

# Checklist for Registration:

## Proof of Residency- Category A (1 document required)

- Contract of Sale (proof of occupancy is mandated prior to school starting)
- Mortgage Statement
- Property Tax Bill
- Recorded Deed
- Signed Lease
- Affidavit (Please ask for this, if none of the above apply)

**AND**

## Proof of Residency- Category B (2 documents required)

- |                                                               |                                           |
|---------------------------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Bank Statement (Blacked out figures) | Vehicle Registration                      |
| <input type="checkbox"/> Electric Bill                        | Driver's License                          |
| <input type="checkbox"/> Cable Bill                           | Voter Registration                        |
| <input type="checkbox"/> Credit Card Statement                | Financial Account Information             |
| <input type="checkbox"/> Home owners/renters insurance        | Gas Bill                                  |
| <input type="checkbox"/> Credit card bill                     | Car insurance bill                        |
| <input type="checkbox"/> Telephone bill                       | Paycheck Stub                             |
|                                                               | <input type="checkbox"/> Water/Sewer bill |

## Checklist for Secretary

- |                                                                                 |                                                    |
|---------------------------------------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Original Birth Certificate                             | <input type="checkbox"/> Emergency Card            |
| <input type="checkbox"/> Registration Form                                      | <input type="checkbox"/> Health Survey             |
| <input type="checkbox"/> Certification of Immunization <input type="checkbox"/> | <input type="checkbox"/> Home Language Survey      |
| <input type="checkbox"/> Universal Child Health Record                          | <input type="checkbox"/> Signed Release of Records |