

WANAQUE BOARD OF EDUCATION – REGULAR MEETING MAY 10, 2022

The Regular Meeting of the Wanaque Board of Education was held on Tuesday, May 10, 2022, 2022 at 7:00 pm, in the Wanaque School Gymnasium, First Street, Wanaque, NJ 07465

Minutes

I. Call To Order/Sunshine Statement

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Wanaque Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to the Suburban Trends on January 12, 2022, via email and the Herald News on January 12, 2022, via email. Copies of this notice have also been placed in the Borough Hall and in the Main Office of both Wanaque and Haskell Schools and filed with the Wanaque Borough Clerk on January 12, 2022.

Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)	X	
Ms. Demetriou (Angela)		X
Mr. Hain (Barry)	X	
Mr. McFarlane (Richard)	X	
Dr. Moran (Judith)	X	
Ms. Reid (Erika)	X	
Mr. Tully (Richard)	X	
Mr. Velante (Jason)		X

Attendance

Mr. Patrick McQueeney, Superintendent
Mr. Adam Weiss, Board Attorney
MS. Nancy Di Bartolo, Business Administrator
Ms. Molly Rieth, Confidential Secretary
Public 3

II. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. The members of the board work with the administration and Superintendent to assure that the members fully understand the matter. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

III. Superintendent's Report

- **End of the Year Schedules** - The end of the school year is rapidly approaching which brings with it many great events to celebrate the accomplishments of our students and staff. Two events of note that have been scheduled for the end of the year are the 8th Grade Awards Ceremonies and Graduation. The 8th Grade Awards Ceremonies will be held at Haskell and Wanaque Schools on Wednesday, June 22nd

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and the Graduation Ceremonies will be held on the last day of school, Friday, June 24th.

- **Increasing COVID/Flu Cases** - Over the past couple of weeks we have seen our COVID cases increase slightly and the flu has come last in the year and with a force. We continue to implement our enhanced cleaning and sanitizing protocols and encourage our students and families to take the necessary precautions to keep themselves healthy. We continue to monitor cases in our school community and will continue to provide resources and information to our families as needed.
- **Teacher Appreciation Week** - Teacher Appreciation Week was celebrated last week, May 2nd - May 6th. We want to express our great appreciation and thanks to our incredible teaching staff at the Haskell and Wanaque Schools. All teachers have been truly tested over the past two years and our district is very fortunate to have a collection of teachers that have excelled in their efforts to teach our students. Thank you for all that you do every day for our students. Another BIG thank you goes out to the Wanaque and Haskell PTAs for preparing meals, sweets, and other treats to show our teachers how much they are appreciated. We appreciate the constant support of our PTAs for all that we do for our students.

IV. Committee Reports

- A. Curriculum and Instruction – Mr. Hain – The Curriculum Committee welcomed Dr. Moran to the committee. The committee reviewed a small number of workshops that the staff will be attending. In June, Mrs. Nash will be presenting the end-of-year assessment data to see how much our students have grown this year following the pandemic.
- B. Finance, Facilities, and Operations – Mr. Barnhardt – The Finance, Facilities, and Operations Committee welcomed Mr. Tully to the committee and discussed a small number of items. Of note on the agenda was the approval for the district to participate in an online auction for natural gas and electric rates and the transfer of excess roof project funds back into the Capital Reserve Accounts for future use.
- C. Personnel and Policy – Mr. McFarlane – The Personnel and Policy Committee met and discussed the annual renewals and reappointments for the 2022-2023 school year. New job descriptions were reviewed for the Director of Student Services and Secretary to the Director of Students Services to reflect new responsibilities due to the district's administrative restructuring. The committee also reviewed a Memorandum of Understanding with the WBAA that, with Board approval, will be in effect starting July 1, 2022. Finally, the committee reviewed staff resignations due to retirement and moving on to new positions and the ESY staffing for this summer.
- D. Negotiations/Employee Relations – N/A
- E. Communications/Public Relations – N/A
- F. Tri-District

V. Business Administrator's Report

Ms. Di Bartolo stated Finance, Facilities, and Operations resolution #6, last paragraph should read the Business Administrator is authorized on behalf of the Wanaque Board of Education.

