

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

The Regular Meeting of the Wanaque Board of Education will be held on Tuesday, September 20, 2022, at 7:00 pm, in the Wanaque School Gymnasium, First Street, Wanaque, New Jersey 07465.

Minutes

I. Call To Order/Sunshine Statement

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Wanaque Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Suburban Trends on January 12, 2022, via email and the Herald News on January 12, 2022, via email. Copies of this notice have also been placed in the Borough Hall and the Main Office of both Wanaque and Haskell Schools and filed with the Wanaque Borough Clerk on January 12, 2022.

Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)		X
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)	X	
Mr. McFarlane (Richard)	X	
Dr. Moran (Judith)	X	
Ms. Reid (Erika)	X	
Mr. Tully (Richard)	X	
Mr. Velante (Jason)	X	

II. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. The members of the board work with the administration and Superintendent to assure that the members fully understand the matter. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

III. Superintendent's Report

- Haskell and Wanaque Back to School Nights - We have had a wonderful opening to schools. Our Back to School Nights are scheduled for Wednesday, September 21 at Haskell School and Thursday, September 22 at Wanaque School.
- 8th Grade Trip Update - Earlier this month, Mr. Doolittle and Mr. Alloy met with our 8th-grade families to discuss 8th-grade events including our 8th-grade trip. Last year, we surveyed our 8th-grade families to find out their preferences to continue our traditional Washington D.C. trip or go on 3 individual day trips. Ultimately, our 8th grade students went on three great trips: a Mets game at Citi Field, a trip to Great Adventure, and a day at Spring Lake. This year, we conducted the same survey, and

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

over 80% of families preferred 3 individual day trips versus the traditional Washington D.C. overnight trip. Mr. Doolittle and Mr. Alloy will provide details at a later date with specifics for the three trips.

- New Playground Installations - We are very happy to announce that the district will be moving ahead with the installation of new playground equipment to replace the existing equipment that is sorely in need of replacement. The new equipment will be both inclusive and accessible. The new equipment will have sensory options close to the ground for our students in need of sensory stimulation and interaction as well as wheelchair-accessible ramps and a rubber poured-in-place surface to allow for wheelchair movement around the equipment. We will be seeking student and family involvement over the next few days to help us pick the new color scheme at each school. Be sure to get your vote in!
- Hispanic Heritage Month - Starting on September 15th through October 15, the Wanaque Public Schools are celebrating Hispanic Heritage Month. With the assistance of our Spanish teacher, our food service provider Pomptonian, and many other staff, our students will experience the Hispanic culture and contributions through music, literature, and food. Classes will make curricular connections to Hispanic Heritage Month and students and staff are encouraged to share and be proud of their own personal heritages throughout this month and the entire year. Thank you to Sra. Rodriguez, Ms. Quinlan, the Pomptonian, and many others for helping this month be special for our students!

IV. Committee Reports

- A. Curriculum and Instruction – Mr. Hain – The Curriculum and Instruction Committee reviewed the Emergency Virtual/Remote Instruction Plan and various statements of assurance for submission to the NJDOE for the start of the school year.
- B. Finance, Facilities, and Operations – Mr. Barnhardt – The Finance, Facilities, and Operations Committee reviewed the Emergency Virtual/Remote Instruction Plan, transportation costs for summer ESY programs, a proposal from our district architect to update our LRFP, and the approval of a lease purchase for technology equipment.
- C. Personnel and Policy – Mr. Velante – The Personnel and Policy Committee reviewed the Emergency Virtual/Remote Instruction Plan and various personnel motions to start the school year. One policy of note in its first reading is Policy #5511, specifically the section about children of district staff attending the Wanaque Public Schools. The revisions being proposed are to memorialize our current practices and business procedures.
- D. Negotiations/Employee Relations – N/A
- E. Communications/Public Relations – N/A
- F. Tri-District N/A

V. Business Administrator's Report

On the agenda are resolutions for the playgrounds, the lease for Chromebooks, and Promethean boards.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

VI. Approval of Minutes

BE IT RESOLVED, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

August 23, 2022

Regular Meeting Minutes

MOTION: Ms. Reid	SECOND: Mr. Hain		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	Absent		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Dr. Moran (Judith)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

VII. Correspondence – N/A

VIII. Public Comment – Agenda items only

No questions or comments.

