

## WANAQUE BOARD OF EDUCATION – REGULAR MEETING SEPTEMBER 21, 2021

The Regular Meeting of the Wanaque Board of Education was held on Tuesday, September 21, 2021 at 7:00 pm, in the Wanaque School Gymnasium, First Street, Wanaque, NJ 07465.

### Minutes

#### I. Call To Order/Sunshine Statement

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6, P.L. 1975, c.231, s.1; amended 2006, c.70, s.2, the Wanaque Board of Education has provided adequate notice of this meeting by sending a notice of the time, date, location, and to the extent known, the agenda of this meeting to Suburban Trends on January 14, 2021 via email and the Herald News on January 14, 2021 via email. Copies of this notice have also been placed in the Borough Hall and in the Main Office of both Wanaque and Haskell Schools and filed with the Wanaque Borough Clerk on January 14, 2021.

#### Flag Salute/Public Participation Statement/Roll Call

BOARD MEMBER	PRESENT	ABSENT
Mr. Barnhardt (Robert)	X	
Ms. Bruenjes (Carolyn)	X	
Mr. Camisa (Nicholas)	X	
Ms. Demetriou (Angela)	X	
Mr. Hain (Barry)	X arrived at 7:02	
Mr. McFarlane (Richard)	X	
Ms. Reid (Erika)	X	
Mr. Tully (Richard)	X	
Mr. Velante (Jason)	X	

#### Attendance

Mr. Patrick McQueeney, Superintendent  
Ms. Nancy Di Bartolo, Business Administrator  
Mr. Adam Weiss, Board Attorney  
Ms. Molly Rieth, Confidential Secretary  
Public 8

#### II. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. The members of the board work with the administration and Superintendent to assure that the members fully understand the matter. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

#### III. Superintendent's Report

- 2021-2022 School Year Opening Update: Thank you to our wonderful students, staff and families for a great opening to the school year. Thank you to the Board of Education for your support in having such a successful and smooth opening. The positive energy in our buildings is so welcome. We look forward to having a great year!

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- Back to School Nights: Back to School Nights are scheduled for Wednesday, September 22<sup>nd</sup> for Wanaque School and Thursday, September 23<sup>rd</sup> for Haskell School. The Back to School Nights will be virtual for parents with our staff livestreaming from their classrooms. We invite all our parents to attend!
- Superintendent Forums: I have enjoyed a wonderful start here with the Wanaque Public Schools. I have met many new faces and had many great conversations about our community and our schools. To continue these conversations, I intend to hold 4 Superintendent Forums over the course of the school year. 2 at Haskell School and 2 at Wanaque School. More details will follow as these dates are scheduled. Please be sure to attend one or all of the forums to share your thoughts and ideas.

### IV. Committee Reports

- A. Curriculum/Instruction – Mr. Hain - The committee reviewed the list of professional development workshops, as well as the textbooks, resources, and novels for use in our classrooms this year. Finally, the district nursing plan was reviewed as it was amended to include our updated COVID protocols and procedures. Mr. McQueeney reports that the district has opened successfully and students are learning in person and having a great start to the school year.
- B. Finance/Budget – Mr. Barnhardt - Mr. McQueeney shared information with the Finance Committee related to preventative work that was recommended prior to the start of the Solar Projects at Haskell and Wanaque Schools. Mr. McQueeney met with our Building and Grounds Supervisor, Mr. Mullanaphy, and Mr. Joe DiCara our architect firm to determine why the preventative work was not identified at the beginning of the project and was identified late in the process which has not caused delays in the project. It was determined that the roofing company that works with our solar panel installers identified and recommended the work at a meeting in early August well after the scope and plans for the project to be developed. Our district staff and our district architect are closely monitoring the project to ensure that the roofing work is completed quickly to minimize any delays in the project. Our board attorney was also contacted to review contracts to determine the option for any legal actions to prevent the liability of the district for the delays. Because the work was recommended but not required for the project, there would be no issues to legally pursue.
- C. Facilities/Transportation – Mr. Camisa - Mr. McQueeney shared an update with the committee regarding a proposed Passaic County Trails project. A revised plan was shared with the committee. The committee discussed a number of concerns that need to be addressed prior to any approvals for the project. The committee decided to develop a list of concerns and issues that will be shared by Mr. McQueeney with the other Board Committees for their review at our October committee meetings. The other committees will provide their input on the project for the Facilities Committee. The Facilities will then meet with representatives from the county involved with this proposed project. If the concerns raised by the Board can be satisfactorily addressed, the Board will place this project on a future Board Meeting agenda to be discussed publicly and receive public input.
- D. Personnel/Management – Mr. McFarlane - Mr. McQueeney presented several personnel items for committee review. The committee also reviewed a request to have emergent hiring authority between scheduled Board of Education meetings with Board Approval to be requested at the next scheduled Board of Education meeting. The