VI. Approval of Minutes

BE IT RESOLVED, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

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MOTION: Mr. Barnhardt		SECOND: Ms. Bruenjes	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Dr. Moran (Judith)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	Absent		
Ms. Demetriou (Angela)	Absent		

- VII. **Correspondence**
 - a. School Digest – April 2022

VIII. **Public Comment – Agenda items only**

No questions or comments

IV. **Resolutions**
A. CURRICULUM AND INSTRUCTION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Approve reimbursement of expenses for the attached **workshops**, as they are directly related to and within the scope of the participants’ duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Approve the Settlement Agreement and General Release with the parents of student #714409.
3. Affirm HIB #H0008-2022.
4. Affirm HIB #H0009-2022.

Curriculum and Instruction #1-4

MOTION: Ms. Reid		SECOND: Mr. Hain	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Hain (Barry)	X		

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Mr. McFarlane (Richard)	X		
Dr. Moran (Judith)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	Absent		
Ms. Demetriou (Angela)	Absent		

B. FINANCE, FACILITIES, AND OPERATIONS

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance, facilities, and operations resolutions:

1. Financial Reports:

Secretary's (A148) Report - Ms. Nancy DiBartolo
For April 2022 Business Administrator/Board Secretary
Cash Reconciliation (A149) Report - Mr. Edward Flores
For April 2022 Bookkeeper

2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of April 2022 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approve the revised bills and claims for the month of April 2022:

10/11	General Current Expense	\$1,666,058.90
20	Special Revenues	\$ 53,929.96
30	Capital Project	\$
40	Debt Service	\$
	Total	\$1,719,988.86

4. Approve payment of bills and claims for the month of May 2022:

10/11	General Current Expense	\$403,109.20
20	Special Revenues	\$ 13,398.64
30	Capital Project	\$
40	Debt Service	\$
	Total	\$416,507.84

5. Approve the necessary transfers for the month of **April 2022** to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

6. **WHEREAS**, Wanaque Board of Education has determined to move forward with the EMEX Reverse Auction in order to procure gas for Wanaque Board of Education and

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WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of gas supply service for public use through the use of an online auction service; and

WHEREAS, Wanaque Board of Education will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.9639 therm or less for a 12 month term, a price of \$0.9549 therm or less for an 18 month term, a price of \$0.9044 therm or less for a 24 month term, a price of \$0.8729 therm or less for a 36 month term; Wanaque Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the School Business Administrator of the Wanaque Board of Education is hereby authorized to execute on behalf of the Wanaque Board of Education any gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.9639 therm or less for a 12 month term, a price of \$0.9549 therm or less for an 18 month term, a price of \$0.9044 therm or less for a 24 month term, a price of \$0.8729 therm or less for a 36 month term; Wanaque Board of Education may award a contract to the winning supplier for the selected term.

7. **WHEREAS**, Wanaque Board of Education has determined to move forward with the EMEX Reverse Auction in order procure Electricity for Wanaque Board of Education and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of Electricity supply service for public use through the use of an online auction service; and

WHEREAS, Wanaque Board of Education will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.16058 kwh or less for a 12 month term, a price of \$0.13685 kwh or less for an 18 month term, a price of \$0.12730 kwh or less for a 24 month term; Wanaque Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the School Business Administrator of the Wanaque Board of Education is hereby authorized to execute on behalf of the Wanaque Board of Education any Electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.16058 or less for a 12 month term, a price of \$0.13685 or less for an 18 month term,

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a price of \$0.12730 or less for a 24 month term; Wanaque Board of Education may award a contract to the winning supplier for the selected term.

8. Approve the disposition of obsolete equipment as listed:
 One (1) Savin Copier Model 9240
 One (1) Savin Copier Model 9228

9. **WHEREAS**, the final costs for the Installation of Roof Sections D, E, F, G at Haskell Elementary School were less than the budgeted costs and

THEREFORE, the amount budgeted in Capital Projects for this project exceeded the amount required to complete the project, the Wanaque Board of Education resolves to cancel the balance of \$45,070 in the capital project account and requests that the Business Administrator transfer the funds back to the Capital Reserve Account.

10. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2021/2021 Services Agreement with **Northern Region Educational Services Commission** for the following routes, at a total cost of \$27,506.15.

