the staff.

Ms. Cardiello explained it could be done as part of the PD program or in small groups but would need WBEA buy in for it to be successful

Ms. Demetriou questioned whether there are consultation fees.

Ms. Cardiello said she would look into it and would take one step at a time.

Mr. Camisa asked if we could send a web based survey to the teachers.

Ms. Cardiello explained that she has surveyed the staff on other issues in the past.

B. FINANCE/BUDGET COMMITTEE AGENDA

1. Schwanewede/Hals Engineering – Bussing Study
2. Subscription Bussing
3. RFQ for Insurance Broker
4. 2017/2018 Budget

FINANCE/BUDGET COMMITTEE – Minutes

Ms. Cardiello explained that she and Ms. DiBartolo had a meeting with Schwanewede/Hals Engineering to discuss a more extensive bussing survey.”

Ms. Di Bartolo explained that we received two quotes: one for doing the existing over 2 mile route (\$1,600) and one for the entire district in anticipation of a possible reconfiguration (\$4,700).

Ms. Nitkinas questioned whether we should address this now and Ms. Di Bartolo responded that she thinks that we should.

Ms. Demetriou stated that the lawyers said we should do the entire district.

Ms. Di Bartolo said that she would place it on the agenda.

Mr. Camisa wanted to know how much a new traffic study would cost.

Ms. Cardiello explained that Hals does not do traffic studies and we are waiting to get a name of a company from Mr. Sciarillo.

Ms. Di Bartolo brought up the discussion of subscription bussing explaining that we have a policy in place.

Mr. Strobel asked if we are going to send out the survey.

Ms. Di Bartolo responded that the survey is ready to go and she will send it out.

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Members of the board then proceed to discuss the survey, the policy, the cost and procedures for determination.

Ms. Di Bartolo explained to the board that she received four proposals in response to the RFQ for Property Insurance Broker. She had reviewed all RFQs and is in the process of checking references. She would have a name for either the February or March board meeting for approval.

Ms. Nitkinas questioned the start date. Ms. Di Bartolo explained that she would like the broker to start in April. NJSIG is our insurance company. This would not change when the broker changes.

Ms. Cardiello stated that the proposed budget is next on agenda

Ms. Di Bartolo explained that the finance committee met today at 5:30pm. She explained that we do not have state aid numbers and will not have them until after the Governor's Budget Message on February 28. She explained that the result of not configuring is a higher tax levy than if we reconfigured primarily because of duplication of services despite the increased bussing costs.

Ms. Cardiello explained that in the reconfigured model we will need fewer instructional aides and one less special education teacher because of the class numbers.

Ms. Di Bartolo explained that it is not only salaries but the reduction in their benefits as well.

Mr. Barnhardt asked if the costs for the new band teacher and Spanish teacher is for Full-time employees or part-time. Ms. Cardiello explained that these numbers represented three fifths of a full time equivalent.

Mr. Tully asked about our current bussing and the difference between reconfiguration bussing.

Ms. Di Bartolo responded that it is costing approximately \$70,000 for one bus which is our required mandated bussing (over 2 mile) in the current configuration but moving to a reconfiguration we are budgeting for four busses for the over 2 mile bussing.

Mr. Barnhardt asked about the percentage point difference for the average home between the two budgets and Ms. Di Bartolo explained that it is approximately .44 or \$17 for the average home.

Mr. Camisa asked about state reimbursement for PERS payments and the districts responsibility to place aides in PERS. Ms. Di Bartolo explained that the state only reimburses us for the TPAF pension payments and that districts have an obligation to enroll aides in PERS.

Ms. Demetriou asked if the budget increased from last year and Ms. Di Bartolo explained that it did primarily due to salaries, benefits and special education related services.

Ms. Demetriou stated that we are losing money by not reconfiguring and we are not offering anything new for the students. She feels we need to do our due diligence as far as a

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reconfiguration is concerned. She stated that we will have some community members upset that we are increasing taxes without offering anything new to the students. As a board we need to think about that. She has been getting more training and we need to keep in mind that our role is to do what's better for students.

Mr. Camisa asked if it would be less expensive to hire a special education teacher rather than 8 aides and Ms. Cardiello explained that it is a decision based on scheduling and consistency for students.

Ms. Nitkinas questioned the ratio of students to aides. Ms. Cardiello responded that it depended upon the class.

Mr. Valente questioned capital reserve and Ms. Di Bartolo explained that it is a savings for capital projects.

C. FACILITIES/TRANSPORTATION COMMITTEE AGENDA

1. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Services Agreement with Northern Region Educational Services Commission for the following routes, at a total cost of \$57,249.13:

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Date</u>
710F	Chapel Hill Academy	\$16,112.00	\$644.48	1/3/17-6/2017
718F	Wanaque School	\$21,450.00	\$858.00	1/3/17-6/2017
731F	New Beginnings	\$17,655.00	\$529.65	1/3/17-6/2017

2. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Services Agreement, on an emergent basis, with Northern Region Educational Services Commission for the following routes, at a total cost of \$17,152.59:

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Date</u>
NJDDW	NJEDDA	\$16,653.00	\$499.59	1/3/17-3/31/17

3. Update on traffic study

FACILITIES/TRANSPORTATION COMMITTEE – Minutes

Mr. Valente questioned the surcharges. Ms. Di Bartolo explained that it is a 4% administrative fee that NRESC charges.

