

WANAQUE BOARD OF EDUCATION – REGULAR MEETING March 22, 2022

The Regular Meeting of the Wanaque Board of Education will be held on Tuesday, March 22, 2022 at 7:00 pm, in the Haskell School Gymnasium, 973 Ringwood Avenue, Haskell, NJ 07420.

Minutes

I. Call To Order/Sunshine Statement

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Wanaque Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Suburban Trends on February 28, 2022 via email and the Herald News on February 28, 2022 via email. Copies of this notice have also been placed in the Borough Hall and in the Main Office of both Wanaque and Haskell Schools and filed with the Wanaque Borough Clerk on February 28, 2022.

Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)		X
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)	X	
Mr. McFarlane (Richard)	X	
Ms. Reid (Erika)	X	
Mr. Tully (Richard)	X	
Mr. Velante (Jason)	X	

Attendance

Mr. Patrick McQueeney, Superintendent
Mr. Adam Weiss, Board Attorney
MS. Nancy Di Bartolo, Business Administrator
Ms. Molly Rieth, Confidential Secretary
Public 8

II. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. The members of the board work with the administration and Superintendent to assure that the members fully understand the matter. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

III. Superintendent's Report

- **Presentation of 2020-2021 audit by Thomas Ferry and Ryan Cleary of Wielkotz & Company**

WANAQUE BOARD OF EDUCATION – REGULAR MEETING March 22, 2022

Mr. Velante asked if the change to the unemployment is an insurance escrow or money being spent.

Mr. Ferry explained that the unemployment account is a cash reserve account. The state now says it belongs to the general account.

Mr. Velante asked if the excess surplus is good or bad.

Mr. Ferry stated this amount will go towards tax relief.

Ms. Demetriou asked if the excess funds in cafeteria can be used towards equipment.

Mr. Ferry said yes.

Mr. Ferry stated this would be his last board meeting as he is leaving the firm after 39 years and thanked the board.

- **Wanaque Public Schools Peer Leadership Program Update -**

One of the Peer Leader Groups -Redesigning Our World (ROW), worked together to complete their first project of the year, focusing on recycling, and helping our community. ROW Peer Leaders asked members of the school to donate their old t-shirts to be upcycled into dog toys! The Peer Leaders gathered donated shirts, crafted them into dog toys, and donated them to the Ramapo Bergen Animal Refuge in Oakland, NJ. A total of 75 dog toys were made and donated through this project. In an effort to continue to spread awareness about recycling and helping others, the Wanaque Peer Leaders created this instructional video to show our community how to make the dog toys at home.

<https://youtu.be/5QbupyqVj5U>

- **Wanaque Public Schools 2022-2023 Preliminary Budget Presentation**

Ms. Demetriou asked if the music program was for all students or just the band?

Mr. McQueeney stated the program would be for the band students but perhaps in the future it could include all interested students.

Ms. Demetriou thanked Ms. Di Bartolo and her team for all the hard work.

Mr. Barnhardt also thanked Ms. Di Bartolo and reminded the board members this is only the preliminary budget so if they have any questions to reach out.

IV. Committee Reports

- A. Curriculum and Instruction – Mr. Hain – “At our Curriculum and Instruction meeting, the committee reviewed curriculum documents for approval, our extended school year positions for approval and other curriculum items. The curriculum being approved has various cross curricular standards, interdisciplinary standards, state mandated standards, and the reorganization of existing standards. The ESY approvals are positions only at this time. The number of positions and the staff hired will depend upon the enrollment of students for the program. These approvals will be recommended at another meeting”.
- B. Finance, Facilities, and Operations – Mr. Barnhardt – “The Finance, Facilities, and Operations committee primarily focused our discussion on this evening’s budget presentation and the final financial numbers provided by the state. Additionally, the committee approved a contract for high-speed internet services for 5 years and a recommendation and corrective action plan from our auditor related to our cafeteria services account”.
- C. Personnel and Policy - Mr. Velante – “The Personnel and Policy Committee discussed the approval of additional substitute teachers, various leaves of absence, and, regrettably, the resignation and retirement of various staff members. All policies reviewed by the committee are in the second reading and no new policy or regulation changes are recommended at this time”.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING March 22, 2022

- D. Negotiations/Employee Relations – N/A
- E. Communications/Public Relations – N/A
- F. Tri-District – N/A

V. Business Administrator’s Report

Ms. Di Bartolo explained Finance, Facilities, and Operations resolution #10-second paragraph should be 2021/2022 school year.