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Dates</u>
2334	CTC Fair Lawn	\$26,705.00	\$801.15	04/01/2022-June 2022

Finance, Facilities, and Operations #1-10

MOTION: Mr. Barnhardt	SECOND: Ms. Bruenjes		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Dr. Moran (Judith)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	Absent		
Ms. Demetriou (Angela)	Absent		

C. PERSONNEL AND POLICY

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel and policy resolutions:

1. Approve the following Job Descriptions:
 - Director of Student Services
 - District Anti-Bullying Coordinator
 - Secretary to the Director of Student Services

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2. Approve the 2022/2023 Staffing List which includes placements and transfers as follows:
- Tenure Teachers
 - Non-Tenure Teachers
 - Instructional Paraprofessionals/Library Aide
 - Playground/Lunch Aides
 - 12 Month Employees/10 Month Secretary

3. Be it resolved, that the Board hereby approve and ratify the **Memorandum of Understanding** between the Board and the **Wanaque Borough Administrators Association** for the period of time between July 1, 2022, and June 30, 2025.

Be it further resolved, that the Board hereby authorizes the Board President and Board Attorney to finalize the Collectively Bargained Agreement between the Board and the WBAA for the period time between July 1, 2022, and June 30, 2025, and the Board President to execute same.

4. Approve the abolishment of the **Vice-Principal position** at Wanaque School, effective July 1, 2022.
5. Approve the abolishment of the **Director of Special Services position** effective July 1, 2022.
6. Approve, with regret, the retirement of **Ellen Soto**, Teacher, Wanaque School, effective July 1, 2022.
7. Approve, with regret, the resignation of **Alexandra Purdy**, Teacher, Haskell School, effective June 30, 2022.
8. Approve, with regret, the resignation of **Megan Zavala**, Teacher, Wanaque School, effective June 30, 2022.
9. Approve, with regret, the resignation of **Danielle Uhlhorn**, Instructional Assistant, Wanaque School, effective May 13, 2022.
10. Approve, with regret, the resignation of **Heather Bright**, Teacher, Haskell School, effective June 30, 2022.
11. Approve, with regret, the resignation of **Melanie Grogan**, Teacher, Wanaque School, effective June 30, 2022.
12. Approve leave for employee **#4111** from September 1, 2022, through June 30, 2023, as follows with an anticipated return date of September 1, 2023:
September 1, 2022-June 30, 2023 unpaid leave
13. Approve leave for employee **#4560** from May 4, 2022, through May 6, 2022, as follows:
May 4, 2022-May 6, 2022 unpaid leave
14. Approve leave for employee **#4584** from June 6, 2022, through June 10, 2022, as follows:
June 6, 2022-June10, 2022 unpaid leave

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15. Approve FMLA/FLA leave for employee #4414 as follows with an anticipated return date of January 2, 2023:
September 1, 2022 – October 4, 2022, paid sick days
October 5, 2022 – December 28, 2022, unpaid FMLA\FLA leave
16. Approve the movement of employee - **Caitlyn Babcock** Teacher MA Step 11 to Teacher MA+30 Step 11 at an annual salary of \$90,275 (to be pro-rated) effective June 1, 2022.
17. Approve the movement of employee **Heather Marion** Teacher BA Step 9 to Teacher MA Step 9 at an annual salary of \$78,475 (to be pro-rated) effective June 1, 2022.
18. Rescind the April 26, 2022 Personnel resolution #14 which read: Approve **Kelly Stocchetti**, as Kindergarten teacher, Wanaque School, effective May 1, 2022, through June 30, 2022, at MA step 5 of the WBEA guide for an annual salary of \$70,280 prorated.
19. Approve **Kelly Stocchetti**, as Kindergarten teacher, Wanaque School, effective May 1, 2022, through June 30, 2022, at MA step 5 of the WBEA guide at a prorated salary based on an annual salary of \$69,530.
20. Approve Consultant/Private Therapist, **Paula Capella**, 55 additional hours for the 2021/2022 school year at a rate of \$73.00/hour for a total of \$4,015.
21. Approve Consultant/Private Therapist, **Judy Bower**, 65 additional hours for the 2021/2022 school year at a rate of \$73.00/hour for a total of \$4,745.
22. Approve the following individuals for the 2022/2023 Extended School Year Program (subject to change pending enrollment). Hourly rates are in accordance with the current WBEA Contract, with Assistants paid at 50% of the Teacher's contracted rates:

Extended School Year Schedule: July 1, 2022 – July 29, 2022 - closed July 5, 2022 (20 days) Location: Wanaque Elementary School

<u>Name/Position</u>	<u>Program</u>
Tara Brannan – Teacher	3.0 hours per day for 20 days
Nicole Labouseur – Assistant	3.0 hours per day for 20 days
Dylan Cohen – Teacher	4.5 hours per day for 20 days
Margie Tomasello – Assistant	4.5 hours per day for 20 days
Lindsey Dandrea – Teacher	4.5 hours per day for 20 days
Gabriella Mustica – Assistant	4.5 hours per day for 20 days
Dana Kiel – Teacher	4.5 hours per day for 20 days
Rubi Leddy – Assistant	4.5 hours per day for 20 days
Heather Oguss - Teacher	4.5 hours per day for 20 days
Jill Ogden - Assistant	4.5 hours per day for 20 days
Sharon Shemeley - Teacher	4.5 hours per day for 20 days
Angela Lombardi – Assistant	4.5 hours per day for 20 days
Allison Haenlein – Teacher	4.5 hours per day for 20 days
Patty Sullivan – Teacher	4.5 hours per day for 20 days
Cinthia Bede – Assistant	4.5 hours per day for 20 days
Thea Zivojin – Teacher	4.5 hours per day for 20 days
Anthony Saraceni - Teacher	4.5 hours per day for 20 days
Fallon Idiuci – Teacher	4.5 hours per day for 20 days
Corinne Norton – OG Instructor	3.0 hours per day for 20 days

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Speech

NRESC Shared Services Contract

Nurse

Linda Segreto 5 hours per day for 20 days

Occupational Therapy

Paula Capella for a maximum of 35 hours for 20 days (pending required documents)

Physical Therapy

Judy Bower for a maximum of 35 hours for 20 days (pending required documents)

Child Study Team

Canaan Bump for a maximum of 50 hours

Rosa Hanley for a maximum of 50 hours

Carol Hesse for a maximum of 50 hours

Nicole Protomastro for a maximum of 50 hours

Substitute

Deborah Caputo

Tamara Mladenovic

Christina Nicoletti

Mariah Parrinello

Kelly Pelcher

Personnel and Policy #1-22

MOTION: Mr. Hain		SECOND: Ms. Reid		
BOARD MEMBER	YES	NO	ABSTAIN	
Mr. Barnhardt (Robert)	X			
Ms. Bruenjes (Carolyn)	X			
Mr. Hain (Barry)	X			
Mr. McFarlane (Richard)	X			
Dr. Moran (Judith)	X			
Ms. Reid (Erika)	X			
Mr. Tully (Richard)	X			
Mr. Velante (Jason)	Absent			
Ms. Demetriou (Angela)	Absent			

- D. NEGOTIATIONS/EMPLOYEE RELATIONS – N/A
- E. COMMUNICATIONS/PUBLIC RELATIONS – N/A
- F. TRI-DISTRICT – Mr. McQueeney stated a meeting is scheduled for May 24, 2022. We will have a report at the June meeting.

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G. OLD/NEW BUSINESS

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following old/new business resolutions:

1. The Wanaque Board of Education acknowledges the \$1,000 donation in honor of Autism Awareness from **Precision Textiles, LLC**, Totowa, New Jersey to be utilized for supplies, materials, and subscriptions for the Autism Program.

The Wanaque Board of Education accepts the above donation and wishes to express its gratitude and thanks for this donation.

Old/New Business #1

MOTION: Ms. Bruenjes		SECOND: Mr. Barnhardt	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Dr. Moran (Judith)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	Absent		
Ms. Demetriou (Angela)	Absent		

- X. **Public Comment** – Any subject as it relates to the schools.

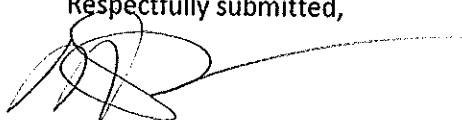
No questions or comments

- XI. **Executive Session** – The board did not retire into Executive Session this evening.

- XII. **Adjournment**

Motion to adjourn made at 7:11 pm by Mr. McFarlane and seconded by Ms. Bruenjes. All in favour.

Respectfully submitted,



Nancy Di Bartolo
Board Secretary