Ms. Nitkinas asked if special education bussing is under special education and Ms. Di Bartolo replied that it is charged to a special education transportation account.

Mr. Barnhardt questioned the cost to the district for the ransom ware incident he also wanted to know if we have a plan for the future. Ms. Di Bartolo explained that we installed software that we are using on a trial basis for 90 days. Ms. Cardiello explained that she and Mr. Calero met a representative from a ransom ware software company when they were at Techspo and that software is currently installed.

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Ms. Nitkinas asked if there was an expense to the district and could we submit it to our insurance and Ms. Di Bartolo replied that there was no cost to the district and the deductible is high. Ms. Cardiello explained that all costs were absorbed by our shared services provider NJSTS.

Mr. Tully questioned the districts exposure. Ms. Cardiello explained that it only hit certain desktops and didn't affect any of our servers.

Mr. Barnhardt asked if we don't do a science lab this year should we use some of the capital reserve money for a roof. Ms. Di Bartolo explained that she and Ms. Cardiello did discuss that option.

Ms. Nitkinas asked about getting quotes and Mr. Camisa talked about avoiding mold issues.

Mr. Camisa asked about a fence and restriping and Ms. Di Bartolo said that Mr. Mullanaphy has been talking to the town and will be at our March committee meeting to explain to the members.

Mr. Camisa questioned the idea of solar panels and Ms. Imbasciani responded that they are not cost effective. Mr. Strobel mentioned that Solar panels were investigated years ago and they wanted to install them in the parking lot and with all the fees it just wasn't worth it.

D. PERSONNEL/MANAGEMENT COMMITTEE AGENDA

1. Upon the recommendation of the Superintendent, the Wanaque Board of Education approves Cheyenne Richardson as an unaffiliated long-term substitute for the RR/ICS Math Teacher leave replacement, Wanaque School effective 2/6/2017-4/13/2017 at a rate of \$150.00/day.
2. Upon the recommendation of the Superintendent, the Wanaque Board of Education approves the following stipend position for the 2016/2017 school year:

Lauren Hoey	8 th Grade Class Trip Chaperone
Tracy Courtney	8 th Grade Class Trip Chaperone
3. Upon the recommendation of the Superintendent, approve the following substitute teacher's for the 2016/2017 school year pending criminal history and receipt of required documents:

James Jacobs	County Certification
Marvin Fields	State Certification
4. Upon the recommendation of the Superintendent, accept the resignation of Michael Serrano effective January 13, 2017.
5. Upon the recommendation of the Superintendent, The Wanaque Board of Education approves the salary of Dylan Cohen, Instructional Assistant, Wanaque School, as a result of obtainment of Teachers Certification effective March 1, 2017 through June 30, 2016, at an annual prorated salary of \$29,476.00.

PERSONNEL/MANAGEMENT COMMITTEE – Minutes

Mr. Camisa asked how we are doing with substitutes now that we have raised the rates. Ms. Cardiello explained that we still have a need for substitutes, that there is a problem statewide and the pool we have to choose from is larger but we still have an issue with coverage even with the higher rate.

IV. POLICY COMMITTEE AGENDA

1. Approve to suspend the implementation of Policy #8130

POLICY COMMITTEE – Minutes

Ms. Cardiello explained that we have the approval to suspend the implementation of Policy #8130 that is the policy on the configuration of the schools.

V. COMMUNICATIONS - Minutes

Ms. Spadaccini asked if we could post our meetings on the school signs. Ms. Cardiello responded that if we have the room we will do it going forward.

Mr. Camisa asked about the cost of an electronic sign and Ms. Cardiello responded that she believes it is about \$10,000.

Mr. Camisa questioned the location of the defibrillators. Ms. DiBartolo explained that we have one in each nurses office and outside the gym at Haskell and in the gym at Wanaque School.

Mr. Strobel questioned the rec department storing their balls on site. Ms. Di Bartolo said we haven't been informed of any issues.

V. Public Comment

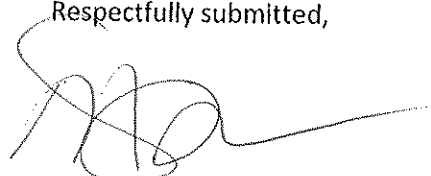
Mr. McFarlane – Haskell – Questioned the cost of reconfiguration vs non-reconfiguration.

Ms. Maiello – Wanaque – Provided her opinion with regards to the roofs and doing them a section at a time or all at once.

VI. Adjournment

8:55 pm – A motion was made by Mr. Camisa and seconded by Ms. Nitkinas.

Respectfully submitted,



Nancy Di Bartolo
Board Secretary