IX. Resolutions

A. CURRICULUM AND INSTRUCTION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum and instruction resolutions:

1. Approve reimbursement of expenses for the attached **workshops**, as they are directly related to and within the scope of the participants’ duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Approve the **Wanaque Public Schools Emergency Virtual/Remote Instruction Plan** for the 2022/2023 School Year.
3. Approve the **District Mentoring Plan Statement of Assurance** for the 2022/2023 School Year.
4. Approve the **District Professional Development Plan Statement of Assurance** for the 2022/2023 School Year.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

5. Approve the **Paraprofessional Staff Statement of Assurance** for the 2022/2023 School Year.

6. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract for Student **#715333** with **P.G. Chambers** (Private) for the 2022/2023 school year effective July 5, 2022, through June 30, 2023 (210 days) at a tuition cost of \$431.24 per diem (\$90,554.10).

Curriculum and Instruction #1-6

MOTION: Mr. McFarlane		SECOND: Mr. Hain	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	Absent		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Dr. Moran (Judith)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

B. FINANCE, FACILITIES, AND OPERATIONS

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance, facilities, and operations resolutions:

1. **Financial Reports:**

Secretary's (A148) Report	- Ms. Nancy DiBartolo
For August 2022	Business Administrator/Board Secretary
Cash Reconciliation (A149) Report	- Mr. Edward Flores
For August 2022	Bookkeeper

2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of August 2022 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

3. **Approve the revised bills and claims for the month of August 2022:**

10/11	General Current Expense	\$ 721,748.20
20	Special Revenues	\$ 107,116.77
30	Capital Project	\$
40	Debt Service	\$ 986,625.00
	Total	\$1,815,489.97

4. **Approve payment of bills and claims for the month of September 2022:**

10/11	General Current Expense	\$1,058,913.24
20	Special Revenues	\$ 263,356.21
30	Capital Project	\$
	Total	\$1,322,269.45

5. Approve the necessary **transfers** for the month of **August 2022** to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

6. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2021/2022 ESY Services Agreement with **Northern Region Educational Services Commission** for the following routes, at a total cost of \$107,253.90:

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Dates</u>
CTC22	Children’s Therapy Center	\$6,100.00	\$183.00	7/11/22-8/05/22
PGESY22	PG Chambers	\$18,816.00	\$564.48	7/05/22-8/15/22
2628	Haskell School-Wanaque	\$11,640.00	\$349.20	7/01/22-7/29/22
2630	Wanaque School	\$11,640.00	\$349.20	7/01/22-7/29/22
2631	Academy 360-Lower School	\$8,778.00	\$263.34	7/05/22-8/03/22
2632	Wanaque School	\$9,360.00	\$280.80	7/01/22-7/29/22
2635	Phoenix Center	\$5,460.00	\$163.80	7/05/22-7/22/22
2636	Shepard School	\$9,000.00	\$270.00	7/01/22-8/12/22
2646	Wanaque School	\$11,960.00	\$358.80	7/01/22-7/29/22
2657	Children’s Therapy Center	\$11,376.00	\$341.28	7/05/22-8/05/22

7. Approve the Proposal with **Di Cara /Rubino Architects** to Provide Professional Services for the Long-Range Facility Plan Major Amendment at a fee of \$2,400.

8. Approve the Master Agreement and Attachment A with **E-Rate Consulting**.

9. Approve the disposition of the following **obsolete equipment**, as determined by Administration:
4x4 chest freezer-Haskell School

10. **WHEREAS**, the Lessee named above (the “Lessee”) is a political subdivision of the State of New Jersey (the “State”) and is duly organized and existing pursuant to the Constitution and laws of the State;

WHEREAS, pursuant to applicable law, the Lessee, acting through its governing body (the “Governing Body”), is authorized to acquire and lease personal property necessary to the functions or operations of the Lessee;

WHEREAS, the Governing Body hereby finds and determines the execution of the lease-purchase agreement (“Equipment Lease”) in the principal amount not exceeding the amount stated above (the “Principal Amount”) for the purpose of acquiring the

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

equipment described generally below (the “Equipment”) and to be described more specifically in Exhibit A, Description of Equipment, attached to the Equipment Lease, is appropriate and necessary to the functions and operations of the Lessee; Brief Description of Equipment: Chromebooks and Promethean Boards

WHEREAS, First Hope Bank, A National Banking Association (the “Lessor”) is expected to act as the Lessor under the Equipment Lease;

WHEREAS, the Lessee may pay certain capital expenditures in connection with the Equipment prior to its receipt of proceeds of the Equipment Lease (“Lease Purchase Proceeds”) for such expenditures, and such expenditures are not expected to exceed the Principal Amount; and

WHEREAS, the Lessee hereby declares its official intent to be reimbursed for any capital expenditures made for the Equipment after adoption of this resolution but prior to the issuance of the Equipment Lease from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee as follows:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives and that entering into the Equipment Lease and financing the acquisition of the Equipment thereby is in the best interests of the Lessee.