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committee discussed this as an annual approval and is supportive of Mr. McQueeney's efforts to continue the operations of the district with respect to personnel approvals.

- E. Policy – Mr. Velante – The committee reviewed policy #1648.13 – School Employees Vaccination Requirements for 1<sup>st</sup> reading this evening. This policy is a required policy because of Executive Order #253 which requires all school district employees to be vaccinated by October 18<sup>th</sup>. Any staff members not vaccinated by that date will be required to undergo weekly COVID-19 testing. All other policies are entering their 2<sup>nd</sup> reading by the Board of Education this evening.
- F. Negotiations/Employee Relations
- G. Communications/Public Relations
- H. Tri-District

**V. Business Administrator's Report**

Ms. Di Bartolo stated Personnel resolutions #8-10 were added after the committee meetings but were on the emailed agenda and Finance resolution #3 is revised to include the August 30<sup>th</sup> payroll.

**VI. Approval of Minutes**

**BE IT RESOLVED**, that the Wanaque Board of Education approves the Minutes of the following meetings, as submitted:

August 24, 2021

Regular Meeting Minutes

MOTION: Mr. Camisa		SECOND: Mr. Velante		
BOARD MEMBER	YES	NO	ABSTAIN	
Mr. Barnhardt (Robert)	X			
Ms. Bruenjes (Carolyn)	X			
Mr. Camisa (Nicholas)	X			
Mr. Hain (Barry)	X			
Mr. McFarlane (Richard)	X			
Ms. Reid (Erika)	X			
Mr. Tully (Richard)	X			
Mr. Velante (Jason)	X			
Ms. Demetriou (Angela)	X			

**VII. Correspondence**

- a. School Digest – July - August 2021

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**VIII. Public Comment – Agenda items only**

No questions or comments.

Public Comment closed at 7:09

**IX. Resolutions**

**A. CURRICULUM/INSTRUCTION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools approves the following curriculum/instruction resolutions:

1. Approve reimbursement of expenses for the attached **workshops**, as they are directly related to and within the scope of the participants' duties and are critical to the instructional needs of the district and/or further the efficient operation of the district.
2. Approve the attached for the 2021/2022 School Year:
  - Textbooks and Resources 2021/2022
  - Wanaque School District Novel List 2021/2022
3. Approve the annual **Nursing Services Plan** for the 2021/2022 School Year.

Curriculum #1-3

MOTION: Mr. Hain		SECOND: Mr. Camisa	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

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**B. FINANCE/BUDGET**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance/budget resolutions:

**1. Financial Reports:**

<b>Secretary's (A148) Report</b>	<b>- Ms. Nancy DiBartolo</b>
<b>For August 2021</b>	<b>Business Administrator/Board Secretary</b>
<b>Cash Reconciliation (A149) Report</b>	<b>- Mr. Edward Flores</b>
<b>For August 2021</b>	<b>Bookkeeper</b>

2. Upon the recommendation of the Superintendent, move that pursuant to *N.J.A.C. 6:23A-16.10(c)4*, we certify that as of August 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of *N.J.A.C. 6A:23A-16.10(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**3. Approve the revised bills and claims for the month of August 2021:**

10/11	General Current Expense	\$584,110.79
20	Special Revenues	\$110,452.72
30	Capital Project	\$
	<b>Total</b>	<b>\$694,563.51</b>

**4. Approve payment of bills and claims for the month of September 2021:**

10/11	General Current Expense	\$1,042,366.08
20	Special Revenues	\$ 10,973.92
30	Capital Project	\$
40	Debt Service	\$ 991,250.00
	<b>Total</b>	<b>\$2,044,590.00</b>

5. Approve the necessary transfers for the month of August 2021 to achieve the thoroughness standards of the State of New Jersey and of the District for the current year.

