

## WANAQUE BOARD OF EDUCATION – REGULAR MEETING December 15, 2015

The Regular Meeting of the Wanaque Board of Education was held on Tuesday, December 15, 2015, at 7:00 pm, in the Haskell School Gymnasium, Haskell, NJ.

### Minutes

#### I. Call To Order/Sunshine Statement

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Suburban Trends. In addition, notices were posted at the schools and Borough Clerk's Office, at least 48 hours prior to the meeting.

#### Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Mrs. Demetriou (Angela)	X	
Mrs. Imbasciani (Dana)	X	
Mrs. Liautaud-Watkins (Danielle)	X	
Mr. McFarlane (Richard)	X	
Mrs. Nitkinas (Jill)	X	
Mr. Paster (Tom)	X	
Mr. Sinclair (Daniel)	X	
Mr. Strobel (Charles)		X

#### Attendance

Ms. Donna Cardiello, Superintendent of Schools  
Ms. Nancy DiBartolo, Business Administrator/Board Secretary  
Mr. Jeffrey Merlino, Board Attorney  
Mr. Charles Frick, Principal at Wanaque School  
Ms. Celia Morales, Principal at Haskell School  
Mr. Patrick Sarullo, Assistant Principal at Wanaque School  
Ms. Molly Rieth, Confidential Secretary to the Business Administrator  
Public 22

#### II. Student Presentation

Ms. Cardiello presented the Student of the Month Awards and gave a brief outline of each of the students and their accomplishments. The students of the Month for November are:

Logan DaSilva	Wanaque School
Kayla Swing	Haskell School

#### III. Superintendent's Report

I'm sure that you have all read that President Obama signed the "Every Student Succeeds Act" ESSA into law last week, which replaces No Child Left Behind. You are probably wondering what this means for education in New Jersey and, in particular, our school district. In the short term, the ESSA will have little to no impact on what we are doing at the district level.

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The *ESSA* supports high academic standards and annual testing. It provides states more autonomy in establishing standards and administering assessments. Since New Jersey has had high-quality standards and statewide assessments for decades, and we don't expect to see any changes in those areas.

Washington Trip 74 yes, 13 no's and 12 no responses

Articles that appeared in the Trends on the Instrumental Program at Lakeland

Congratulations to Daniel Sinclair

I wish everyone a very Happy Holiday and Happy and Healthy New Year!

Mr. Barnhardt presented Mr. Sinclair with a plaque in recognition for his years of service to the children of the Wanaque District.

Ms. Cardiello explained we had a cake to congratulate Mr. Sinclair on his future endeavors and asked the board members if anyone wanted to say anything.

Mr. Paster thanked Mr. Sinclair for being a wonderful mentor and said he always remembers the one comment Mr. Sinclair told him when he joined the board, "always keep the kids in mind".

Ms. Watkins and Ms. Imbasciani told Mr. Sinclair they always look to him for the historical prospective and Ms. Imbasciani let him know she will still be contacting him.

Mr. Sinclair stated he has been in education for 40 years and being on the board has been a labor of love and now it is time for him to take on a new challenge. He is looking forward to coordinating LRHS and the elementary schools. Mr. Sinclair feels very lucky to have worked with this board, even though sometimes the community has not liked some of the decisions, everyone is working together for the common good.

#### **IV. Committee Reports**

##### **A. Curriculum/Instruction**

Mr. Paster stated we have 4 homeless students on the agenda which we will be receiving tuition for and we are approving the new LLD class.

##### **Board Comments**

No questions or comments

##### **B. Finance/Budget**

Ms. Imbasciani explained there is an amendment to the NCLB Grant. We are also approving a lease contract and asked Ms. Di Bartolo if she would like to comment. Ms. Di Bartolo stated we are approving a lease/purchase agreement for additional smart tv's, chrome carts, access points and desk tops.

##### **Board Comments**

No questions or comments

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**C. Facilities/Transportation**

Mr. McFarland wanted to assure parents that the wall by the field at Haskell School has been repaired. Also, GCA, our maintenance company, has purchased \$30,000. worth of equipment (snow blowers, shed, etc.) as per our contract with them. Finally, we are approving the joint transportation agreement with Ringwood for students transported to St. Catherines.

**Board Comments**

No questions or comments

**D. Personnel/Management**

Ms. Imbasciani reiterated all agenda items were discussed.

**Board Comments**

No questions or comments

**E. Policy**

Mr. Sinclair stated we are approving the first reading. The changes are in language, service animals and transportation for disabled students.

**Board Comments**

No questions or comments

**F. Negotiations/Employee Relations**

Mr. Barnhardt explained there was a meeting on December 3, 2015 and negotiations are ongoing.