Section 2. The Lessee is hereby authorized to acquire and install the Equipment and is hereby authorized to finance the Equipment by entering into the Equipment Lease. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Either one or both of the School Business Administrator or the Board President (each an “Authorized Representative”) acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Lease in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other agreement or documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Lease on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Lease shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Lease and the Equipment Lease shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee’s obligations under the Equipment Lease shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Lease, and the Lessee’s obligations under the Equipment Lease shall not constitute indebtedness of the Lessee under the laws of the State.

Section 7. It is hereby determined that the acquisition of the Equipment is permitted under the laws governing the Lessee and is essential to the efficient operation of the Lessee.

Section 8. The Governing Body of the Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Equipment following adoption of this resolution but prior to the receipt of the Lease Purchase Proceeds for the Equipment. The Governing Body of the Lessee hereby declares the Lessee’s official intent to use the Lease

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

Purchase Proceeds to reimburse itself for such Equipment expenditures. This section of the resolution is adopted by the Governing Body of the Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of this resolution does not bind the Lessee to make any expenditure, incur any obligation, or proceed with the acquisition of the Equipment.

Section 9. The Lessee covenants that it will comply with all requirements of the Internal Revenue Code of 1986, as amended, (the "Code") necessary to ensure that the interest portion of rental payments due under the Equipment Lease will be excluded from gross income under

Section 103(a) of the Code. [The Lessee reasonably expects it will not issue more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" that are not "qualified 501(c)(3) bonds") during the calendar year in which each of the Equipment Lease is issued and hereby designates each Equipment Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.] The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest portion of the rental payments due on the Equipment Lease authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103(a) of the Code.

Section 11. This resolution shall take effect immediately upon its adoption and approval.

11. Approve the receipt of funds and the submission of the **American Rescue Plan-Esser III Grant amendment #1** application in the amounts detailed below:

Grant	Amount	Account#	Account Description
ARP	\$152,091.32	20-487-100-100	Salaries C. Norton F. Iudici
ARP	\$ 15,487.82	20-487-100-600	Supplies
ARP	\$ 63,000.00	20-487-200-200	Benefits
ARP	\$ 819.27	20-487-200-300	Prof Svcs
ARP	\$286,000.00	20-487-400-732	ESSER Equip

12. Authorize the Business Administrator to accept a quote in the amount of \$276,665.73 from **MRC Recreation** of Spring Lake New Jersey and prepare the purchase order for the removal of the existing playgrounds and the installation of new Inclusive Playgrounds at both the Haskell and Wanaque Elementary Schools. This purchase is being made through a cooperative pricing system of the Educational Services Commission of New Jersey (ESCNJ) – Bid Number ESCNJ 20/21-06 and has been extended to 6/30/23.
13. Authorize the Business Administrator to accept the quote in the amount of \$100,944.00 from **MRC Recreation** of Spring Lake New Jersey (Rubber Recycle of Lakewood, NJ), and prepare the purchase order for the installation of Rubberbond playground surfacing and curbing for playgrounds at both the Haskell and Wanaque Elementary Schools. This purchase is being made through a cooperative pricing system of the Educational Services Commission of New Jersey (ESCNJ) – Bid Number ESCNJ 20/21-02 and has been extended to 6/30/23.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

Ms. Demetriou stated the playgrounds will make everyone happy.

Mr. McQueeney explained both Wanaque School and Haskell School communities will be able to vote for the playground colors. Mr. Alloy will be sending an email with pictures of the 4 color choices and a link to vote.

Finance, Facilities, and Operations #1-13

MOTION: Mr. Barnhardt	SECOND: Mr. Tully		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	Absent		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Dr. Moran (Judith)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

C. PERSONNEL AND POLICY

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel and policy resolutions:

1. Approve the **revised 2022/2023 Stipend List**.
2. Approve, with regret, the resignation of **Nicole Laboureur**, Instructional Assistant, Wanaque School effective August 23, 2022.
3. Approve the movement of employee **#4032** Step 14 Teacher MA +30 at an annual salary of \$101,120 to Step 14 MA +45 at an annual salary of \$104,120 (to be pro-rated) effective October 1, 2022.
4. Approve the movement of employee **#4015** Teacher BA Step 14 at an annual salary of \$88,620 to Teacher MA Step 14 at an annual salary of \$95,120 (to be pro-rated) effective October 1, 2022.
5. Approve **Amy Hurd**, Instructional Assistant, Wanaque School, effective September 1, 2022, through June 30, 2023, at an annual salary of \$35,243.
6. Approve **Noelle Fialkoff-Arnold**, Instructional Assistant, Haskell School, effective September 2, 2022, through December 23, 2022, at an annual salary of \$35,243 (to be prorated).