Finance/Budget #1-5

<b>MOTION: Ms. Bruenjes</b>	<b>SECOND: Mr. Barnhardt</b>		
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		

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Mr. McFarlane (Richard)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

**C. FACILITIES/TRANSPORTATION**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following facilities/transportation resolutions:

- Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2021/2022 ESY Services Agreement with **Northern Region Educational Services Commission** for the following routes, at a total cost of \$63,673.56:

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Dates</u>
829	PG Chambers	\$12,080.70	\$362.42	07/06/21-08/16/21
841	Haskell School	\$9,502.92	\$285.09	07/01/21-07/30/21
940	Wanaque School	\$10,421.25	\$312.64	07/01/21-07/30/21
987	Shepard School	\$7,016.40	\$210.49	07/01/21-08/12/21
991	Wanaque School	\$9,246.72	\$277.40	07/01/21-07/30/21
2004	Banyan School	\$1,239.00	\$37.17	07/01/21-07/30/21
2037	Lincoln Middle School	\$3,990.00	\$119.70	07/06/21-07/30/21
2057	Phoenix Center	\$4,956.00	\$148.68	07/01/21-07/30/21
ADADLOW21	Academy 360 LS	\$3,366.00	\$100.98	07/06/21-08/04/21

- Pursuant to PL 2015, Chapter 47 the Wanaque Board of Education approves the 2021/2022 Services Agreement with **Northern Region Educational Services Commission** for the following routes, at a total cost of \$580,841.52:

<u>Route</u>	<u>School</u>	<u>Cost</u>	<u>Surcharge</u>	<u>Dates</u>
100	Windsor Learning	\$34,777.80	\$1,043.33	09/08/21-06/22
829	PG Chambers	\$72,484.20	\$2,174.53	09/02/21-06/22
841	Haskell School	\$81,453.60	\$2,443.61	09/07/21-06/22
940	Wanaque School	\$89,325.00	\$2,679.75	09/07/21-06/22
987	Shepard School	\$42,100.20	\$1,263.01	09/01/21-06/22
991	Wanaque School	\$79,257.60	\$2,377.73	09/07/21-06/22
992	Wanaque School	\$65,345.40	\$1,960.36	09/07/21-06/22
2012	Chapel Hill Academy	\$18,900.00	\$567.00	09/07/21-06/22
2037	Lincoln Middle School	\$37,800.00	\$1,134.00	09/02/21-06/22
2057	Phoenix Center	\$42,480.00	\$1,274.40	09/07/21-06/22

**Facilities/Transportation #1-2**

<b>MOTION: Mr. Camisa</b>		<b>SECOND: Ms. Bruenjes</b>	
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		

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Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

**D. PERSONNEL/MANAGEMENT**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel/management resolutions:

1. Rescind the July 27, 2021 Personnel Resolution #2 which read:  
Approve family leave for Employee #4648 using paid sick days beginning November 30, 2021 through February 3, 2022 followed by 12 weeks of unpaid FMLA/FLA leave from February 4, 2022, 2022 through April 29, 2022 followed by unpaid extended leave for the remainder of the year with an anticipated return date of September 1, 2022.
  
2. Approve family leave for Employee #4648 using paid sick/personal days beginning September 1, 2021 through January 5, 2022 followed by 12 weeks of unpaid FMLA/FLA leave from January 6, 2022, 2022 through March 31, 2022 followed by unpaid extended leave for the remainder of the year with an anticipated return date of September 1, 2022.
  
3. Approve family leave for Employee #4651 using paid sick/personal days beginning November 29, 2021 through January 25, 2022 followed by 12 weeks of unpaid FMLA/FLA leave from January 26, 2022, 2022 through April 20, 2022 followed by unpaid extended leave for the remainder of the year with an anticipated return date of September 1, 2022.
  
4. Approve the following substitutes for the 2021/2022 pending completion of criminal history and background clearance:
 

<b>Deanna Maskley</b>	<b>County Certified</b>
<b>Amanda Scerbo</b>	<b>County Certified</b>
<b>Briana Zonin</b>	<b>County Certified</b>
<b>Jamie D'Erchia</b>	<b>State Certified</b>
  
5. Approve **Sahar Taschayyodi**, William Paterson University student, with Grace Decker, Wanaque School Teacher, beginning September 22, 2021 through May 5, 2022.
  