**Board Comments**

No questions or comments

**G. Communications/Public Relations – No Motions**

**H. Tri-District – No Motions**

**Board Comments**

Mr. Paster asked Ms. Cardiello if she has heard from LRHS regarding the new placement test yet. Ms. Cardiello replied she has not heard anything as of yet.

**V. Business Administrator's Report**

Ms. Di Bartolo said the Audit is expected to be received by Friday which is before the deadline of December 21, 2015. The traffic study results should be in before the January board meeting.

**VI. Approval of Minutes**

**BE IT RESOLVED**, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

**WANAQUE BOARD OF EDUCATION – REGULAR MEETING December 15, 2015**

November 24, 2015

Regular Meeting

MOTION: Ms. Demetriou		SECOND: Mr. McFarlane	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Ms. Demetriou (Angela)	X		
Ms. Imbasciani (Dana)	X		
Ms. Liautaud-Watkins (Danielle)	X		
Mr. McFarlane (Richard)	X		
Ms. Nitkinas (Jill)	X		
Mr. Paster (Tom)			X
Mr. Sinclair (Daniel)	X		
Mr. Strobel (Charles)	X		
Mr. Barnhardt (Robert)	X		

**VII. Correspondence**

- A. November 15, 2015 – EdLaw Alert
- B. November 2015 – School Digest

**VIII. Public Comment**

Ms. Maiello asked for copies of the job descriptions being approved and the policies. Both were provided prior to the end of the meeting.

**IX. Resolutions**

**A. CURRICULUM/INSTRUCTION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Approve reimbursement of expenses for the following workshops, as they are directly related to and within the scope of the participants' duties and are critical to the instructional needs of the district and/or further the efficient operation of the district:

	Date	Participant	Workshop	Estimated Workshop Fees and Mileage
a.	1/06/2016	K. Bondarenko	101 Therapy Strategies to Increase Your Effectiveness as an SLP New Brunswick, NJ	Mileage \$ 26.04 Registration \$ 239.00
b.	1/08/2016-1/10/2016	A. Demetriou	New Board Member Orientation Weekend	Mileage \$ 39.00 Tolls \$ 10.00
c.	1/22/2016	A. Buhowski	Literacy Alliance Ramapo College	Mileage \$ 6.26
	1/22/2016	T. DuHaime	Literacy Alliance Ramapo College	Mileage \$ 6.26

2. Accept placement of a homeless student #715303 in the Wanaque School for the 2015/2016 school year, commencing on September 8, 2015 at a tuition cost of \$74.02 per diem for a total of \$13,545.66.

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3. Accept placement of a homeless student #715302 in the Wanaque School for the 2015/2016 school year, commencing on September 8, 2015 at a tuition cost of \$74.02 per diem for a total of \$13,545.66.
4. Accept placement of a homeless student #715308 in the Wanaque School for the 2015/2016 school year, commencing on September 8, 2015 at a tuition cost of \$79.20 per diem for a total of \$14,493.60.
5. Accept placement of a homeless student #715309 in the Wanaque School for the 2015/2016 school year, commencing on September 8, 2015 at a tuition cost of \$79.20 per diem for a total of \$14,493.60.
6. Reformulate the existing K-2 LLD class to a K-1 class and approve the creation of a grade 2 LLD class.

**Curriculum #1- 6**

<b>MOTION: Mr. Paster</b>		<b>SECOND: Ms. Nitkinas</b>	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Ms. Demetriou (Angela)	X		X #1
Ms. Imbasciani (Dana)	X		
Ms. Liautaud-Watkins (Danielle)	X		
Mr. McFarlane (Richard)	X		
Ms. Nitkinas (Jill)	X		
Mr. Paster (Tom)	X		
Mr. Sinclair (Daniel)	X		
Mr. Strobel (Charles)			
Mr. Barnhardt (Robert)	X		

**B. FINANCE/BUDGET**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

1. **Financial Reports:**  
     **Secretary's (A148) Report**      - Ms. Nancy DiBartolo  
     **For November 2015**    **Business Administrator/Board Secretary**  
     **Treasurer's (A149) Report**    - Ms. Donna Cardiello  
     **For November 2015**    **Superintendent of Schools**
2. Approve payment of bills and claims for the month of December 2015:  
     10/11 General Current Expense      \$830,512.99

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20	Special Revenues	\$ 27,575.82
30	Capital Project	\$ 556.93
	<b>Total</b>	<b>\$858,645.74</b>