VI. Approval of Minutes

BE IT RESOLVED, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

February 16, 2022		Regular Meeting Minutes	
MOTION: Ms. Reid		SECOND: Mr. McFarlane	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	Absent		
Mr. Camisa (Nicholas)			X
Mr. Hain (Barry)			X
Mr. McFarlane (Richard)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)			X
Mr. Velante (Jason)			X
Ms. Demetriou (Angela)	X		

VII. Correspondence

- a. School Digest – February 2022

VIII. Public Comment – Agenda items only

No questions or comments

IX. Resolutions

A. CURRICULUM AND INSTRUCTION

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Approve reimbursement of expenses for the attached workshops, as they are directly related to and within the scope of the participants’ duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Approve the revised submission of the Wanaque School District Plan for Safe Return to In-Person Instruction and Continuity of Service.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING March 22, 2022

3. Approve the 2022/2023 School Year Calendar.
4. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract, as per the McKinney-Vento Act, for student #716285 with Paterson Public Schools (receiving) for the 2021/2022 school year commencing January 3, 2022 through June 2022 (116 days) at a tuition cost of \$92.57 per diem (\$10,738.12).
5. Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the Tuition Contract, as per the McKinney-Vento Act, for student #716284 with Paterson Public Schools (receiving) for the 2021/2022 school year commencing January 3, 2022 through June 2022 (116 days) at a tuition cost of \$83.91 per diem (\$9,733.56).
6. Approve the possible field trip destinations as follows:
 - Van Saun County Park, Paramus, New Jersey
 - Citi Field, Queens, New York
 - Six Flags Great Adventure, Jackson Township, New Jersey
 - Spring Lake Day Camp, Ringwood, New Jersey
7. Approve the following Curriculum for the 2021/2022 school year:
 - Art Pre-K-8
 - Core + More 6-8
 - Dance K-8
 - ELA K-8
 - Library K-8
 - Math K-8
 - Music Pre-K-8
 - Science K-8
 - Theatre K-8
8. Approve the following positions/programs (number of positions/programs contingent on enrollment) for the 2022 Extended School Year. Hourly rates are per the current WBEA Contract, with Assistants paid at 50% of the Teacher’s contracted rates:

Extended School Year Schedule: July 1, 2022 – July 29, 2022 (20 days)

Location: Wanaque Elementary School

4.5 Hour Program

Teacher: 8:15-12:45

Assistant: 8:15-12:45

Students: 8:30-12:30

3 Hour Program

Teacher: 8:15-11:15

Assistant: 8:15-11:15

Students: 8:30-11:00

Teachers (Proper Certification Required):

Pre-School Disabled

Autistic

LLD

OG

3.0 hours per day for 20 days

4.5 hours per day for 20 days

4.5 hours per day for 20 days

3.0 hours per day for 20 days

WANAQUE BOARD OF EDUCATION – REGULAR MEETING March 22, 2022

Instructional Assistants:

Preschool 3.0 hours per day for 20 days
 Autistic 4.5 hours per day for 20 days
 LLD 4.5 hours per day for 20 days

Speech:

1 Speech Teacher – (for evaluations and therapy) 4 hours per day for 20 days

Nurse:

1 Nurse 8:15-12:45 4.5 hours per day for 20 days

Occupational Therapy:

1 Occupational Therapist for a maximum of 35 hours for 20 days

Physical Therapy:

1 Physical Therapist for a maximum of 30 hours for 20 days

Child Study Team:

4 Staff Members for a total of 50 hours each

Curriculum and Instruction #1-8

MOTION: Mr. Hain		SECOND: Mr. McFarlane	
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	Absent		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

B. FINANCE, FACILITIES, AND OPERATIONS

BE IT RESOLVED, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance, facilities, and operations resolutions:

1. Financial Reports:

Secretary's (A148) Report For February 2022	- Ms. Nancy DiBartolo Business Administrator/Board Secretary
Cash Reconciliation (A149) Report For February 2022	- Mr. Edward Flores Bookkeeper

WANAQUE BOARD OF EDUCATION – REGULAR MEETING March 22, 2022

2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of February 2022 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
3. **Approve the revised bills and claims for the month of February 2022:**

10/11	General Current Expense	\$1,482,953.39
20	Special Revenues	\$ 62,293.76
30	Capital Project	\$
40	Debt Service	\$ 186,625.00
	Total	\$1,731,872.15
4. **Approve payment of bills and claims for the month of March 2022:**