6. Approve the revised Stipend List for the 2021/2022 School Year.

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7. Emergent Hiring Approval for Superintendent between Board of Education Meetings – Mr. McQueeney has requested approval to hire staff between scheduled Board of Education meetings and then have the hires approved by the Board of Education at the next meeting. This allows the district to continue operation when a staff member needs to be replaced or approved in various positions throughout the district.
8. Approve, with regret, the resignation of Dawn Barreca effective on/before November 14, 2021.
9. Approve the following substitute nurse for the 2021/2022 pending completion of criminal history and background clearance:  
Tara Villalta-Moran
10. Approve Amanda Costigliola, Speech Therapy, 45 minutes a week for student #715988 at a rate of \$54/hour.

**Personnel/Management #1-10**

MOTION: Mr. Camisa		SECOND: Mr. Hain		
BOARD MEMBER	YES	NO	ABSTAIN	
Mr. Barnhardt (Robert)	X			
Ms. Bruenjes (Carolyn)	X			
Mr. Camisa (Nicholas)	X			
Mr. Hain (Barry)	X			
Mr. McFarlane (Richard)	X			
Ms. Reid (Erika)	X			
Mr. Tully (Richard)	X			
Mr. Velante (Jason)	X			
Ms. Demetriou (Angela)	X			

**E. POLICY**

**BE IT RESOLVED**, that the Wanaque Board of Education, upon the recommendation of the Superintendent of Schools, approves the following policy resolutions:

**1. Second Reading**

a	P0131	Bylaws, Policies, and Regulations (Revised)
b	P0160.01	Board Member Participation at Board Meetings Using Electronic Device (New)
c	P1521	Educational Improvement Plans (M) (Abolished)
d	P1648	Restart and Recovery Plan (M) (Abolished)
e	P1648.02	Remote Learning Option for Families (M) (Abolished)
f	P1648.03	Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)
g	P1649	Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
h	P2421	Career and Technical Education (Revised)



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i	P3134	Assignment of Extra Duties (Revised)
j	P3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
k	P3221	Evaluation of Teachers (M) (Revised)
l	P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
m	P3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) Revised
n	P3224	Evaluation of Principals, Vice Principals and Assistant Principals (M) (Revised)
o	P4146	Nonrenewal of Nontenured Support Staff Member (Revised)
p	P6471	School District Travel (M) (Revised)
q	P8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

**2. Adoption of Regulations**

	R2421	Vocational – Technical Education (Abolished)
	R3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
	R3221	Evaluation of Teachers (M) (Revised)
	R3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
	R3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) Revised
	R3224	Evaluation of Principals, Vice Principals and Assistant Principals (M) (Revised)
	R4146	Nonrenewal of Nontenured Support Staff Member (Revised)
	R6471	School District Travel (M) (Revised)

**3. First Reading**

	P1648.13	School Employee Vaccination Requirements (M)
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**Policy #1-3**

<b>MOTION: Mr. Velante</b>	<b>SECOND: Ms. Reid</b>		
<b>BOARD MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Mr. Barnhardt (Robert)	X		
Ms. Bruenjes (Carolyn)	X		
Mr. Camisa (Nicholas)	X		
Mr. Hain (Barry)	X		
Mr. McFarlane (Richard)	X		
Ms. Reid (Erika)	X		
Mr. Tully (Richard)	X		
Mr. Velante (Jason)	X		
Ms. Demetriou (Angela)	X		

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- F. NEGOTIATIONS/EMPLOYEE RELATIONS
- G. COMMUNICATIONS/PUBLIC RELATIONS
- H. TRI-DISTRICT
- I. OLD/NEW BUSINESS

X. **Public Comment** – Any item

No questions or comments.

Public Comment closed at 7:13

XI. **Executive Session** – The board did not retire into Executive Session this evening.

XII. **Adjournment**

Motion to adjourn made at 7:13 pm by Mr. Camisa and seconded by Ms. Bruenjes. All in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Nancy Di Bartolo', with a long horizontal line extending to the right.

Nancy Di Bartolo  
Board Secretary