3. Approve the necessary transfers for the month of November 2015 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.
4. Approve the additional expenditures for the district payroll for the November 30, 2015 pay period in the amount of \$490,416.65 and the December 15, 2015 pay period in the amount of \$500,163.69.
5. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the agreement for Continuing Disclosure Agent Services and Independent Registered Advisor of Record with Phoenix Advisors, LLC. for the 2015-2016 school year at a cost of \$650.00 for up to three outstanding issues.
6. Approve the submission of the amendment application for FY 2016 NCLB entitlement funds in the total amount of \$167,193.00 as detailed below:

**NCLB Title I**

Category	Amount (Public)	Amount (Non-Public)	
Salaries \$46,646-Hovsepian 75% \$40,991-Dumont 75%	\$87,637 *	\$0	
Supplies	\$102	\$0	
Benefits \$13,002 \$13,001	\$26,003	\$0	
Professional Services	\$ 2,542	\$0	
Supplies /Materials	\$0	\$0	
<b>Total</b>	<b>\$116,284</b>	<b>\$0</b>	<b>Grand Total \$ 116,284</b>

\*Shared between two teachers

**NCLB Title II**

Category	Amount (Public)	Amount (Non-Public)	
Professional & Technical Services	\$40,277	\$0	
Other Services	\$0	\$0	
Supplies & Materials	\$10,632	\$0	
<b>Total</b>	<b>\$50,909</b>	<b>\$0</b>	<b>Grand Total \$ 50,909</b>

7. Approve the submission of the amendment application for FY 2016 IDEA Preschool entitlement funds in the total amount of \$13,460.00, as detailed below:

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IDEA Preschool

Category	Amount (Public)	Amount (Non-Public)
Salaries K Herold 45.7%	\$13,460	\$0

8. WHEREAS, the governing body of The Wanaque Board of Education (“Lessee”) desires to obtain certain equipment (the “Equipment”) described in the Equipment Schedule to the Tax-Exempt Lease Purchase Agreement (collectively, the “Agreement”) with U.S. Bancorp Government Leasing and Finance, Inc. (“Lessor”), the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and

WHEREAS, Lessee proposes to enter into the Agreement with Lessor substantially in the forms presented to this meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:**

Section 1. It is hereby found and determined that the terms of the Agreement in the forms presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Agreement and the acquisition and financing of the Equipment under the terms and conditions as described in the Agreement are hereby approved. The Board Secretary of Lessee and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Agreement with any changes, insertions and omissions therein as may be approved by the officers who execute the Agreement, such approval to be conclusively evidenced by such execution and delivery of the Agreement. The Board Secretary of the Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Agreement and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Agreement.

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Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the “Code”), Lessee hereby specifically designates the Agreement as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code. The Wanaque Board of Education approves the award of approximately \$150,000 in lease purchase financing for the acquisition of instructional technology including desktop computers, Smartboard type equipment, Chrome Carts and Chrome Books, and wireless access points to US Bancorp Government Leasing & Finance, Inc. at an indexed interest rate of 2.86%, to fund on or about January 15, 2016 with repayment terms for the principal amount plus all interest inclusive of a \$30,000 payment due on January 15, 2016 and following with equal annual payments of \$31,809.93 for four (4) years commencing on August 15, 2016 with the last payment due on August 15, 2019. This resolution references the attached Analysis and Recommendation for award furnished by the Hunterdon County Educational Services Commission who served as financial advisor to the Wanaque Board of Education for this transaction.

Finance/Budget #1-8

MOTION: Ms. Imbasciani		SECOND: Mr. McFarlane	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Ms. Demetriou (Angela)	X		
Ms. Imbasciani (Dana)	X		
Ms. Liautaud-Watkins (Danielle)	X		
Mr. McFarlane (Richard)	X		
Ms. Nitkinas (Jill)	X		
Mr. Paster (Tom)	X		
Mr. Sinclair (Daniel)	X		
Mr. Strobel (Charles)	Absent		
Mr. Barnhardt (Robert)	X		

**C. FACILITIES/TRANSPORTATION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

- Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2015-2016 Services Agreement with Passaic County Educational Services Commission commencing November 2, 2015-June 30, 2016 for the following routes, at a total cost of \$57,632.62:

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>
1130	New Beginnings	\$27,783.00	\$833.49
1137	Windsor Learning	\$28,171.00	\$845.13



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2. Approve the 2015-2016 Joint Transportation Agreement with Ringwood Board of Education in the total amount of \$13,419.86 as follows:

<u>Route</u>	<u>School</u>	<u>Cost</u>
P4	St. Catherines of Bologna	\$13,419.86

Facilities/Transportation #1-2

MOTION: Ms. Nitkinas		SECOND: Mr. McFarlane		
BOARD MEMBER	YES	NO	ABSTAIN	
Ms. Demetriou (Angela)	X			
Ms. Imbasciani (Dana)	X			
Ms. Liautaud-Watkins (Danielle)	X			
Mr. McFarlane (Richard)	X			
Ms. Nitkinas (Jill)	X			
Mr. Paster (Tom)	X			
Mr. Sinclair (Daniel)	X			
Mr. Strobel (Charles)				
Mr. Barnhardt (Robert)	X			

**D. PERSONNEL/MANAGEMENT**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Approve the job description for Payroll Clerk and Bookkeeper as per attached.
2. Approve the Practicum Teacher Placement of a William Paterson University student, Lauren Kober, at Haskell School, with Mrs. Gina Berry from February 8, 2016-May 2, 2016.
3. Approve the Practicum Teacher Placement of a William Paterson University student, Malcolm Burks, at Haskell School, with Mr. Brett Biggins from January 21, 2016-May 5, 2016.
4. Approve the Student Teacher Placement of a William Paterson University student, Hailee Valtin, at Wanaque School, with Mr. John Trahan from January 21, 2016-May 5 2016.
5. Approve the Practicum Teacher Placement of a William Paterson University student, Casandara Cusnic, at Haskell School, with Mrs. Fallon Iudici from January 21, 2016-May 5, 2016.

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6. Approve the following parent volunteer at Wanaque School:  
Mr. Bill Boesenberg, Herpetologist, Snakes and Scales and Turtle Tales
  
7. Approve the Maternity Leave for Employee #4374 using 24 sick days beginning January 25, 2016 through February 29, 2016, and unpaid leave pursuant to the New Jersey Family Medical Leave Act effective March 1, 2016 through May 31, 2016. The anticipated return date is June 1, 2016.

**Personnel/Management #1-7**

<b>MOTION: Ms. Demetriou</b>		<b>SECOND: Ms. Imbasciani</b>	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Ms. Demetriou (Angela)	X		
Ms. Imbasciani (Dana)	X		
Ms. Liautaud-Watkins (Danielle)	X		
Mr. McFarlane (Richard)	X		
Ms. Nitkinas (Jill)	X		
Mr. Paster (Tom)	X		
Mr. Sinclair (Daniel)	X		
Mr. Strobel (Charles)			
Mr. Barnhardt (Robert)	X		

**E. POLICY**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following policy resolutions:

**1. First Reading**

a.	P 1240	Evaluation of Superintendent (M) Revised
b.	P 3221	Evaluation of Teachers (M) Revised
c.	P 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) Revised
d.	P 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) Revised
e.	P 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) Revised
f.	P 3431.1	Family Leave (M) Revised
g.	P 4431.1	Family Leave (M) Revised
h.	P 5337	Service Animals (New)
i.	P 5516	Use of Electronic Communication and Recording Devices (ECD) (M) Revised
j.	P 8670	Transportation of Disabled Pupils (M) Revised

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Policy #1

<b>MOTION: Mr. Sinclair</b>		<b>SECOND: Ms. Watkins</b>	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Ms. Demetriou (Angela)	X		
Ms. Imbasciani (Dana)	X		
Ms. Lioutaud-Watkins (Danielle)	X		
Mr. McFarlane (Richard)	X		
Ms. Nitkinas (Jill)	X		
Mr. Paster (Tom)	X		
Mr. Sinclair (Daniel)	X		
Mr. Strobel (Charles)			
Mr. Barnhardt (Robert)	X		

**F. NEGOTIATIONS/EMPLOYEE RELATIONS – No Motions**

**G. COMMUNICATIONS/PUBLIC RELATIONS – No Motions**

**H. TRI-DISTRICT – No Motions**

**I. OLD/NEW BUSINESS – No Motions**

**X. Public Comment**  
No comments or questions

**XI. Executive Session**

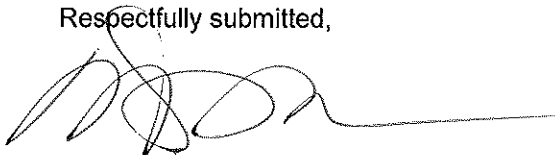
Motion to adjourn into Executive session made by Ms. Imbasciani and seconded by Mr. Sinclair at 7:36 pm to discuss a personnel matter. No action will be taken.

Motion to adjourn at 8:15 p.m. made by Ms. Imbasciani and seconded by Ms. Watkins. All ayes, Executive session adjourned. No action was taken.

**XII. Adjournment**

Motion to adjourn at 8:16 p.m. made by Ms. Imbasciani and seconded by Ms. Watkins. All ayes, Executive session adjourned.

Respectfully submitted,



Nancy DiBartolo  
Board Secretary