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

7. Rescind August 23, 2022, Personnel and Policy Resolution #10 which read:
Approve **Karina Oscar**, GCU student, with Allison Haenlien and Sharon SHEMELEY, Haskell School K-3 Teachers effective September 1, 2022, through December 23, 2022.
8. Approve **Nicole LaDuke**, Lakeland Regional High School student, with Allison Testa, District Teacher effective September 6, 2022, through June 21, 2023.
9. Approve the following for the **Haskell School SCIP Committee**:
Ken Doolittle - Principal
Laurie Opthof – Teacher in Charge
Laura Morton – Middle School
Peter Lesler – Middle School
Sharon SHEMELEY - SPED/ELED
Brett Biggins - Special Areas
Canaan Bump - CST
Alexa Case - Counselor
Deb Caputo – GSI
10. Approve the following for the **Wanaque School SCIP Committee**:
Joseph Alloy – Principal
Heather Oguss – Teacher in Charge
Emily Vogel – Special Area
Helen Giessel – Elementary School
Courtney Krup – Middle School
Emily Vogel – Special Area
Tess Pastor - Counselor
Christopher Murray – GSI
11. Approve the following employees to perform **Spanish Translation** as needed at \$54/hour per submitted timesheet.
Vanessa Coronado
Fernando Hache
12. Approve the Agreement between the Wanaque Board of Education and the **Wanaque Borough Administrators Association** effective July 1, 2022, through June 30, 2025.
13. Approve **Gabriella Mustica**, Pre-K Disabilities Teacher, Wanaque School, effective October 17, 2022, through June 30, 2023, BA Step 1 of the WBEA guide at an annual salary of \$60,020 (to be pro-rated) pending approval and receipt of required documentation.
14. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the agreement for the following Nursing Services **with Homecare Therapies d/b/a Horizon Healthcare** Staffing of Manalapan, NJ effective July 1, 2022 through June 30, 2023:
RN Services \$60/hr. LPN Services \$56/hr. Transportation Nurse \$80/hr.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

15. First Reading

P5111	Eligibility of Resident/Nonresident Students
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Personnel and Policy #1-15

MOTION: Mr. Velante		SECOND: Mr. McFarlane	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	Absent		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Dr. Moran (Judith)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

- D. **NEGOTIATIONS/EMPLOYEE RELATIONS – N/A**
- E. **COMMUNICATIONS/PUBLIC RELATIONS – N/A**
- F. **TRI-DISTRICT – N/A**

- G. **OLD/NEW BUSINESS**

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following old/new business resolutions:

1. The Wanaque Board of Education acknowledges the \$225 donation from the **Haskell School PTA**, to be utilized towards purchasing 8-pocket folders for middle school students.

The Wanaque Board of Education accepts the above donation and wishes to express its gratitude and thanks for this donation.

Old/New Business #1

MOTION: Ms. Reid		SECOND: Mr. Barnhardt	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	Absent		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

Dr. Moran (Judith)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

X. Public Comment – Any item

Mr. Velante wished everyone a Happy Hispanic Heritage month and the new playgrounds will be wonderful and voting on the color is a bonus.

XI. Executive Session

RESOLUTION AUTHORIZING A CLOSED SESSION MEETING OF THE WANAQUE BOARD OF EDUCATION TO DISCUSS:

WHEREAS, the Wanaque Board of Education is a public body that is subject to the requirements of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the New Jersey Open Public Meetings Act requires that all meetings of public bodies be open to the public; and

WHEREAS, the New Jersey Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items that require confidentiality, which includes those items that are enumerated in N.J.S.A. 10:4-12(b); and

WHEREAS, the Wanaque Board of Education has determined that it is necessary and appropriate to discuss certain matters in a closed session meeting, which is not open to the public, consistent with N.J.S.A. 10:4-12(b).

NOW, THEREFORE BE IT RESOLVED that:

The Wanaque Board of Education shall convene a closed session meeting, from which the public shall be excluded, on September 20, 2022, at 7:15 PM;

The general nature of the matters to be discussed during the closed meeting includes Personnel.

It is anticipated that the closed session meeting will last 15-20 minutes;

Action may or may not be taken; and

The minutes of the closed session meeting shall be available for disclosure to the public when the items that are the subject of the closed session meeting are resolved and a reason for confidentiality no longer exists.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 20, 2022

A motion was made to adjourn to Executive Session at 7:15 PM by Mr. McFarlane and seconded by Mr. Hain. All in Favor.

A motion was made at 7:22 PM by Mr. McFarlane and seconded by Mr. Hain to close the executive session and return to public session. All in Favor.

XII. Adjournment

Motion to adjourn was made at 7:23 pm by Mr. McFarlane and seconded by Mr. Hain. All in Favor.

Respectfully submitted,



Nancy Di Bartolo
Board Secretary