10/11	General Current Expense	\$1,163,760.52
20	Special Revenues	\$ 58,018.19
30	Capital Project	\$
40	Debt Service	\$
	Total	\$1,221,778.71
5. Approve the necessary transfers for the month of February 2022 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.
6. Pursuant to PL 2016, Chapter 47 the Wanaque Board of Education approves the Shared Services Agreement with the County of Passaic for Hi-Speed Internet Services for a 5-year term taking effect April 1, 2022 and expiring March 31, 2026 at a monthly rate of \$500.00, for a total annual cost of \$6,000.00.
7. Accept the **2020-2021** Audit and Approve the Corrective Action Plan

WHEREAS, the Wanaque Board of Education in accordance with N.J.S.A. 18A:23 -must have a certified audit of the district's accounts and financial transactions; and

WHEREAS, the Board of Education received the audit performed by Wielkotz & Company, C.P.A., and discussed said audit at its public meeting held on March 22, 2022; now

BE IT RESOLVED, that the Wanaque Board of Education accepts the audit, in the form of the Annual Comprehensive Financial Report, for the 2020-2021 school year, fiscal year ended June 30, 2021.

BE IT FURTHER RESOLVED, the Wanaque Board of Education also approves the Corrective Action Plan as prepared by the business administrator in response to the 2020-2021 Annual Comprehensive Financial Report as detailed below:

Finding 2021-01: Net cash resources exceeded three months average expenditures.

Recommendation 2021-01: – That steps be taken to reduce net cash resources.

Management Response: - Steps will be taken to reduce net cash resources.

Implementation Date – Immediately upon notification by Auditor on January 3, 2022.

WANAQUE BOARD OF EDUCATION – REGULAR MEETING March 22, 2022

8. Adoption of Tentative 2022-2023 Budget

BE IT RESOLVED, that the tentative budget be approved for the 2022-2023 Year using the 2022-2023 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

Fund	Budget	Anticipated Revenues	Local Tax Levy
General	\$18,422,816	\$2,751,751	\$15,671,065
Special Revenue	\$ 560,843	\$ 560,843	\$ 0
Debt Service	\$ 1,153,250	\$ 392,105	\$ 761,145
Total Base Budget	\$20,136,909	\$3,704,699	\$16,432,210

And to advertise said tentative budget in accordance with the form suggested by the State Department of Education and according to law; and

MAY IT ALSO BE RESOLVED, that the Wanaque Board of Education includes in the budget a maintenance reserve withdrawal in the amount of **\$269,171** for the purpose of implementing required maintenance of the school district facilities and required maintenance activities as detailed in the comprehensive maintenance plan for the 2022-2023 School year.

BE IT FURTHER RESOLVED, that a public hearing, designated to be held in the Haskell School Gymnasium, on Tuesday, April 26, 2022 at 7:00pm for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

9. Appropriation of 2020/2021 Extraordinary Aid

RESOLVED, that the Wanaque Board of Education approves the appropriation of 2020-2021 Extraordinary Aid in the amount of \$ 285,929

10. Travel and Related Expense Reimbursement 2022-2023

WHEREAS, the Wanaque Board of Education policy #6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2022-2023 school year.

WHEREAS, the Wanaque Board of Education appropriated \$25,000 for travel during the 2021-2022 school year and has spent \$ 11,783.28 as of March 15, 2022.

NOW, THEREFORE BE IT RESOLVED that the Wanaque Board of Education hereby establishes the school district travel maximum for the 2022-2023 school year at the sum of \$25,000 and

BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

11. Be it resolved, that the Wanaque Board of Education accepts and approves the agreement between the Board and Kidz To Pros Inc., for the use of four classrooms, gymnasium and designated outdoor recreation area(s), to be used as a summer camp, from July 5, 2022

WANAQUE BOARD OF EDUCATION – REGULAR MEETING March 22, 2022

Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

D. NEGOTIATIONS/EMPLOYEE RELATIONS

E. COMMUNICATIONS/PUBLIC RELATIONS

F. TRI-DISTRICT

G. OLD/NEW BUSINESS

1. Accept with regret the resignation letter from Nicholas Camisa stating that he is resigning his board member seat thereby creating a vacancy on the Board of Education effective March 23, 2022.

Ms. Demetriou thanked Mr. Camisa for his years on the board and great conversations.

Old/New Business #1

MOTION: Mr. Camisa	SECOND: Mr. Barnhardt		
BOARD MEMBER	YES	NO	ABSTAIN
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	Absent		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

X. Public Comment – Any subject as it relates to the schools
No Questions or comments

XI. Executive Session – The board did not retire into Executive Session this evening.

XII. Adjournment

Motion to adjourn made at 7:53 pm by Mr. Barnhardt and seconded by Mr. Camisa. All in favor.

Respectfully submitted,



Nancy Di Bartolo
Board Secretary